

RESOLUTION NO. 21A

A RESOLUTION OF THE CITY OF DOVER, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, SETTING BILLING POLICIES FOR CITY UTILITIES; FINDING THAT IT IS IN THE BEST INTEREST OF THE CITY TO SET SUCH POLICIES; AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN ALL NECESSARY DOCUMENTS AND TAKE ALL NECESSARY ACTION; PROVIDING THAT THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE AND APPROVAL ACCORDING TO LAW.

WHEREAS, the Mayor and City Council have determined that it is in the best interests of the City to set policies for billing and collecting utility charges.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DOVER AS FOLLOWS:

SECTION 1. Utility bills shall be sent to the owner of the property at which the services are provided and the owner shall be responsible for payment of said bills, even if the property is rented. The City may require a deposit, not to exceed \$50, to ensure that utility bills are paid.

SECTION 2. On 30th day of each month, the City shall bill utility customers for charges incurred for water and sewer since the previous billing.

SECTION 3. Bills for utility charges shall be due upon receipt by the customer.

SECTION 4. If payment for the entire bill is not received by the City before the 25th day after billing, a late charge of \$5 shall be posted to the customer's account.

SECTION 5. If payment for the entire bill is not received by the City before the 25th day after billing, the City may give notice to the customer by telephone of the delinquent status of the customer's account.

SECTION 6. If payment for the entire bill is not received by the City before the 30th day after billing, the City shall give written notice to the customer of the delinquent status of the customer's account.

SECTION 7. If payment for the entire bill is not received by the City before the 45th day after billing, the City shall give written notice to the customer that the customer's service shall be disconnected or discontinued if payment for all delinquent amounts is not received within ten days of the date of the notice.

SECTION 8. Three days in advance of disconnection or discontinuance of service, the City shall hand deliver to the customer or cause to be attached to the door of the customer's premises a

notice of disconnection stating that the customer's service shall be disconnected or discontinued due to non-payment, and giving the date of the scheduled disconnection or discontinuance.

SECTION 9. If payment for the entire bill is not received by the City before the 60th day after billing, and the City has complied with the notice requirements of this resolution, the City shall take such action as necessary to disconnect or discontinue service to the non-paying customer.

SECTION 10. Once a customer's service has been discontinued or disconnected, the customer's service shall not be reconnected until payment is received of all unpaid city utility charges, a reconnection charge of \$25, and a deposit of \$50.

SECTION 11. An additional \$20 fee shall be charged for checks which are returned unpaid to the City by the bank.

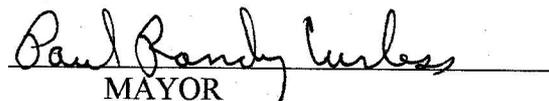
SECTION 12. The City is authorized to refuse acceptance or delay posting of payments for delinquent charges made after disconnection if those payments are made by personal or uncertified check.

SECTION 13. If an account has more than one billing due, payments received for that account shall first be applied to the earliest billing until it is paid, then to each successive billing in chronological order.

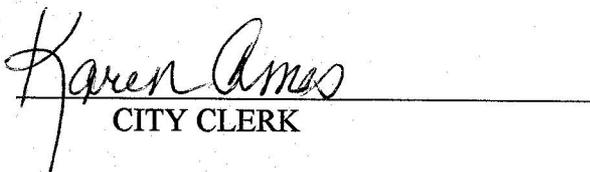
SECTION 14. The Mayor and City Clerk are hereby authorized to execute any documents, and take any other action necessary to effectuate these billing and delinquency policies.

SECTION 15. Any city utility customer who disputes their bill or disputes the actions of the City under this resolution may, in writing, within 20 days of the date of billing, request an explanation or an adjustment from the City Clerk. If the problem is not resolved by the City Clerk within ten days, the customer may submit an appeal in writing to the City Council, and such appeal shall be placed on the agenda for the next regular meeting of the City Council.

PASSED by the City Council and APPROVED by the Mayor this 1 day of ~~April~~^{May} 1997.


MAYOR

(seal)


CITY CLERK