

RESOLUTION NO. 160

CITY OF DOVER

TITLE: AUTHORIZATION FOR DESTRUCTION OF RECORDS

WHEREAS, Idaho Code 50-907 requires the City Council to authorize destruction of records that are not required to be retained as permanent records and that have met the minimum retention period provided by the city's record retention schedule and are no longer required by law or for city business; and,

WHEREAS, the City Clerk has proposed for destruction certain records that have exceeded their minimum retention; and,

WHEREAS, approval for the destruction of the records listed on attached Exhibit A has been obtained from the Idaho State Historical Society, when required, and the City Attorney, as provided by Idaho Code 50-907.

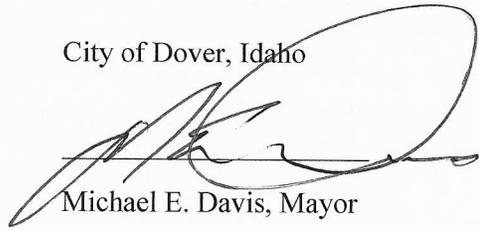
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IDAHO:

SECTION 1: RECORDS listed on attached Exhibit A shall be destroyed under the direction and supervision of the City Clerk.

SECTION 2: EFFECTIVE DATE this resolution shall be in full force and effect the 30th day of July 2020 after its passage and approval.

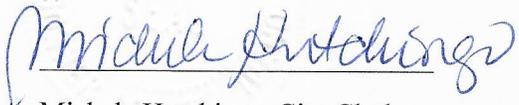
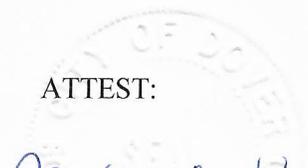
PASSED by the City Council and **APPROVED** by the Mayor this 30th day of July 2020.

City of Dover, Idaho



Michael E. Davis, Mayor

ATTEST:



Michele Hutchings, City Clerk

Semi- Permanent Files 2014- Destroy FYE 2019	Semi-Permanent Files 2013- Destory FYE 2018	Semi- Permanent Files 2012- Destroy FYE 2017
2012 Misc. Paid Invoiced + Copies for Septic Pumping	2013 Misc. Paid Invoices+ copies for Septic Pumping	Deposit Tickets
2014 Misc. Paid Invoiced + Copies for Septic Pumping	Deposit Tickets	City Budgeting Manual 2013
2014 Approved Consent Agenda	Panhandle State Bank Statements- Water Bond	Manual for Budget 2012-2013
Internal Revenue Service		BC Remittance Report
2013-2014 Budget Layouts		
Accounts Payable Paid		
AAA Asphalt Rescue SVCS	5th Avenue Detailing	5th Avenue Car Wash
Ace Septic	A Glass Act	Accurate Testing Labs LLC
Anderson Bros	Accurate Testing Labs LLC	Action Medical Inc
Avista	Alert Fire Protection	American Business Software
BCATT	American Business Software Inc.	Anderson Bros CPA
Berg & McLaughlin	Anderson Bros CPA	Arrow Construction Supply
Big K	APEX Construction Services	Atlas Automotive
Bonner Awards	Association of Idaho Cities	Auto Electric CO
Bonner County Daily Bee	Avista	Avista
Bonner County Clerk	Big R Stores	B&E Electric Inc.
Bonner County Solid Waste	Bonner County Daily Bee	Bonner County Daily Bee
Clean Linez	Bronom Instrument Co.	Brown's Northside Machine & Gear
Coleman Oil	City of Priest River	Coleman Oil Company
Consolidated Supple	Clayton Tope Trucking & Excavating	Consolidate Supply Company
CO-OP	Coleman Oil Company	CO-OP
Council	Consolidated Supply Co.	Electric I LLC
Craig Sadewic General Contracting	CO-OP	Energy Electric
Dover Bay Marina	Dover Post Office	Evergreen Rural Water or WA
Earthworks	Earthworks NE	Frontier
Frontier	Floor Show Inc.	
Hach	Frontier	Goldenwest Mobility
Home Depot	Hach Co.	Grainger
Horizon Landscape	Home Depot	Home Depot
Hutchens CPA	ICRMP	ICRMP
ICCTFOA	Idaho Chapter of PRIRA	Idaho Rural Water Association
ICRMP	Idaho Child Support Recruiting	Independent Highway District
Idaho Department of Labor	Idaho Department of Environmental Quality	Indoff Incorporated
Idaho State Liquor (Income receipts)	Idaho Department of Labor	
Independent Highway District	Idaho Rural Water Association	James, Vernon & Weeks
Merwin's True Value Hardware	Independent Highway District	JE Electric
Northland Cable	Indoff Inc.	JMG Electric Inc.
Panhandle Area Council	Integrated Personnel Inc.	Keokee
Password Inc.	Jack Ames	Kim Holbert
PDA Clean Water Alliance	James Hutchens	Lakeside Security
Peak Sand & Gravel	James, Vernon & Weeks	Little's Tire & Alignment
Persi	John Windju	Local Highway Tech Assistance Council
Quayle	Keokee	Merwin's True Value Hardware
Regence Blue Shield	Kim Hamby	Mountain Communications
Sandpoint Pump & Power	Little Tire & Alignment	Mountain Ledgers
Sewell	Melody Mufflers	NAPA Auto Parts
Staples	Mountain Communication	North Idaho Insurance
State Insurance Fund	Mountain Ledgers	Northland Cable
TO Engineers	NAPA Auto Parts	O'Reilly Auto Parts
United Data	Northland Cable	OXARC
Verizon	OXARC	Panhandle State Bank
Waste Management	Panhandle State Bank	Password Inc.
Water Store LLC	Password Inc.	Pitney Bowes
Water Systems Management	Peak Sand & Gravel	Qualye Land Use Consulting
Wells Fargo	Pitney Bowes	Regence Blue Shield of Idaho
	Purchase Power	Rokstad Ford
	RC Worst Company	Safeway
	Regence Blue Shield of Idaho	Sandpoint Super Drug
	Rokstad	Selkirk Press Inc.
	Sandpoint Computers	Staples
	Sandpoint Super Drug	Tate Engineering
	Selkirk Press	The Auto Haus
	Staples	United States Postal Service
	State Insurance Fund	UV Doctor Lamps LLC
	State of Idaho	Verizon
	Stoneway Electric Supply	Walmart
	Tate Engineering	Waste Management
	Tech Solutions	
	The Auto Haus	
	Travis Thompson	
	USA Blue Book	

