

PUBLIC HEARING

**Dover City Hall
699 Lakeshore Ave.
Dover, Idaho 83825**

MINUTES

Thursday October 1, 2015 @ 5:00pm

New or Increased Planning & Zoning Fees

CALL TO ORDER

The meeting was called to order by Mayor Shaha at 5:01pm

Council Members Present: Rowdy MacDonald, Bill Strand and Diane Brockway.

Absent: Neal Hewitt

Staff: Planner-Lisa Ailport, City Clerk, Melanie Meagher

Public Present: None Present

Mayor Shaha –Before we open the public hearing does anyone have any questions or concerns, and if everyone understood the discussion regarding fees.

Mayor Shaya opened the public Hearing at 5:02

Mayor Shaha stated for the record that we had posted notice of the public hearing per Idaho code, and then turned the floor over to City Planner Lisa Ailport.

Planner Lisa Ailport asked that the record reflect procedural steps for public hearing and adopting resolutions.

Report by Lisa Ailport; Purpose and compliance of code 63-1311A was accomplished with a newspaper publishing on September 17th and 24th in the Bonner County Daily Bee. The purpose of this public hearing is to assist council with modifying fees. Two memos were submitted. Memo one is a summary of the changes to the fee schedule. Resolution 70 and 80 are the current fee resolutions relating to planning and zoning and building permit fees. Those respective resolutions have been combined into a new fee schedule. Staff has re-arranged current and proposed fees into new schedules to reflect the services being offered. Engineering and flood plain categories are new fees, but are not new services. In addition to the base fees, staff has proposed to include notification and publication costs. New to the city is the proposed language to include pass- thru costs. A public workshop was held by the city council on July 23rd to review proposed changes.

Memo two submitted shows a breakdown of fees proposed to change. Subdivision fees 1-5 lots would be \$1,500 non-refundable deposit. 6 lots and above would be \$2,500 non-refundable deposit. Cost levels increase substantially for over 5 lots.

Flood Plain (ORD. 113) requires review and should be fee based. Currently no charge, Floodplain takes extensive time to review. Would change to \$50.00 fee and that would cover one hour of time for P & Z Planner.

This should be considered a working document; council may find that some things are not working. Beginning of fiscal year would be a good time to update.

Mayor Shaha thanked Planner Lisa Ailport for her presentation.

PUBLIC HEARING Mayor Shaha stated for the record no public was present. Public Hearing was closed at 5:22pm

A **MOTION** (Councilman MacDonald) and seconded (Councilman Strand) to adjourn the Public hearing at 5:27pm. All in Favor. **MOTION** passed.

Respectfully Submitted
Melanie Meagher