



**MINUTES : REGULAR COUNCIL MEETING**  
**THURSDAY, OCTOBER 25th, 2018 6:00 p.m.**  
**DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO**

**Present:** Councilmembers, Brockway, Goodvin and Strand. Mayor Shaha and Councilwoman Evans absent. Staff – Planner, Clare Marley; Engineer, Jay Hassell and Clerk, Michele Hutchings

**Public present:** Tom Williams, Brett Evans, Tom Evans

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Council President, Strand called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**II. PUBLIC COMMENT:** Brett Evans expressed interest in Planning and Zoning Commissioner position. Clerk requested letter of interest for Mayor’s consideration.

**III. NEW BUSINESS**

**1) Review: Recommendations from Planning & Zoning: File AM12-18 Junk and Nuisance Title 12 amendment; AM13-18 RV Occupancy; and AM15-18 Fence Height. Status of draft Title 4 Public Nuisance ordinance:** Marley reviewed memo to council summarizing each of 3 amendments. Title 4 for AM12-18 Junk and Nuisance will be reviewed by city attorney. Council asked to schedule hearing date for all 3 ordinance amendments with earliest possible date of December 13<sup>th</sup> at regular council meeting. Brockway asked for clarification of quiet hours as recommended by P&Z Commission. Strand sees need for RV safety, sanitation issues especially with living units however does not favor going against P&Z recommendation. Strand and Brockway agree future attention and possible ordinance should be considered. Brett Evans, 212 4<sup>th</sup> Street, asked for status of denial on RV. Marley clarified was unanimously denied by P&Z. B. Evans asked about dealing with multiple RVs on one lot. Strand stated water and sewer ordinances provide ways to deal with issues.

**2) Discussion/Decision: Public Hearing date for File AM12-18 Junk and Nuisance Title 12 amendment; AM13-18 RV Occupancy; and AM15-18 Fence Height:** Brockway would like to move forward with accepting recommendations for fence and junk/nuisance. Council agreed to hear all 3 proposed ordinance amendments at December 13<sup>th</sup> meeting with regular start time of 6:00 p.m. for public hearings, regular council meeting to follow. Clerk directed to work with Planner to schedule appropriate public notices and add to December agenda.

**3) Discussion/Direction: LHTAC funding workshop – Grant opportunities:** Hassell gave overview of grant opportunities and suggestions for projects and opportunities. Council agreed to direct Hassell to move forward with drafting grants related to pavement rehabilitation, repairs and maintenance. Hassell will prepare draft plan for BCATT committee review and presentation to council at November 8<sup>th</sup> meeting.

**4) Discussion/Decision: Suez quote for Wastewater Treatment Plant (WWTP) membrane air cyclic valves:** Strand introduced item, asked if council had questions. Strand suggested funds budgeted for Aerzen blower repair could be used for purchase. Would ask that Mayor monitor budget and plan for Aerzen blower repair in future as funds allow. Goodvin made inquiries with alternate vendor, waiting for details. Asked that future expenditures have more than one quote, Strand will communicate with Wade. **Brockway motioned** to approve up to \$5,000 for valve replacement with vendor to be determined by Mayor after quote from additional vendor has been submitted for consideration. **2nd by Goodvin. Roll call vote:** Brockway-Aye, Evans-Absent, Goodvin-Aye, Strand-Aye. **Motion carried.**

**5) Discussion/Decision: ICRMP Board of Trustees Nomination:** Council agreed no action or response required.

**IV. OLD BUSINESS:**

**1) Discussion/Decision: Water and Sewer Monthly Fees and Connection Fees:** Brockway likes report and capital replacement and operating reserve funds. Goodvin agrees capital replacement is key. Council agreed public outreach and education will be important. Strand will help to develop materials. Brockway suggested review by T-O engineering, council, mayor and volunteer residents before distribution. Clerk directed to add to November 8<sup>th</sup> agenda.

**2) Discussion/Decision: 9-1-1 Addressing, future workshop for HOAs and residents:** Goodvin noted two main concerns; safety of community and future development process. Tom Williams, 504 Guthrie asked if city is still controlling street naming and what were street names on final plat. Strand explained county reserves the right to approve road names.



Williams asked why city is acquiescing to county. Marley explained core of emergency response is with Bonner County dispatch. Primary concern is quick and accurate response by emergency responders for safety and well-being of residents. Council agreed Pomrankey is priority and city has a responsibility to move forward for the protection of residents. Council directed Clerk to work with County GIS and developer to correct Pomrankey. All in favor. Clerk also directed to continue working on procedures for future addressing and road naming. Future workshop inviting emergency responders and residents to be considered. Williams agreed communication with residents is important. He related during recent re-finance, biggest issue was addressing. Council would like to have item on November 8th agenda.

3) Update/Direction: Syringa Heights Water District: request for city to serve Rocky Point residents: Strand reviewed meeting with SHWD (Syringa Heights Water District) engineer regarding service of water to Rocky Point area. Council not in favor of temporary solution. SHWD needs to make decisions before council can give further consideration. No decisions made. As more details are available, council will ask to revisit on future agenda.

**V. CONSENT AGENDA** –No questions or concerns expressed by council. **Brockway motioned** to accept consent agenda as presented, **2nd by Goodvin**. All in favor, **motion carried**.

**VI. FUTURE AGENDA ITEMS/MEETINGS**: Strand reviewed future meeting dates as listed on agenda.

**VII. ADJOURNMENT**: **Brockway moved** to adjourn, **2<sup>nd</sup> by Goodvin**. All in favor, **motion carried**. Meeting adjourned at 8:15 p.m.

Respectfully submitted – Michele Hutchings, Clerk