

**DOVER URBAN RENEWAL AGENCY  
JOINT MEETING OF THE BOARD OF DIRECTORS AND CITY OF DOVER  
May 10, 2017 5:00 PM, Dover City Hall, Dover, Idaho**

**CALL TO ORDER AND ROLL CALL FOR URA MEETING**

Chairman Paul Nowaske opened the meeting at 5:00 PM. A roll call confirmed that Jim Haynes, Bill Strand and Mike Mooney were also present. Staff present were John Austin, Administrator, and Will Herrington, Attorney. Dover City Councilperson Ruth Guthrie was the guest.

**OLD BUSINESS**

Next, the Board considered the minutes of the March 8, 2017 meeting, which were unanimously approved following a motion by Mr. Strand and second by Mr. Haynes.

Next, Mr. Austin presented the financial report, bank reconciliation and invoice approval list. After discussion, the reports were unanimously approved following a motion by Mr. Haynes and second by Mr. Mooney.

Next, the Board heard from Mr. Strand about the water system upgrade and the letter from Mayor Annie Shaha on the estimated costs (attached.) He explained he has worked with systems for the last 30 years and this is a strange one. He also said there are problems with the intake system when the water in the river is drawn down.

Mr. Strand then made a motion to adjourn the regular meeting, which was seconded by Mr. Mooney at 5:30 pm.

**CALL TO ORDER AND ROLL CALL FOR THE JOINT MEETING**

The joint meeting with the city was convened at 5:44 PM, with Mayor Shaha joined by Council Members Bill Strand, Susie Kubiak, Diane Brockway and Ms. Guthrie. Guest was Chief Ron Stocking.

**NEW BUSINESS**

1. Next, the parties discussed the Assessment Valuation in the URD, with Mayor Shaha noting after we get the June Assessment she'll request the County's newest figures before determining which to appeal to the Assessor.
2. Next, Mayor Shaha stated that the Sagle and Westside Fire Districts were consolidated with the City of Sandpoint under the name of Selkirk Fire, and introduced Chief Stocking, who stated the integration between departments is working very well. He stated there is now a full time firefighter at the Dover station and one volunteer "sleeper" position, with more hopefully to be added. He stated he thought consolidation would be somewhat tricky on the financial side because of the difference in the levy rates. A joint powers agreement will help to define the process going forward. Mr. Herrington asked about EMT/ambulance service.

Chief Stocking said there is no ambulance available in Westside but that is something to discuss as the joint fire district moves forward. He then asked for DURA to consider funding a full time firefighter at \$30,000. Chairman Nowaske said the Board would take that under advisement.

3. Next, Mayor Shaha discussed the water system upgrade (attached), which the DURA Board had discussed during the regular meeting. As to funding, Mr. Austin stated the city could possibly fund the \$1 million in improvements via a judicial validation. Or, the city could proceed to a revenue bond election in which a simple majority is required for approval. Mr. Austin advised that Laura McAloon from Workland Witherspoon would be a good reference for bond counsel, as well as the Panhandle Area Council to help with the financing.
4. Next, Mr. Austin presented the preliminary budget for FY 2017-18. He stated he will add a column for the actual for 9/30/2016 now that the audit is complete. He also stated he has recommended a full cash carry forward of \$250,000, allowing for capital improvements in the amount of \$325,000, should the city need that for the Water System Upgrade. After discussion the Board approved the preliminary budget and set the public hearing for August 9, 2017 at 5 pm at City Hall.
5. The next joint meeting was scheduled for November 8, 2017. The next regular meeting is on July 12, 2017.

## **ADJOURNMENT**

With no further business to come before the Board, the meeting adjourned at 6:37 PM, following a motion by Mr. Strand and second by Mr. Mooney.