



MINUTES : REGULAR COUNCIL MEETING

THURSDAY, JANUARY 12TH 6:00 p.m. - DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO

Present: Mayor Shaha and Councilmembers – Brockway, Guthrie, Kubiak, and Strand. Staff – Engineer, Jay Hassell - Clerk, Michele Hutchings.

Public present – Clif Warren-SPOT bus representative, Eric E. Skinner, Bill Stuble

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Mayor Shaha called the regular council meeting to order at 6:00 p.m. and led the Pledge of Allegiance

II. PUBLIC COMMENT: None offered

III. GUEST SPEAKER: Clif Warren, SPOT bus – General update of SPOT program. Grant pending for infrastructure (shelters, bike racks, etc.) Blue route being expanded to include hourly service to top of Schweitzer in 2018. Web/Marketing project is underway. Busses can now be tracked live with SPOT phone app. Vanpool project with Quest Aircraft reviewed. JPA Amendment is explained noting it would allow another board member from the community. Dover schedule and location alternatives discussed. Plan is for hourly Dover service vs. every 2 hours. Alternative locations discussed. Strand asks Stuble for his thoughts. Stuble suggests Dover Bay Parkway bridge. Warren suggested corner of Roosevelt and 4th streets. Warren suggested if City were to obtain the property, SPOT may be willing to negotiate a lease. Mayor states 4th St. property is privately owned and asks if council would like her to explore options, council agrees. If property is acquired, some improvements (such as sidewalks) may be eligible for DURA reimbursement.

IV. UNFINISHED BUSINESS:

1) Discussion (Acceptance): Planning and Zoning recommendation to Council re: AM04-16 Flood Damage Prevention Ordinance. Mayor reviews Marley's memo dated 1/6/2017 and asks if council has any questions. Public hearing date of 2/9/2017 @ time of 6:00 p.m. is agreed upon. Clerk directed to move forward with mail and publication notifications.

V. NEW BUSINESS

1) Council President Election – Mayor explains that elections are only held in January's after general city election which will not be until 2018.

2) DURA Board Member Appointments – Mayor notes two DURA board members' terms are up – Jim Haynes and Linda Gibbs. Haynes will accept another 3-year term. Gibbs expressed she would prefer not to accept another term. Mayor is accepting letters of interest from several parties. Strand reports that DURA will also offer a name and resume for appointment consideration. **MOTION by Strand** to accept the appointment of Jim Haynes for another 3-year term to DURA board, **Brockway 2nds. Roll call vote: Brockway-Aye; Guthrie-Aye; Kubiak-Aye; Strand-Aye. All Ayes, MOTION carries.**

3) Decision: JUB Pavement Management Plan-Agreement for Additional Services – Mayor reminds council that pavement plan was budgeted for. Hassell discusses management plan and explains it is designed to save the asphalt assets that already exist. Brockway asks if a 5-year plan for recommended future paving is included, Hassell suggested that some recommendations, particular to roads as yet unpaved, would be made. Strand asks about lump sum payment. Hassell confirms billing will be incremental as work is performed. **MOTION by Brockway** to accept the JUB Authorization for Additional Services-Pavement Management Plan, **Kubiak 2nds. Roll call vote: Brockway-Aye; Guthrie-Aye; Kubiak-Aye; Strand-Aye. All Ayes, MOTION carries.**

4) Encroachment Permit - Michael Jewell, Lot 16 Cedar Ridge. Mayor confirmed that ordinance requires council to review and approve encroachment permits. Hassell explains it is a bit unusual and suggests council consider future change to make it an administrative decision rather than council. Suggest that IHD may be employed to administrate those that are simple driveways. Council agrees. **MOTION by Strand** to accept the Jewell right-of-way encroachment permit, **Brockway 2nds. All in favor, none opposed - MOTION carries.**

5) Discussion: Adoption of new Building Codes – Current Ord. No. 130 – Mayor expresses frustrations of buildings starting without permits, occupied homes without having obtained Certificates of Occupancy. Strand asks about right to enter property. Brockway recognized need for changes and agrees with moving forward. Mayor says building code updates have been held up in Boise and will likely not be available for adoption until 2018.



6) Discussion: Review Fines/Fees – Mayor asks for discussion about the proposed fines and fees and questions posed by Marley in the highlighted sections of the tables. Fines and fees are designed for City to recover costs so that building department will be cost neutral. Strand has not reviewed resolution fees for. Council agrees to add item to 1/26/2017 agenda and follow with public hearing on 2/9/2017 @ 5:30 p.m.

VI. CONSENT AGENDA: Mayor asks if Council has questions or concerns about payables, financials, minutes or written staff reports as presented. Guthrie asks for correction in minutes to reflect correct spelling of Weisz. Brockway refers to planning and zoning costs and asks that all council continue to review for leveling out of costs as year progresses. Mayor notes that revenues are matching expenses and new building permits are very active for this time of year. Strand noted the KG&T invoice and asks if septic inspection/pumping project is active. Mayor confirms the invoice referred to was from a resident call. Strand also asks about Railroad Mgmt. Co. expense, confirming that it relates to sewer encroachment. **MOTION by Strand** to accept Consent Agenda with the correction to minutes as requested, **Guthrie 2nds. All in favor, none opposed - MOTION carries.**

VII. FUTURE AGENDA ITEMS/MEETINGS: Mayor reviews dates listed on agenda. Reminds council that 2/9 will be date for two public hearings as agreed upon and quorum will be very important. Kubiak will not be in attendance.

VIII. ADJOURNMENT: **MOTION by Strand** to adjourn, **Guthrie 2nds. All in favor, none opposed - MOTION carries.** Meeting adjourned at 7:04 p.m.

Respectfully submitted, Michele Hutchings – City Clerk