

## REGULAR COUNCIL MEETING MINUTES

November 12, 2015 @ 6:00pm  
Dover City Hall, 699 Lakeshore Avenue, Dover, ID 83825

**Present:** Councilmembers; Rowdy MacDonald, Bill Strand, Diane Brockway, Neal Hewitt, Mayor Annie Shaha

**Public Present:** Sharon Strand, Ruth Guthrie. Jay Bredl joined at 6:30 p.m.

### **I. CALL TO ORDER**

Mayor Shaha called the meeting to order at 6:00 p.m. Pledge of Allegiance

### **II. PUBLIC COMMENT** None

### **III. UNFINISHED BUSINESS**

#### **1. Sewer Ordinance**

Definition: Service connection. Leave in the document but simplify

Delete 4.2 Ownership - last sentence of first paragraph

4.3 service line - copy language from page 8 regarding cost and add in to service line Ownership

5.0 Is it a sewer permit, be consistent with P&Z

6.2 paragraph one, last sentence correct word "compliance"

Section 10 - remove "connection fee"

Section 11 - remove first sentence

Section 12 - Define "active" and "inactive", move Section 14 C to this Section 12 - billing start date, language for when it becomes active. Switch Monthly Active before inactive

Tax lien - remove last two sentences, confirm 45 days is allowed by code.

Section 16 - Change of Ownership - remove ...for new owner.

Section 16 - move last paragraph to under first paragraph

Redo last sentence in rates

Section 20: Fee and Rate Schedule. Create Appendix. Reword content.

Ordinance discussion continued with customers who may qualify for circuit breaker relief. Councilman Hewitt indicated there are currently 16 residents that would be covered based on county information and would council consider including a circuit breaker clause. Resident Mrs. Strand offered this is an annual process and there are several services in town that help low income specifically for utilities. Councilman Strand thought it would increase user fees \$5-\$10 a month if approved. Councilwoman Brockway suggested providing a list of those agencies to the clerk to make available for those needing this type of assistance. Council agreed to not include in the ordinance at this time.

### **IV. NEW BUSINESS**

#### **1. Discussion Open Meeting Law**

Due to a recent potential violation with the Open Meeting Law, Councilman Strand, at the request of Jim McNall from ICRMP, briefly reviewed open meeting law requirements and requirements to move into Executive Session. Council was reminded the conversation was

inappropriate and if there is any doubt that a conversation could be in violation, it is everyone's responsibility to immediately request the conversation be stopped.

## **2. Water Facility Plan Grant**

Mayor Shaha confirmed the city has received the grant, a few things to sign, and the project is underway.

## **3. Admin/Treasurer Wages**

Mayor Shaha informed council she has given the city treasurer a raise and will continue to be within admin wage budget.

## **4. RAS PUMP Repair Quote**

Councilman Hewitt motioned to accept Cascade Machinery quote #1430754 in the amount of \$5,966.50. Councilman Strand seconds. All in favor none opposed. **MOTION** passed.

## **5. Bike Path Snow Removal**

Resident Kubiak will continue to plow the bike path from Dover to Chuck Slough to the best of his ability. Councilman Hewitt also volunteered if the city plow truck is available.

## **6. Discussion: Utility Fees**

The inactive fee will be raised from \$31.50 to \$45 a month. A new fee, Initial Plan and Site Evaluation fee of \$100 will be added. There was question as to if the penalty fee is included in the fee schedule. Will confirm with Planner Ailport and legal. A public hearing will be required before a resolution to adopt new fees can be approved.

## **7. Dura Project List**

Dura will need an updated list prioritized by council before doing any more projects for the city. The bank has agreed to lower the reserve limit for the bond, which will free up money previously reserved, for future projects. This will be an ongoing agenda item with the final list discussed at the February joint Dura/Council meeting.

## **8. 2016 City Council Meeting Dates**

Councilman Hewitt moves to approve the 2016 City Council meeting dates as presented. Councilman Strand seconds. All in favor none opposed. **MOTION** passed.

## **9. Liquor License -- Dish**

A **MOTION** was made Councilman Hewitt and seconded Councilman Strand to approve the DISH liquor license for 2016. All in favor none opposed. **MOTION** passed.

## **V. CONSENT AGENDA**

A **MOTION** was made Councilman Strand and seconded Councilman MacDonald to approve the consent agenda. All in favor none opposed. **MOTION** passed.

## **VI. FUTURE AGENDA ITEMS**

Lighting for bike path along Hwy 2 and under new bridge.

**VII. EXECUTIVE SESSION** None needed

**VIII. ADJOURNMENT**

A **MOTION** to **ADJOURN** was made (Councilman Strand) and seconded (Councilman Hewitt) at 8:08 p.m. All in favor none opposed. **MOTION** passed.

Respectfully submitted by Mayor Shaha