

**DOVER URBAN RENEWAL AGENCY  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
January 4, 2012 4:00 PM, Dover City Hall, Dover, Idaho**

**CALL TO ORDER AND ROLL CALL**

Acting Chairman Paul Nowaske opened the meeting at 4:00 PM. A roll call confirmed that Kim Keaton was also present. Staff present included John Austin, Administrator and Stephen Snedden, Attorney. Guests included Dover City Council member David Darling, and Council member-elect Annie Shaha.

**OLD BUSINESS**

Next, the Board considered the minutes of the December 7, 2011 meeting were unanimously approved following a motion by Mr. Keaton and second by Mr. Nowaske, vacating the Chair.

Next, Mr. Austin presented the financial report, bank reconciliation and invoice approval list. The last was amended to include the annual rebate to the City of Dover, which would be ratified at the January meeting. After discussion, the reports were unanimously approved following a motion by Mr. Keaton and second by Mr. Nowaske, vacating the Chair.

**NEW BUSINESS**

Next, Mr. Snedden presented an agreement between DURA and the Panhandle Area Council for planning and administration for the calendar year beginning January 1, 2012. After discussion, the agreement was unanimously approved following a motion by Mr. Keaton and second by Mr. Nowaske, vacating the Chair.

Next, the Board considered the following 9 discussion points for the joint meeting in February between DURA and the City of Dover: Mr. Snedden recommended discussion on 1- the Amended Refinance Agreement for the recent bond sale, which still requires approval from Dover Bay Development (DBD), 2- the fire station deed issue between DBD and the City and 3- Westside Fire District's request for funding. Mr. Keaton then recommended 4- a discussion item concerning the status of the debt service reserve over the next three years, which shows the cash flow available to cover the Agency's debt service. Mr. Snedden then recommended discussing 5- the possibility of increasing the rebate to the City of Dover at some point. Mr. Nowaske then recommended discussing the sanitary restriction being lifted by DEQ. He also recommended discussing 7- the status of funding the City's impact fee study, 8-the City adding a third Board member to DURA and 9- the next joint meeting date. After discussion, Mr. Nowaske stated he would send the agenda items to the Mayor and Council for any suggestions they may have for the meeting.

## **ADJOURNMENT**

With no further business to come before the Board, the meeting adjourned at 5:13 PM, following a motion by Mr. Keaton and second by Mr. Nowaske, vacating the Chair.