



## REGULAR COUNCIL MEETING MINUTES

THURSDAY, MARCH 10, 2016 6:00 p.m.

DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO

**Present:** Mayor Annie Shaha; Councilmembers - Strand, Hewitt, Guthrie and Brockway. Staff-City Engineer, Jay Hassell-J-U-B; City Clerk, Michele Hutchings

**Public Present:** None present

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE:** Mayor Annie Shaha called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance

**II. GUEST SPEAKER:** Trish McLean, Director of Networks, Ting Internet

**III. PUBLIC COMMENT :** None

### **IV. UNFINISHED BUSINESS:**

**(1) Discussion/Decision: Revised Agreement & Resolution Cedar Ridge Road Maintenance** – Hassell reviewed report about erosion. Strand asks what costs may be. Hassell says job will likely require sloping, fiber mat, rock buttresses. Most of effort is in labor to maintain current sloping. Hard costs can be estimated by Hassell if requested. Strand doesn't feel like decision can be made without cost estimates. Hassell states that providing estimating based on public contracting work vs. IHD providing services may have different results. IHD could estimate costs for stabilization needs including rock buttress. Council directs Mayor to ask Scott at IHD to work with Hassell at JUB to provide estimated costs. Hewitt would consider passing costs along to CROC before agreement. Ruth notes Upper Syringa needs a lot of work and may be more of a priority. Council agreed to add to next meeting's agenda.

**(2) Discussion/Decision: Cedar Ridge Road Resolution** - Tabled until next meeting on 3/24.

**(3) Discussion/Decision: Sewer Ordinance** - Mayor opens with review of notes and changes made by Ailport. Council agrees to continue discussion/decision until next meeting and perhaps a final decision at April meeting. Strand points out when council first began work on sewer ordinance, discussion was made regarding budget and, according to revenue report City is 20% behind now. No decision re: revenue and potential increase in inactive sewer fees. Rate decision has been deferred waiting for final Ordinance. Strand is concerned with being behind right now. Sometime in near future rates need to be addressed before City falls too far behind.

**(4) Discussion: Sewer Facility Plan** – Mayor is working with Converse @ JUB to put together RFP. Process used to hire City Engineer allows City to choose any one of the applicants for City Engineer to work on the Sewer Facility Plan. May need clarification from City attorney. Council agrees Converse with JUB would be best choice for project. Should be a DURA allowable expense. Next step is getting scope of service and cost from Converse and JUB. Brockway confirms that DURA does have cash available now if needed. Council directs Mayor to get scope of service and cost from Converse at JUB. Hassell will coordinate with Converse



at JUB and Converse can coordinate with Wade with WSM.

**V. NEW BUSINESS:**

(1) Proposals: Generator for lift station - Preference by Wade is Natural Gas or Propane. May be a DURA allowable expense. Strand notes that current generator does run. Western States noted it should be replaced during last repair. Strand would agree to Selkirk + NCE + Avista quotes. Brockway notes crane and propane tank could be extra and total may be closer to \$22,000. Hassell asks if ATS on Selkirk and NCE are overlapping costs. Hewitt asks about state of existing ATS and whether it meets current code. Strand asks Mayor to check with DURA about covering these expenses. Mayor will report back at next meeting.

(2) Discussion: Water Ordinance #131 - Strand explains his changes taken from sewer ordinance workshop and incorporating into water ordinance. Currently City owns services and maintains from meter to main. City will need to decide if following same direction as sewer ordinance as to ownership. Brockway feels both water and sewer ordinances should be consistent unless there is a compelling reason not to. Strand notes that City does NOT require Ordinance to change ERUs, a Resolution is acceptable and referred to Resolution No. 96 for Guthrie condos. Brockway explains inconsistency of ERUs in Marina Town condos. Strand notes inconsistencies in standards. ADUs, ownerships, penalties should all be consistent in both water and sewer. Ordinance needs to state changes can be made by Resolution in future. Council directs Mayor to draft proposed Resolution to reflect Marina Town 1 & 2 be changed to 3 ERs each building for approval at next meeting.

**VI. CONSENT AGENDA:**

Clerk, Hutchings noted that Minutes from Sewer Workshop were not available at time of this meeting but will be included in next meeting's Consent Agenda.

Mayor discusses Water/Sewer report and points to Beach Bungalows pumping and issue without in or outflow baffles. Restaurant and market very full and very high in FOGs

Hewitt **moves** to accept the consent agenda with a **2nd** by Guthrie. All in favor, none opposed. **Motion carries.**

**VII. FUTURE AGENDA ITEMS/MEETINGS:**

Mayor noted upcoming P&Z Workshop has been cancelled and reminded Council of 3/24 Public Hearing and regular Council meeting.

Additionally, Senator Crapo will have town hall meeting at Dover City Hall on 4/2 @ 3:30 p.m.

Brockway requested Mayor draft letter of support for Kaniksu Land Trust's Prescription Park Program for next meeting's review and approval by Council.

**VIII. ADJOURNMENT:**

**Motion** to adjourn by Strand at 7:51 p.m. with **2nd** by Brockway. All in favor, none opposed. Meeting adjourned.

Respectfully submitted by Michele Hutchings, City Clerk