



October 25, 2018

Via email

Trenbeath Trust
c/o Martin Taylor, AICP, J.A. Sewell & Associates
1319 N. Division
Sandpoint, ID 83864

RE: Front and rear yard variance application, File #VAR002-18

Dear Mr. and Mrs. Trenbeath:

The above-referenced application for a front and rear yard setback variance has been reviewed for completeness, pursuant to Dover City Code (DCC) Section 12-3-12C. Please be advised that planning staff has determined this application is complete, based upon the requirements of DCC Section 12-8-2.

This application will now be forwarded to public agencies for review and comment, pursuant to DCC Section 12-3-12D. Additional information may be requested by the public agencies during the review process. Once the agency review is complete and any requests for additional information are received, this item will be placed on the next available Planning & Zoning Commission agenda, allowing sufficient time to meet the required 15-day minimum public notice.

Please contact me at the Ruen-Yeager office in Sandpoint at (208) 265-4629 if you have any questions about the process.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Lisa M. Adair".

Lisa Adair
Dover Assistant City Planner

c: Martin Taylor, AICP, J.A. Sewell & Associates, Project Representative
City of Dover