



DOVER FEE SCHEDULE

EXHIBIT A -PLANNING & DEVELOPMENT FEES

ADOPTED BY DOVER CITY COUNCIL, FEBRUARY 9, 2017, RESOLUTION #124

#	Category: Land Use Applications (PL)	BASE FEE (Non-refundable)	PLUS
PL1	Annexation/De-annexation	\$2,500	Publication/notice costs
PL2	Administrative Decisions/Applications/Reviews	\$200	Actual cost of services and materials once base fee is exceeded
PL3	Administrative Appeal to Council	\$200	Actual cost of services and materials once base fee is exceeded
PL4	Comprehensive Plan amendments	\$2,500	Publication/notice costs
PL5	Special Use Permit – Minor (2,000 square feet or less of floor area; indoor uses only)	\$1,000	Actual cost of services and materials once base fee is exceeded
PL6	Special Use Permit – Major (Greater than 2,000 square feet of floor area; indoor & outdoor uses)	\$1,500	Actual cost of services and materials once base fee is exceeded
PL7	Applicant request to reschedule hearing	\$200	Publication/notice costs
PL8	Planned Unit Development pre-application meeting	\$200	\$100 for each additional meeting for same site
PL9	Planned Unit Developments	\$1,000	Actual cost of services and materials once base fee is exceeded
PL10	Variance	\$1,000	Notice/publication costs
PL11	Zoning regulations text amendment	\$2,500	Notice/publication costs
PL12	Zoning map amendment	\$1,500	Notice/publication and mapping costs
PL13	Code violation investigative fees	Actual cost of legal, engineering, administrative, and planning costs	

#	Category: Modifications (MO)	BASE FEE (Non-refundable)	PLUS
MO1	Applications requiring a public hearing	\$300	Actual cost of services and materials once base fee is exceeded
MO2	Applications requiring administrative review	\$200	Actual cost of services and materials once base fee is exceeded

#	Category: Engineering (EN)	BASE FEE (Non-refundable)	PLUS
EN1A	Subdivision construction plan review (each phase) 1 – 5 lots	\$1,000	Actual cost of services and materials once base fee is exceeded
EN1B	Subdivision construction plan review (each phase) 6 or more lots	\$2,500	Actual cost of services and materials once base fee is exceeded
EN2A	Subdivision construction oversight & inspection (each phase) 1-5 lots	\$1000	Actual cost of services and materials once base fee is exceeded
EN2B	Subdivision construction oversight & inspection (each phase) 6 or more lots	\$2,500	Actual cost of services and materials once base fee is exceeded
EN3A	Stormwater/drainage/erosion control plans Subdivisions	\$500	Actual cost of services and materials once base fee is exceeded
EN3B	Stormwater/drainage/erosion control plans Building permits, when required	\$250	Actual cost of services and materials once base fee is exceeded
EN3C	Other grading, stormwater, erosion control plans filed separately.	\$350	Actual cost of services and materials once base fee is exceeded
EN4	Encroachment permit review	\$350	Actual cost of services and materials once base fee is exceeded
EN5	Other request for engineer review	\$250	Actual cost of services and materials once base fee is exceeded

#	Category: Subdivision/Plat (SUB)	BASE FEE (Non-refundable)	PLUS
SUB1A	Preliminary plat applications 1-2 lots	\$500	Actual cost of services and materials once base fee is exceeded
SUB1B	Preliminary plat applications 3-10 lots	\$1,500	Actual cost of services and materials once base fee is exceeded
SUB1C	Preliminary plat applications 11 or more lots	\$3,000	Actual cost of services and materials once base fee is exceeded
SUB2	Condo plats	\$300	Actual cost of services and materials once base fee is exceeded
SUB3	Final plat review – Draft review (per phase)	\$500	Actual cost of services and materials once base fee is exceeded

#	Category: Subdivision/Plat (SUB)	BASE FEE (Non-refundable)	PLUS
SUB4	Final plat – Mylar Review (per phase)	\$250	Actual cost of services and materials once base fee is exceeded
SUB5	Development agreement review	\$1,500	
SUB6	Property Line Adjustment – platted (Refer to SUB3 and SUB4 for final plat costs, which are in addition to SUB 6 fees)	\$300	Actual cost of services and materials once base fee is exceeded
SUB7	Road and plat vacations	\$500	Actual cost of services and materials once base fee is exceeded
SUB8	Surety/bond agreement	\$500	
SUB9	Time extension request	\$250	
SUB10	Traffic analysis study	Actual cost of professional services	

#	Category: Building Permit (BP)	BASE FEE (Non-refundable)	PLUS
BP1	Residential additions, alterations or repairs and accessory residential buildings	\$300 Non-refundable deposit*	
BP2	Residential- new construction	\$1,000 Non-refundable deposit*	
BP3	Commercial, industrial or other non-residential	\$1,500 Deposit*	
BP4	Building permit plan review & applications, site inspections	2010 Building Valuation data as published by the International Code Council	
BP5	Demolition Permit	\$100	
BP6	Certificate of Occupancy	\$100	
BP7	Temporary Certificate of Occupancy (good for 90 days)	\$50	
BP8	Zoning Site Permit (Dover Code 12-3-9)	\$100 for construction, remodel, modifications or placement of any structure	
BP9	Investigative fees for violations of provisions of Dover City Code, Title 9, Chapter 1, Building Codes and Regulations.	Equal to the cost of the building permit OR actual cost of legal, administrative, planning, and engineering services, whichever is greater	

*Non-refundable building permit application deposit applied toward total cost of the permit.

#	Category: Floodplain (FP)	BASE FEE (Non-refundable)	PLUS
FP1	Floodplain development permit for docks, rip-rap, piers, fill, etc., and structures where no stamped construction plans are required by Dover City Code	\$50	
FP2	Floodplain development permit required by Dover City Code to provide construction plans, elevation certificates, floodproofing certificates, or no-rise certificates	\$100	Actual cost of services and materials once base fee is exceeded
FP3	Floodplain variance	\$1,000 + notice/publication costs	Actual cost of services and materials once base fee is exceeded
FP4	Floodplain appeal	\$200	Actual cost of services and materials once base fee is exceeded
FP5	Floodplain violation investigative fees	Actual cost of legal, engineering, administrative, and planning costs	

- ❖ The city will bill the applicant for actual cost of professional services.
- ❖ Any actual costs, notification and publication costs shall be paid by the applicant prior to the commencement of any activity relating to the use of the property.
- ❖ Costs attributed to base fee shall include all administrative, clerical and professional services, goods, materials, legal advertising, mailing, and other direct expenses.