

REGULAR COUNCIL MEETING MINUTES

November 13th 2014

Dover City Hall,
699 Lakeshore Avenue,
Dover, ID 83825

Council Members Present: Neal Hewitt, Rowdy MacDonald, Bill Strand and Diane Brockway and Mayor Annie Shaha.

Staff Present: City Clerk, Jacquie Albright; City Planner Bryan Quayle

Public Present: Gloria and Bill Stubles, Ruth Guthrie.

I. CALL TO ORDER:

The meeting was called to order by Mayor Shaha at 7:06 pm
Pledge of Allegiance

II. PUBLIC COMMENT:

III. UNFINISHED BUSINESS.

1. Discussion/Decision -Water & Sewer Hookup Fees

Councilman Strand presented the time line draft report from Scott McNee of T-O Engineers recommended connection fees. Councilman Strand described the difference of capitalization costs for inside and outside Dover Bay Development (DBD) and reiterated the differing use of water facilities and sewer facilities used by those inside DBD and those outside of the DBD. Draft Water Connection cost inside DBD-\$5,279; outside DBD-\$4,724. Draft Sewer Connection cost inside DBD- \$4,263; outside DBD-\$5,652. Discussion followed regarding sewer and water calculations; methodology; design capacity; useful life, repairs/replacement and future analysis. It was noted that DBD does have a separate irrigation system paid for by the patrons inside DBD and operated separately from the City of Dover. Councilman Strand asked that Council familiarize themselves with the draft Water and Sewer Connection Fee Analysis for discussion at the December 13th 2014. Mayor Shaha concluded that a workshop for discussion on November 20th at 3:00pm with Scott McNee would be advantageous. Councilman Strand will confirm with Scott McNee.

2. Resolution 100 –Water Rate Revision

Mayor Shaha presented the revisions to be made to Resolution 100 to ensure clarification of the items noted.

Water billing late fee

\$ 25.00

per month to be added.

Monthly charge when meter is unreadable:

\$ 35.00 per month per ERU

Change from \$35.00 per month per ERU to **\$25.21 per month per ERU**

A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to accept the revisions to Resolution 100 as presented. All in Favor. None opposed. **MOTION** carried.

3. Discussion/Decision-Cedar Ridge Road Agreement

Mayor Shaha presented the proposed 1 year agreement with Cedar Ridge Owners Association (CROC) for discussion. Councilwoman Brockway noted needed corrections for clarification and typos. A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to accept the one year agreement as presented (with corrections) between the City of Dover and CROC. Councilman Strand and Councilwoman Brockway voted AYE. Councilman MacDonald and Councilman Hewitt voted NAY. Mayor Shaha vacated the chair and voted AYE. **MOTION** carried.

4. Resolution 101-Medical Reimbursement Tabled until further information has been received from Councilwoman Brockway and her meeting with North Idaho Insurance.

IV. NEW BUSINESS

1. Sewer Ordinance 104-Amendment Tabled- For inclusion on the agenda for December 11th Council Meeting pending review with Attorney Snedden.
2. Quote-Essex Water Tank Fencing Discussion regarding the current budget and the bids presented by John Hayden of Idaho Fence and Thompson Fencing. Council agreed to re-address the fencing issue in the spring 2015 after the winter thaw. Councilman Hewitt will send letters to both contractors informing them of Council's decision to wait till spring 2015 when requests for new bids may be submitted.

3. Quote-Repairs to Pine Street Hill Council agreed that it is important that Mrs. Patterson (though not within the city boundaries) have safe access from her residence on Pine Street Hill. Access is through the Westridge Sub division. Councilman Hewitt suggested that \$1,000 be invested in gravel and ditching on West Pine Street just above the Hopkins driveway.
4. Discussion/Decision-Development Fees Dover Bay Development (DBD) is currently close to using their allotment of water and sewer hookups. Fees collected are deposited with Dover City which, in turn, pays DURA as per the agreement. Discussion followed regarding the retirement of the sewer debt and the need to form a Resolution for such an occurrence.
5. Discussion/DEQ Grant Opportunity Discussion surrounded the possibility of DEQ funding/grant to update the Water Facility Plan and possibly the Sewer Facility Plan.

V. CONSENT AGENDA

1. Payables–Dover and Spot.
2. Minutes- October 23, 2014 Regular Council Meeting.

A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to accept the City and SPOT payables and the Minutes of October 23, 2014 as presented. All in favor. None opposed. **MOTION** passed.

3. Reports: Staff, Council, Mayor.

Reports were reviewed. Web Site-Councilman Strand asked that Council look through the web site and critique content. Planner Quayle updated Council on the Van Gundy property citing the old garage being partially on City Easement and the septic tank half way on the neighbor's property. Planner Quayle proposed-Replacement garage have zero set back on the front line and keep current septic tank. (Current septic tank is small capacity and future pumping will be at patron's expense). Councilman Hewitt made a **MOTION** to accept Planner Quayle's proposal, Councilman MacDonald seconded. Discussion followed. All in favor. None opposed.

MOTION passed.

Cedar Ridge-The need for an encroachment permit to install a culvert (Lippert) in/under the road as water erosion is taking place close to the access point of the Darling property. Jane Fritz is building a Yurt –permits have been issued and paid for with Inspection of the foundation by Sewell Engineers. The Lakeside B-n-B (Cary Childress & Diane Travis) has a conflict in their agreement with the City regarding the new bathroom and the ERU count. A **MOTION** was made (Councilman Hewitt) and seconded

(Councilman Strand) to amend the BnB contract/agreement and to notify Childress/Travis that they do not have to comply with the ERU count noted in the agreement as the new water ordinance precludes the additional ERU cost. Discussion- water use to be monitored and if excessive water use then Council reserves the right to review the ERU count. All in favor. None opposed. **MOTION** passed.

VI. FUTURE AGENDA ITEMS/MEETINGS

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT: A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to adjourn the Regular Council Meeting at 9:38pm. All in favor. **MOTION** passed.

Respectfully submitted
Jacquie Albright, City Clerk