

REGULAR COUNCIL MEETING MINUTES

September 25, 2014

Dover City Hall

699 Lakeshore Ave. Dover, ID 83825

Council Members Present: Neal Hewitt, Rowdy MacDonald, Bill Strand and Diane Brockway

Staff Present: Accountant, Lou MacAfee: Planner, Bryan Quayle: City Clerk, Jacquie Albright. Attorney Stephen Snedden joined later.

Public Present: Please review the sign in sheet

I. CALL TO ORDER

The meeting was called to order by Mayor Shaha at 7:05 pm
Pledge of Allegiance

II. PUBLIC COMMENT. Mrs. Sharon Strand thanked City Clerk Jacquie Albright for the refreshments.

III. UNFINISHED BUSINESS

1. Resolution 95 Health Insurance Stipend- Resolution 95 and the implications of a health insurance stipend was discussed. Replacement Resolution 101 was also discussed. Accountant Lou MacAfee questioned if the \$200 would be a fringe benefit or wage increase.

A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to repeal Resolution 95 in its entirety. All in favor. **MOTION** passed

2. Vacate Pine Street Hill- Discussion-Planner Bryan Quayle addressed the Council and Public on vacating Pine Street Hill. A presentation of the history with topographical maps, road plans and the current status of the Pine Street road section regarding Mrs. Patterson's property were reviewed. The Patterson property was shown not be within the Dover City limits also confirmed by the tax rolls. Mrs. Patterson pays her taxes to Bonner County however road taxes may be paid to City of Dover because of the right-of-way.

Council concerns-maintain or vacate Pine Street Hill?

Option 1-Vacate- Mr. Quayle asked council to consider the length/section of Pine Street to be vacated, as there would need to be more research conducted.

Discussion followed regarding vacating - keep as a public right-of way and do nothing; loss of revenue collected from taxes if vacated (taxes based on miles); loss of potential utilities expansion if vacated and the question of emergency

vehicle access. Vacate but retain easement for utilities? Is it in public interest to be vacating a public right-of way?

Option 2-Maintain- Mr. Quayle recommended that more information be collected regarding the City taking on the responsibility of fully maintaining the road. Discussion followed with emphasis on the cost of fixing the road to bring up to City/County standards plus the cost to maintaining it and the danger involved in the winter.

In the interest of Mrs. Patterson, who is not within Dover City limits, it was suggested that a memorandum of understanding be drafted and sent to the Ravenwood and Westridge Homeowner Associations requesting the closed gate across the access road through the Westridge sub-division, be left open at all times, not just through the winter, to accommodate access for Mrs. Patterson only. Mayor Shaha and Bryan Quayle will explore other options regarding the contractual options with the Ravenwood and Westridge Homeowner Associations.

Mayor Shaha and Councilman Hewitt will work together to try to get the road into better shape as safety is currently the major concern for residents and maintenance crew.

3. Surplus Trucks Councilman Hewitt reviewed again the information for the 2 surplus trucks. 1994 GMC Blue Book \$2,000 and 1981 Ford dump truck, Blue Book \$8,900. Councilman Hewitt recommended selling the 1994 GMA for no less than \$1,200 and the 1981 Ford Dump Truck for no less than \$8,900 including the plow. A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to sell both trucks as surplus equipment with minimum bids of \$1,200 for the 1994 GMC and \$8,900 for the 1981 Dump truck including the plow. All in favor. **MOTION** passed.
4. Cedar Ridge Road Maintenance Agreement. Councilman MacDonald asked why is Dover maintaining the road at Cedar Ridge? Mayor Shaha clarified why the City of Dover has an interest in the maintenance of the road and that the City of Dover is not and will not be maintaining the road, IHD maintains the road and the **Cedar Ridge Owners Committee (C.R.O.C.)** pays for supplies (Mag- Chloride) and labor. Cedar Ridge residents are within the City of Dover and the City water tank on Cedar Ridge is the City's responsibility with a need to have access be able to maintain the tank. Councilman Hewitt shared history regarding Cedar Ridge reiterating that it is a public but privately maintained road as per the development agreement and not the City of Dover's responsibility. Mayor Shaha strongly suggested that Council listen to the concerns of the residents of Cedar Ridge. The City is not going to maintain the road and an agreement needs to be drawn up between the City and C.R.O.C. and the City's interest in the water tank

