



MINUTES : REGULAR COUNCIL MEETING

THURSDAY, JUNE 9TH, 2016 6:00 p.m. - DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO

Present: Mayor Annie Shaha; Councilmembers – Strand, Kubiak and Brockway. Staff –Clerk, Michele Hutchings; Engineer, Brett Converse

Public Present: Marcia and Larry Millar, Rich and Kelly Jenkins

- I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Mayor Annie Shaha called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance
- II. **PUBLIC COMMENT:** Mrs. Millar - Marcia Millar 13432 W. Pine St. - read letter addressed to Council and Mayor about need for 25 mph signs in Pine Street Loop area. Mrs. Millar presented Clerk with supporting paperwork and copy of letter read to be included with minutes.
MAYOR INTRODUCES NEW COUNCIL MEMBER, SUSIE KUBIAK
- III. **UNFINISHED BUSINESS:**
 - (1) Decision: Sewer Ordinance – Mayor asks for any public comment. Kelly Jenkins, 41 Upper Syringa Hts Rd. has some questions about the draft Ordinance that she reviewed. Chapter 4 - 4.1 & 4.2, Part A and C section were discussed. Jenkins have not had tank pumped for 17 years. Strand explains they are a perfect example of why Ordinance was revised. Strand asks Jenkins to share the map that Jenkins received from previous owners. Mayor thanks Jenkins. Appreciation to Mayor and Council expressed by Jenkins. Strand asks about proposed Resolution 118 with regard to specs and refers to Section 12F. Council agrees to amend to change 12.F 1 to read “5 years after initial installation or 2017”. Strand confirms Chapter 5 is reserved for outside city limits issues. Strand happy with Ordinance, preference would be to wait until Guthrie has returned. Mayor notes Guthrie did not indicate a request to postpone approval of Ordinance and Resolutions. Brockway notes Guthrie’s main concern was notification of public and that concern has been addressed. No substantive changes have been made. Brockway comfortable with passing tonight. Strand asks Kubiak for her position. Kubiak expresses she has reviewed documents and believes Guthrie would have verbalized a request to postpone if that was her wish. **Strand MOTIONS** that rules be suspended and the proposed ordinance pass its 1st reading by Title only with **2nd by Brockway. Roll Call Vote – all ayes – MOTION carries.** Title is read by Strand. **Strand MOTIONS** that ordinance be accepted with **2nd by Brockway. Roll Call Vote – all ayes – MOTION carries. Ordinance 144 passed.**
 - (2) Decision: Resolutions for Sewer Ordinance adopting –
 - a. Calculation for Sewer Equivalent Residence Units
Mayor introduces Resolution and asks for any discussion or any questions. Brockway asks Strand to confirm multi-family units are condos. Strand notes this will bring water and sewer ERUs into alignment with one another.
Strand MOTIONS accept proposed Resolution No. 117 for ERU Calculations for Sewer with **2nd by Kubiak. Roll Call Vote – all ayes – MOTION carries. Resolution 117 passed.**
 - b. Septic Tank Standards and Time Interval for Inspections - Mayor suggests choice is to accept now with potential changes in years to come or make changes to existing text. After discussion, decision was made to make only slight changes to section 12.F.1, 2 and 3. **Strand MOTIONS** accept proposed Resolution No. 118 for Septic Tank Standards and Inspections with the modifications agreed upon with **2nd by Kubiak. Roll Call Vote – all ayes – MOTION carries. Resolution 118 passed.**
- IV. **NEW BUSINESS:**
 - (1) Discussion: FY 2017 Budget - Brockway suggests start with current project list and determine which will have to be moved over to next year if will not be completed. Details were noted and Brockway will schedule time with Treasurer to be input numbers discussed.
 - (2) Quote for new City Council Seating/Desk – Mayor asks for approval on desks explaining benefits and general design. Will be the first of several costs to include electrical wiring, monitors/screens for Council and public



and microphone system. This project was already included in this year's budget. **Brockway MOTIONS** to approve purchase of new City Council desks according to quote, **2nd by Strand. All in favor, none opposed – MOTION carries.**

(3) Discussion: Bid for tank pumping for remainder of Dover - Mayor reviewed Sewer Report and notes concerns Wade has re: Ace vs. KG&T. Council discussion with decision to remain with KG&T for balance of project completion as the most cost effective solution.

Resolution: Dover Urban Renewal - Mayor gives overview of Resolution and explains need for it. Brockway notes Section 5 is not correct as a Resolution cannot not change and Ordinance and suggested text change.

Brockway MOTIONS to accept proposed Resolution No. 119, **2nd Strand** with the exception of making appropriate changes in text as noted. **Roll Call Vote – all ayes – MOTION carries. Resolution 119 passes.**

V. CONSENT AGENDA:

(1) Payables: Brockway asks for explanation of Badger expense. Mayor explains as water meter read equipment.

(2) Minutes from 5/12, 5/31 and 6/2 meetings

(3) Reports: Staff, Mayor, Council, IHD, SPOT, WSFD

Mayor asks if Council has any other questions about any consent agenda items. **MOTION by Strand** to accept the Consent Agenda items as is, **Brockway 2nds. All in favor, none opposed - MOTION carries.**

VI. FUTURE AGENDA ITEMS/MEETINGS:

June 28th @ 5:00 p.m. - Public Hearing on Proposed Fee Increases (previously set for 5/26 & 6/9)

June 28th @ 5:30 p.m. – Brief Council meeting following Public Hearing

Strand to provide Clerk with documents for firearms Ordinance to be shared with Council and suggests legal review.

Brockway states August is a good target date to have code book completed and returned to Sterling Codifiers.

VII. ADJOURNMENT: MOTION by Strand to adjourn, Brockway 2nds. All in favor, none opposed - MOTION carries.

Meeting adjourned at 8:50 p.m.

Respectfully submitted, Michele Hutchings – City Clerk