Building Permits Boxes		Total-5
Box #	Date Scanned/ Archived	Type of Box
1	2/23/2016	staples
2	11/9/2017	universal
3	4/20/2017	staples
4	2/3/2016	universal
5	BP 2007-2011	staples

Box #1 Inventory

Building Permit Files to Ruen-Yeager 02/23/2016

Name	Address	
Cain, Kamille L.	113 4th Street	
Burnett, Bruce & Karen	502 Spangle Ave.	
Murray, Dana & Kellie	107 Shannon Ln.	Driveway only
Murray, Dana & Kellie	107 Shannon Ln.	Residence
Woods, Darren & Kathy	101 Shannon Ln.	
Cousino, David & Jeanne	105 Shannon Ln.	
Jones, Mike	619 Railroad Ave.	
Tangen, Greg	Railroad Ave. - Parcels B1 & B2	Utilities Only
Jacobson, Michael & Vicky	12256 W. Pine St.	Remodel
Landwehr, James & Christa	12311 W. Pine St.	
Huffman, Mike & Leslie	305 Opal Ct.	
Appell, Timothy	302 Mill Rd.	
Sukin, Dean & Lisa	505 Lakeshore Ave.	
Herbst, Patrick & Christine	503 Lakeshore Ave.	
Rosekranz, Don	501 Lakeshore Ave.	
Dover Bay Development	508 Jackson	Blk 3D - Lot 9/Sold to Lawrence?
Castles, Duane	26368 Hwy. 2	Garage Foundation Only
Burnett, Kyle	303 Eskridge Place	
Idagon Homes	408 Becker Lane	
Dover Bay Development	413 Becker Lane	Sold to Windju?
Casa Cuervo, LLC	420 Becker Lane	
Dover Bay Development	424 Becker Lane	
McKay, Dan & Laura	645 Ames Way	
Dover Bay Development	641 Ames Way	
Dover Bay Development	629 Ames Way	
Ames, Mickey & Marlene	209 3rd Street	Shop
Casa Cuervo, LLC	414 Becker Lane	
Hanson, Wayne & Wanda	306 Jackson	Mfg. Home
Healy, Jim & Deane	322 Mill Rd.	
Empire Investments, LLC	516 Hornby Place	
Empire Investments, LLC	518 Hornby Place	
Finney, John & Christa	305 Lakeshore Ave.	Garage, Kitchen, Bath
Keller, Wolfgang & Joan	62 Canoe Cove	
Keller, Wolfgang & Joan	62 Canoe Cove	Shed
King, Lawrence	13267 W. Pine St.	Remodel
Lieb, Jeff & Elaine	Ravenwood Lane	
Lobosco, Christopher & Self, F.	Cedar Ridge Rd.	
March, Skip & Kathy	345 O'Donnell Dr.	
Marienau, Delsie	1072 Syringa Hts. Rd.	Deck Repair
Marshall, Scott	W. Pine & Hornby Creek Rd.	Road