be protected. Councilman Strand also pointed out that this is the cheapest way for the City to maintain and have complete access to the one of the City's water tanks. Questions arose regarding the agreement; protecting the City so that a precedence is not set; all fair and equitable within our City limits and the maintenance of the road. Planner Quayle suggested that findings and parameters be set; why it is in the public interest to access the tank; no cost to the tax payers and the agreement be applicable to Cedar Ridge only; all should be included in the agreement. Mayor Shaha asked attorney Snedden for input regarding the legality of the agreement. Attorney Snedden suggested that an indemnification clause be added. Mayor Shaha requested the agreement state that C.R.O.C. pay for all the maintenance in the Cedar Ridge Development. Mayor Shaha and attorney Snedden will proceed to draft an agreement with C.R.O.C. for the Cedar Ridge Road.

5. Vault Toilet Location Discussion/Decision

Discussion regarding the grant money being used to purchase the Vault Toilet. Union Pacific concurred that the spirit of the grant had been fulfilled when the City purchased the vault toilet with the UP grant money in 2011. Therefore the City may sell the toilet if desired. A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to sell the vault toilet for the cost of the grant to another government agency (if possible) and use the money received towards the fencing at the water tank. All in favor. **MOTION** passed.

IV. NEW BUSINESS

1. Resolution #100-Water Rates – **MOTION** passed in Public Hearing

2. Review/Approval Quote for Geo-bag Technical Training.

A quote from Water Source for Polymer, Equipment rental/purchase and in-house training on the operation of the Geo-bag was discussed. After much discussion and the information regarding getting the system set up correctly, it was decided to order 2 pails of Polymer (\$650); to rent the equipment (\$1,120); and on-site training (5 days at \$1,250 per day). The training will be completed by the end of October. DURA has \$5,000-\$7,000 available for this project.

A **MOTION** was made (Councilwoman Brockway) and seconded (Councilman Hewitt) to accept Water Solve quote with the equipment rental, 2 pails of polymer and 5 days of training. All in favor. **MOTION** passed.

V. CONSENT AGENDA

1. Payables: Councilman Macdonald inquired about 3 invoices removed from the payable at the September 11, 2014 meeting. The invoices had

been clarified and mailed. Mayor Shaha will ask that the three invoices be included in Oct. 9th 2014 consent agenda payable.

2. Minutes: September 11, 2014. Planner Quayle had some typos to be addressed.
3. YTD Financials: Accountant Lou MacAfee- outlook hasn't changed. Currently closing the fiscal year and we will not be required to open the budget 2013-2014.

A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to accept the consent agenda as presented with the corrections/additions noted. All in Favor. **MOTION** passed.

VI. FUTURE AGENDA ITEMS/MEETINGS

The second Thursday meetings set for the months of November and December will be cancelled as both meetings fall on holidays. Thanksgiving Day and Christmas Day.

VII. EXECUTIVE SESSION

Pursuant to Idaho Code 67-2345, Subsection 1 (f)-Litigation.

A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to enter into **EXECUTIVE SESSION** at 8:56 pm. Roll call vote was taken:

Councilman Hewitt	Aye
Councilman Strand	Aye
Councilman MacDonald	Aye
Councilwoman Brockway	Aye.

All in favor. None opposed. **MOTION** passed. Public was asked to leave.

Adjournment -Councilman MacDonald made a **MOTION** to adjourn the executive session at 9:56pm. Seconded by Councilman Hewitt. All in favor. **MOTION** passed.

Upon emerging from **EXECUTIVE SESSION** it was noted that no decisions had been made.

VII. ADJOURNMENT: A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to adjourn the Regular Council Meeting at 9:57pm. All in favor. **MOTION** passed.

Respectfully submitted
Jacquie Albright, City Clerk