

**MINUTES
CITY OF DOVER
COUNCIL MEETING**

**Thursday, December 13, 2012
Dover City Hall
699 Lakeshore Ave., Dover Id 83825**

CALL TO ORDER

Mayor Curless called the meeting to order at 7:00 p.m.

Present at this meeting:

Council Members: Marguerite Burge, Dave Darling, Annie Shaha, Denise Travis.

Staff: Bryan Quayle (City Planner); Stephen Snedden (City Attorney), Dagmar Breyman

Public Present: See Sign-in Sheet.

Pledge of Allegiance

ANNOUNCEMENT: Councilman Burge read a letter explaining the cause of the cancellation of the Water Rate Public Hearing scheduled for earlier this evening. See Attached

Public Comment:

Bill Strand expressed his concerns regarding visually impaired people and their ability to read pdf files on a website and requested use of technology to address this problem. Secondly he voiced concern about security access to the City's computer system and policies related to passwords. He requested to be added to a future agenda.

Sharon Strand presented a letter outlining her concerns related to the lack of follow-up and lack of public updates related to ongoing City Council business items, see attached letter.

CONSENT AGENDA

A motion was made Councilwoman Darling to approve the Agenda, Councilman Travis seconded, all in favor, motion carried.

MONTHLY REPORTS:

INDEPENDANT HIGHWAY DISTRICT:

Marge Tilley presented the results of the recent traffic study which was completed for the Pine Street area. They have also begun sanding and plowing including the section of State of Idaho "Old Highway 2" per the request of the Mayor. Culverts have been unplugged.

Discussion ensued regarding the request of residents along Railroad Ave and Mill Road to have the snow plowed toward the nonresidential side of the street. IHD employees will be notified of that request.

Councilman Darling noted that the road signs for Essex and Cedar Ridge have been replaced again by the homeowners.

Discussion occurred regarding plowing and slush removal of the section of road from 4th Street to the alley.

TREASURER:

Aging Analysis and list of unpaid bills was presented. Individuals with further questions were encouraged to contact Dagmar directly for more information. Mr Strand asked if the City places liens on properties for overdue utility bills and if foreclosures and repossessions are tracked. Mr Strand was informed that overdue utility bills are very closely watched and those eligible are turned over to Tax Collector

ENGINEER:

Written report submitted see attached, Mr. Tate not present.

PLANNER:

Reported receipt of 1 new building permit: working in cooperation with the Mayor to get all Certificates of Occupancy completed and into the Tax Assessor's Office by December 31, 2012.

Working with the State Tax Commission concerning assessments and Urban Renewal mapping for some residences along Mill Road and Railroad Ave. He will followup with those homes impacted to determine exact amount of increment

Census: Will attempt digital submissions this year.

Speed Signs: Cost still being researched, used ones have been found in the \$1000 range. Problems with theft and vandalism of signs are now decreasing in Sandpoint.

DEQ has reversed their decision to require septic tanks within city limits to be approved by Panhandle Health Department.

Brownsfield project: Tentatively scheduled for presentation by DEQ at the January Council Meeting.

LOMA-F MAP: has been agreed to; sawdust removal supports no increase.

New bridge water collection seems to be running in the direction planned since clearing of the ditch.

Department of Lands project for buoy placement continues to move forward.

Councilman Shaha requested New Business portion of the agenda be moved to allow Mike Mahoney to leave earlier.

NEW BUSINESS:

Mr Mahoney, North Idaho Insurance, presented 4 options for our current employees. He stated there was a 12 % reduction in rates which could be effective January 1, 2013 for the current level of coverage. A meeting, prior to December 27, 2012, with the employees, Mr Mahoney, the Mayor and Councilman Shaha will be arranged.

A motion was made Councilwoman Travis to approve the DISH liquor license, Councilman Darling seconded, all in favor, motion carried.

MONTHLY REPORTS:

ROADS:

The Mayor reported that there are several trees along Lakeshore Ave and Lower Syringa within the city right of way which will need to be removed for safety reasons.

BCATT: Items discussed at the meeting were shared with the Council

DURA: No meeting this month

POCWA: No meeting this month

MAYOR'S REPORT:

The Mayor reported on his trip to Boise for the Legislative Committee update. He shared with the Council his concern about a proposal to eliminate personal property taxes and it's impact on Dover's revenue possibly a decrease of \$4000 - \$5000/year A local option tax is being considered to offset the impact.

It is being considered to have DEQ assume discharge permits from EPA.

Also being considered is a change in the "One Call" marking system.

WESTSIDE FIRE:

Councilman Travis requested information regarding repairs to fire hydrants that was received by her. Dale Hopkins of Westside Fire clarified that the referenced letter to Councilman Travis was forwarded to Hal Overland by the City Clerk and those issues have been addressed to his satisfaction. Also a copy was forwarded to Dover Bay Development and John Sletager, those issues have not been resolved. There are some hydrants which will require digging up before repairs could be completed.

Attorney Snedden stated an ordinance would be required to waive utility fees for the fire department. He also stated the lost revenue would then have to be made up elsewhere in the budget.

Councilman Shaha recommended further discussion with DURA to increase financial support for Westside Fire

Councilman Travis requested opinion from Attorney Snedden regarding Ms. Strand's letter regarding the legality of the position of Treasurer.

Councilman Burge suggested consideration to purchase the property currently housing the US Post Office and SPOT Bus office which is owned by West Side Fire.

Commissioner Hewitt requested IHD to clear areas around fire hydrants specifically on Mill road & Railroad Ave. Marge Tilley will followup with IHD.

Councilman Shaha requested monthly reports from the Water and Sewer departments regarding significant events.

Marge Tilley requested that all citizens check their yearly property tax statements and vehicle renewals to verify that "IHD" is listed on the statement not "Road and Bridge". This impacts the funding allocations.

UNFINISHED BUSINESS:

The Mayor announced the Water Rate Presentation will be held Wednesday January 16 at 7:00 PM pending advertising of the Public Hearing in the Sandpoint Daily Bee.

Disaster Preparedness: We have received a letter from Bob Howard, Director of Bonner County Emergency Management, requesting submission of updated information. Bryan will follow up with Mr. Howard to determine exact information requested.

ADJOURNMENT

A motion was made by Councilman Darling to adjourn the Council Meeting at 10:04p.m. Councilman Burge seconded, all in favor, motion carried.

Mayor Curless adjourned the meeting at 10:04 p.m.

Submitted by,
Marguerite Burge