

**DOVER URBAN RENEWAL AGENCY  
MEETING OF THE BOARD OF DIRECTORS  
December 11, 2019 4:00 PM, Dover City Hall, Dover, Idaho**

**CALL TO ORDER AND ROLL CALL**

Chairman Paul Nowaske opened the meeting at 4:00 PM. A roll call confirmed that Jim Haynes, Bill Strand and Mike Mooney were also present. Staff present was John Austin, Administrator and Will Herrington, Attorney and guest was Alex Lett.

**OLD BUSINESS**

Next, the Board considered the minutes of the October 9, 2019 meeting. After discussion, the minutes were unanimously approved following a motion by Mr. Strand and second by Mr. Mooney.

Next, Mr. Austin presented the financial report and invoice approval list for the two months ending November 30. He noted and Mr. Mooney confirmed that Mr. Mooney had reviewed the backup documents to those presented and all were in order. After discussion, the report and invoice approval list were approved, following a motion by Mr. Haynes and second by Mr. Strand.

Next, Mr. Strand updated the Board on the water system, including issues that were in the facility plan and are being completed. He also noted the city is looking at the pressure issues, including on Shannon Hill. Mr. Austin asked if the \$350,000 budgeted from DURA this year will cover the transmission lines in the plan and Mr. Strand said no it would not be enough but the city has other funds to dedicate to the projects.

**NEW BUSINESS**

Next, Mr. Strand stated he is leaving the city council but will remain on the DURA Board. He stated the new mayor and two new members will be taking office in January. The Board discussed inviting the new Council members to the March board meeting so they can get an update on the achievements and ongoing purpose of the Agency. After discussion Chairman Nowaske stated he would contact the new Mayor about the issue.

Next, the Board discussed the audit schedule with Anderson Bros for the FY 2018-19 and Mr. Austin stated the process is underway and should be complete by early 2020. This is much earlier than previous years. Mr. Mooney recommended that the auditors communicate with Chairman Nowaske directly, so that they can have a more concise discussion with the head of the Agency.

**STAFF COMMENTS**

Mr. Herrington stated he would not be available until the March meeting.

## **ADJOURNMENT**

With no further business to come before the Board, the meeting adjourned at 4:29 pm, following a motion by Mr. Haynes and second by Mr. Mooney.