

**DOVER URBAN RENEWAL AGENCY
JOINT MEETING OF THE BOARD OF DIRECTORS
AND THE DOVER CITY COUNCIL
May 2, 2012 5:30 PM, Dover City Hall, Dover, Idaho**

CALL TO ORDER AND ROLL CALL

Chairman Paul Nowaske opened the meeting at 5:30 PM. A roll call confirmed that Kim Keaton and Linda Gibbs were also present. Staff present included John Austin, Administrator and Stephen Snedden, Attorney. John Sletager from Dover Bay Development was also present.

A roll call confirmed that Mayor Randy Curless and City Council member Annie Shaha were also present, as well as City Planner Bryan Quayle.

OLD BUSINESS

Next, the Board unanimously approved the minutes of the April 4, 2012 meeting, following a motion by Ms. Gibbs and second by Mr. Nowaske, vacating the Chair, (since Mr. Keaton has been absent from the meeting.)

Next, Mr. Austin presented the financial report, bank reconciliation and invoice approval list. Discussion from Ms. Gibbs regarded the \$180 credit for Berg and McLaughlin, which Mr. Snedden said would be corrected. The financial report, bank reconciliation and invoice approval list were then unanimously approved following a motion by Ms. Gibbs and second by Mr. Keaton.

NEW BUSINESS

Next, the Board and City of Dover discussed their joint issues. Mr. Snedden presented the Project Specific City Participation Agreement (PSCPA) for \$70,000 for GeoBags for the city's wastewater plant, noting the reimbursement to the city would save \$2 million for the dewatering plant in the urban renewal plan. After discussion the Board unanimously approved the PSCPA following a motion by Ms. Gibbs and second by Mr. Keaton.

Next, the Board discussed their meeting with the Assessor attended by Chairman Nowaske and Council member Denise Travis. Discussion centered on the need for Certificates of Occupancy (C.O.s) to be shared with DURA as they are being processed so we can jointly confirm with the county that new properties are being added to the tax roll. Mr. Quayle discussed the process to issue the C.O. as well as Temporary C.O.s, which the Assessor stated would also trigger adding that property to the tax roll. Chairman Nowaske thanked the city for their expedience on this issue since the sooner the C.O. is submitted to the county the more Occupancy Taxes are billed to the new property owner and received by DURA.

Next, the Board discussed the IDWR Loan for the water intake valve.

Mr. Austin stated that the Board is hesitant to fund the loan without the sanitary restriction being lifted because current tax revenues are at risk in Dover Bay with the restriction. Mayor Curless asked that the matter be tabled until the judicial confirmation on the loan is decided at which time all issues can be resolved.

Next, the Board discussed the Westside Fire District station land transfer. Mr. Sletager stated that some legal issues were pending but that the matter should be resolved soon. He also stated that DBD was interesting in leveraging its donated assets as match for grants, including the city beach improvements.

The Board then discussed the DEQ sanitary restriction noted earlier. Mayor Curless stated that the issue was pending with DEQ and that Panhandle Health District was also involved.

Next, the Board discussed adding another member. Chairman Nowaske noted that a fourth member would require three to attend for a quorum. Mayor Curless noted that he wanted any further appointments to be city residents and would take the matter under advisement.

Next, the Board discussed the next meeting set for August 1, 2012 at 5:30 PM. Mr. Nowaske thanked the City for again taking the time to meet with the agency.

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 6:35 PM, following a motion by Mr. Keaton and second by Mr. Gibbs.