

# REGULAR COUNCIL MEETING MINUTES

May 14, 2015 @ 6:00pm  
Dover City Hall,  
699 Lakeshore Avenue, Dover, ID 83825

**Mayor and Council Present:** Mayor Annie Shaha; Councilmembers Neal Hewitt, Rowdy MacDonald, Bill Strand, Diane Brockway.

**Staff Present:** Attorney Stephen Snedden; Planner Lisa Ailport; City Clerk Jacquie Albright.

## **I. CALL TO ORDER.**

Mayor Shaha called the meeting to order at 6:02pm. Pledge of Allegiance.

**II. PUBLIC COMMENT.** Sharon Strand (not physically present) suggested Dover City Council consider presenting an annual award to a person(s) in the Dover Community who have contributed to and made a difference to, the City of Dover. Mrs. Strand suggested as an example, Maggie Becker, a previous council member who passed away this week (memorial Monday) and suggested that recognition for all her efforts on behalf of the City of Dover would be a nice gesture.

## **III. UNFINISHED BUSINESS**

**1. Fire Station Land Deed:** The deed for the Fire Station Building and the land it sits on was reviewed with special attention directed by Attorney Stephen Snedden to the addition of Section 'J' of the mediated settlement agreement. A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to accept both the addition of Section 'J' of the mediated settlement agreement with for the Fire Station building and land and the deed. **Roll Call Vote:** Councilman MacDonald AYE; Councilman Hewitt AYE; Councilwoman Brockway AYE; Councilman Strand AYE. **MOTION** passed.

## **IV. NEW BUSINESS**

**2. Surplus Truck Bid Opening:** Mayor Shaha opened the sealed bid envelopes. The 1981 Ford Dump truck with Snow Plow had five (5) bids submitted ranging from \$5,555.00 to \$2,000.00. The 1994 Chevy Pickup had three (3) bids submitted ranging from \$2,000.77 to \$301.00. A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to accept bids submitted by Stanley Kraley of \$5,555.00 for the 1981 Dump truck and Plow and \$2,000.77 for the 1994 Chevy Pickup. **Roll Call Vote:** Councilman MacDonald AYE; Councilman Hewitt AYE; Councilwoman Brockway AYE; Councilman Strand AYE. **MOTION** passed. Both trucks were used in Sewer operations. The money collected will be returned to the sewer fund. City Clerk will inform all bidders of the outcome.

Discussion followed regarding surplus items, specifically the sander. Operator Mike Wade indicated the sander designated scrap metal as cost to fix and advertise for sale is more than the item is worth. A **MOTION** was made (Councilman Strand) and seconded (Councilman MacDonald) to deem the sander as nominal value and dispose of as scrap metal. **Roll Call Vote:** Councilman MacDonald AYE; Councilman Hewitt AYE; Councilwoman Brockway AYE; Councilman Strand AYE. **MOTION** passed.

1. Planning & Zoning Update from Lisa Ailport: this item was delayed and moved to #2.

Planner Lisa Ailport had prepared a power point presentation for discussion by Council to consider building codes, ADUs, building permits and process, application forms, conditional use permits, special use permits and P&Z ordinances. Planner Ailport considers the Comprehensive plan her first priority and would like input from Council regarding inclusions. Idaho Smart Growth (ISG) has grants, technical assistance, planners available for small communities as well as various venues available to engage the public in open meetings, surveys and volunteerism for design of a comprehensive plan. Gary Allan (ISG) of Moscow would be willing to give presentations and direction to Council if required. Grant matches of 20% to 33% are desired. Council directed Planner Ailport to pursue ISG further. Discussion followed regarding the definitions of an Auxiliary Living Dwellings (ALU) Accessory Dwelling Unit (ADU) and a guest house. Ordinances are conflicted and descriptions need to be updated to be more consistent.

3. Codifying Ordinances: Councilwoman Brockway had prepared a power point presentation for discussion regarding Dover City's Ordinances and the need to codify them. A **MOTION** was made (Councilman Hewitt) and seconded (Councilman Strand) to direct staff to contact Sterling Codifiers of Coeur d'Alene and obtain a quote for codification of the City's Ordinances. Roll Call Vote: Councilman MacDonald AYE; Councilman Hewitt AYE; Councilwoman Brockway AYE; Councilman Strand AYE. **MOTION** passed.

**V. CONSENT AGENDA:**

A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to accept the Consent agenda as presented with one change-removal of the duplicate invoice for Ponderay Garden Centre. Roll Call Vote: Councilman MacDonald –AYE; Councilman Hewitt-AYE; Councilwoman Brockway-AYE; Councilman Strand-AYE. **MOTION** passed.

**VI. FUTURE AGENDA ITEMS:**

Council Meetings in June. A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to CANCEL the City Council meeting scheduled for June 25<sup>th</sup> 2015 Due to conflicting vacation schedules with councilmembers, mayor and staff. Roll Call Vote: Councilman MacDonald AYE; Councilman Hewitt AYE; Councilwoman Brockway AYE; Councilman Strand AYE. **MOTION** passed.

**VIII. ADJOURNMENT:** A **MOTION** to **ADJOURN** was made (Councilman Strand) and seconded (Councilman Hewitt) at 8:06pm. Roll Call Vote: Councilman MacDonald AYE; Councilman Hewitt AYE; Councilwoman Brockway AYE; Councilman Strand AYE. **MOTION** passed.

Respectfully Submitted

Jacquie Albright