Matteucci, Steve & Genny	351 O'Donnell Dr.	
McKay, Dan & Laura	645 Ames Way	
McKay, Dan & Laura	645 Ames Way	Outdoor Kitchen
Nelson, Lois	308 Washington Ave.	
Post Office	304 Jackson Ave.	Remodel
Potts, Angela	2980 Ontario	Deck/Carport Addition
Ramsey, Kealand & Johnna	117 Laughing Duck Rd.	
Rands, Jon & Becky	26132 Hwy. 2	Boat Garage
Perusse, Dan/Resort Homes	306 Bergstrom	
Rockwell, Dale & Pamela	812 Syringa Hts. Rd.	
Ross, Richard & Elizabeth	603 Syringa Rd.	Pole Building
Rudeen Development	Lakeshore Ave., Lot 13 - Plan 7	
Rudeen Development	Lakeshore Ave., Lot 13 - Plan 7	Casita Permit
Ruser, Jill	601 Ames Way	
Sandaker, Allen	2530 Ontario St.	
Shaha, Kevin & Annie	203 Shannon Ln.	Garage Remodel
Shamrock Construction	506 Spangle Dr.	
Shobe, Charles	13876 W. Pine St.	
Sinclair, Tim & Sherry	615 Ames Way	
Thornton, Peter & Amber	621 Ames Way	
Tisdale Trust (Kate Tisdale)	333 Lakeshore Ave.	
Walson, L.C.	102 4th Street	Demolition
Weisz, Joseph	11735 W. Pine St.	

Box #2 Inventory

Almy, Robert	3003-007-03
DBD	9003-006-15
DBD	9003-021-15
Klepinger, Lee	9003-007-15
DBD	9003-007-15
Deslaurier, Dan	9003-002-15
Fritz, June	9003-018-15
House, Todd	9003-019-15
Krumnacker, Troy	9003-009-15
Puckett, Gary	8003-006-16
Pegg, Jerry	8003-003-16
Johnson, Jay	8003-002-16
Roys, Leif	1003-014-14
Van Gundy, David	1003-016-14
Vick, Gene	1003-018-14

Box #3 Inventory

Reseka, David
 Evans, Brett
 Fogarty, Daniel
 Casa Cuervo
 Misc. Certificates of Occupancy
 Heatherman, Paul

Spurgin, Michael
 Rocky Point Investments

Box #4 Inventory

City of: Dover			
Building Permits			
Archive Date: 2/3/16			
Name		Address	Permit #
2014			
McAllister, John	(1 Large set plans included)	343 O'Donnell Dr.	1003-002-14
Childress, Denise & Cary		227 Lakeshore Ave.	1003-003-14
Marshall, Scott		126841 W Pine St.	1003-004-14
Dover Bay Dev.		L18, 605 Pomranky	1003-005-14
Becker, Gloria		106 4th St.	1003-008-14
Vick, Joyclyn		220 Lakeview Ave.	1003-009-14
Rawuka, Greg		215 3 rd Ave.	1003-010-14
Cozort, Paul		106 4 th St.	1003-011-14
Van Gundy, David		210 3 rd St.	1003-012-14
Dover Bay Dev.	(1 Large set plans included)	422 Becker Way	1003-013-14
Rands, Jon	(1 Large set plans included)	26132 Hwy 2	1003-015-14
Fritz, Jane		10547 Pine St.	1003-017-14
2015			
Eliassen, Jon & Valerie	(1 Large set plans included)	635 Ames Way	9003-001-15
Rau, Burton	(Project Cancelled, VOID)	9 Eskridge	9003-003-15
Dover Bay Dev.		Lot 23, 615 Pomranky	9003-005-15
CZAP, Kelly		26232 Hwy 2	9003-010-15
Morgan, Sherry & Dan	(Exempt)	404 Lundblad	9003-012-15
Dover Bay Dev.	(1 Large set plans included)	410 Becker Way	9003-013-15

