



## **AGENDA**

### **CITY OF DOVER PLANNING AND ZONING COMMISSION MEETING Dover Council Chambers, 699 Lakeshore Ave., Dover, Idaho JULY 6, 2017**

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#### **CALL TO ORDER – 6:00 P.M.**

#### **CONSENT AGENDA**

Approval of June 1, 2017 minutes

#### **PUBLIC HEARINGS**

**File #AM08-17 Short-term rental standards:** The Dover Planning & Zoning Commission has initiated an amendment to Dover City Code Title 12 (Zoning Regulations) to establish standards and an administrative permitting process for short-term rentals, also known as vacation rentals. The proposed amendment would require a zoning permit prior to operation of a short-term rental. The proposal also includes standards for occupancy, life/safety inspections, notice requirements, a “good neighbor” policy, and other standards related to general health, safety, and welfare. The consequences of violations are also addressed. Dover Planning & Zoning Commission will make a recommendation to the City Council, which will conduct a separate public hearing at a later date.

**File #VAR001-17 Front yard variance:** Keith Congleton is seeking variance approval for a 15-foot front yard setback, where 25 feet is required by city code, to allow for the construction of a single-family dwelling. The site is located on Syringa Heights Road and is described as Lot 15 of Buena Vista Heights in Section 28, Township 57 North, Range 2 West, B.M. The property is zoned Suburban. The Dover Planning & Zoning Commission will make a recommendation to the City Council, which will conduct a separate public hearing at a later date.

#### **OLD BUSINESS**

1. Bylaws: Discussion/decision regarding adoption of bylaws
2. RV occupancy:
  - a. Update on RV occupancy ordinances from other cities
  - b. Discussion/decision on draft ordinance amendment
3. Comprehensive Plan workshop announcements/updates

#### **PUBLIC COMMENTS**

Each speaker will be allowed a maximum of 5 minutes, unless additional information is requested by the Chairman.

#### **OPEN DISCUSSION**

The Commission may discuss topics ranging from public information, announcements, guidance to staff or suggestions for future Planning and Zoning Commission meetings. **No final decisions or deliberations toward decisions may take place under “open discussion.”**

1. Schedule for August/September workshops and hearings
2. Upcoming topics for discussion

**Any person requiring special accommodations to participate in the Planning and Zoning Meetings should contact Dover City Hall (265-8339) at least 24 hours prior to the meeting.**