Date Delivered: 2/5/16 Pat Park

Box #5 Inventory

PERMIT_NUM	PARCEL_NUM	SITE_ADDRESS	LO_FNAME	LO_LNAME
9003-027-06	RPD00000216053A	291 SYRING HEIGHTS ROAD	BRUCE AND HEATH	PEDERSEN
9003-042-06 RPD376705A0060A 502 HORNBY PLACE C 1031 PROPERTIES				
8003-001-07	RPD37670070110A	509 LAKESHORE AVE	BLOCK FAMILY	
D07-001	RPD376705C0050A	301 OPAL COURT	MICHAEL AND JOAN	DIBENEDETTO
D07-003	RPD04860080120A	303 3RD ST	PATRICK	BARRETT
D07-005	RPD37250000030A	94 CANOE COVE LN	BC CUSTOM HOMES	
D07-006	RPD376703C0010A	402 LUNDBLAD	DOVER BAY DEVELOPMENT	
D07-007	RPD376703C0030A	406 LUNDBLAD PLACE	DOVER BAY DEVELOPMENT	
D07-011	RPD376703C0020A	404 LUNDBLAD PLACE	DOVER BAY DEVELOPMENT	
D07-012	RPD376703C0050A	410 LUNDBLAD	DOVER BAY DEVELOPMENT	
D07-013	RPD376703C0060A	403 LUNDBLAD	DOVER BAY DEVELOPMENT	
D07-014	RPD376703C0070A	405 LUNDBLAD PLACE	DOVER BAY DEVELOPMENT	
D07-016	RPD376703C0040A	408 LUNDBLAD PLACE	DOVER BAY DEVELOPMENT	
D07-005	RPD3767100000A	604 LAKESHORE	DOVER BAY DEVELOPMENT	
D08-009	RPD37340000030A	367 RAVENWOOD LANE	STEVE AND LESLIE	ARD
D08-011	RPD00000304803A	13801 W PINE ST LOOP	DOUG AND KELLI	BURT
D08-012	RPD37670070050A	405 LAKESHORE AVE	DEVIN	DUFENHORST
D08-015	RPD37340000040A	418 RAVENWOOD LANE	ROBERT	MYERS
D08-016	RPD37670140006A	551 LAKESHORE AVE	DOVER BAY DEVELOPMENT	
D08-018	RPD37670070110A	509 LAKESHORE AVE	GREG AND KERRY	BLOCK
D08-019	RPD376703D0130A	421 BECKER LANE	DOVER BAY DEVELOPMENT	
D08-020	RPD37670080060A	105 SHANNON LANE	DAVID AND JEANNE	COUSINO
D08-023	RPD0094002004EA	26368 HWY 2	DUANE	CASTLE
D08-024	RPD37674B10100A	620 POMRANKEY	DOVER BAY DEVELOPMENT	
D08-025	RPD37674B10110A	618 POMRANKEY	DOVER BAY DEVELOPMENT	

D09-01	RPD37674B10120A	616 POMRANKEY	DOVER BAY DEVELOPMENT	
D09-02	RPD37674B10130A	614 POMRANKEY	DOVER BAY DEVELOPMENT	
D09-03	RPD376704B0000A	CARPORT	DOVER BAY DEVELOPMENT	
D09-006	RPD0094003001CA	26348 HWY 2	DUANE	CASTLE
D09-008	RPD00000323500A	313 WASHINGTON ST	DOVER BAPTIST CHURCH	
D09-009	RPD376700800040A	201 SHANNON LANE	JOHN AND JODI	COLEMAN
D09-010	RPD04870000070A	617 RAILROAD AVE	LOIS	NELSON
D09-011	RPD376703D0210A	419 BECKER LANE	DOVER BAY DEVELOPMENT	
D09-012	RPD376703D0100A	426 BECKER LANE	DOVER BAY DEVELOPMENT	
D09-016	RPD37674B10010A	640 POMRANKEY LOOP	DOVER BAY DEVELOPMENT	
D09-020	RPD00000195858A	12644 W PINE ST	DOUGLAS AND DIANE	DINGMAN
D09-023	RPD369000000B0A	2618 HWY 2 WEST	AURTHUR	DANCHUK
D10-001	RPD37674B10020A	638 POMRANKEY LOOP	DOVER BAY DEVELOPMENT	
D10-011	RPD37340000040A	418 RAVENWOOD LANE	ROBERT	MYERS
D11-002	RPD37340000060A	500 RAVENWOOD LANE	ROBERT AND BARBARA	STOUT
D11-010	RPD37674B10090A	622 POMRANKEY LOOP	DOVER BAY DEVELOPMENT	
D11-012	RPD37674B10070A	626 POMRANKEY LOOP	DOVER BAY DEVELOPMENT	

D11-017	RPD376702E0040A	607 AMES WAY	JOHN AND BECKY	BRUTTO
D12-002	RPD37670110000A	651 LAKESHORE	DOVER BAY DEVELOPMENT	
D12-003	RPD376701A0070A	349 O DONNELL DR	IDAGON HOMES	
D13-013	RPD0486001002EA	102 LAKESHORE	SCOTT	BRIXON
D13-018	RPD38490000010A	25942 HWY 2	RAY AND MAUREEN	DANIELS KILLORAN