

MINUTES
CITY OF DOVER
ORDINANCE REVIEW AND PUBLIC HEARING
April 10 2014
Dover City Hall
699 Lakeshore Ave., Dover Id 83825

CALL TO ORDER

Mayor Shaha called the meeting to order at 7:00 p.m.

Present at this meeting: Council Members: Diane Brockway, Neal Hewitt and Bill Strand,
Staff: Bryan Quayle (City Planner); Rob Tate (City Engineer) Jacquie Albright (City Clerk)
Public Present: See Sign-in Sheet.

Public Comment: Blooms said they were very happy to have Mayor Annie Shaha leading the Dover City Council. Mayor Shaha thanked the Blooms for attending the meeting.

Pledge of Allegiance

GUEST SPEAKER TODD SUDICK Mayor Shaha introduced Colonel Todd Suddick.

Colonel Todd Suddick, a retired Marine Corps pilot who later worked for US Airways, shared some personal history as a long time resident of Priest River. Colonel Suddick has spent many hours vested in education about the necessary eradication of milfoil and noxious weeds. Colonel Suddick gave an informative presentation on the historic efforts on Milfoil Eradication Program in Bonner County. Pamphlets regarding milfoil and red bloomer, a quick reference guide on aquatic and submerged plants and pond weed were distributed as well as Bonner County Noxious Weed Department contact information; Brad Bluemer Weed Superintendent; Leslie Marshall, Director and Colonel Suddick Bonner County Waterways Advisory Committee. As a member of the Advisory Committee, Colonel Suddick is able to recommend granting and funding opportunities for communities. In 2002 Todd and Brad created a milfoil eradication program where they met with communities to set up the program. The first community teamed up for chemical use (2/4/D and SONAR in pellet form) was Oden Bay. Monitoring was conducted by the U of Idaho specifically to verify chemical concentration levels and document the results of eradication (80% knocking back milfoil). The chemical SONAR is systemic and is very effective in pellet form a slow-release pellet that moves along the river beds with the current. Although SONAR was found to be very effective in the eradication of milfoil the Idaho Legislators only promised funding for SONAR for three years. Colonel Suddick noted that many sloughs are now becoming overgrown because of the lack of SONAR use. The presentation was concluded with a Q&A period. Mayor Shaha thanked Colonel Suddick for the presentation and for his work in the noxious weed area and that future guest speaker Tom Woolf will be addressing chemicals use also.

UNFINISHED BUSINESS

1. **Molly McCahon Water Source Protection Plan**- Molly handed out brochures on weed control method options and updated Council on the Water Source Protection Plan, Lake*A*Syst. Molly suggested Council approve the Source Water Protection Plan (currently draft form), form a committee and submit to IRWA for review before being submitted to IDEQ for certification. Discussion regarding the plan created by past Council members and the necessity for current Council to review the plan with regard to current applicability. Mayor Shaha and Councilwoman Brockway will meet before end of June (hopefully in May) as Molly McCahon still has grant money available for the project that has to be used by the end of the grant cycle and that is June 30, 2014. Molly suggested the balance be used for Radio Advertisements/brochures regarding homeowners treating the weeds by spraying chemicals off their docks and that any chemical spraying should be left to professionals.

2. **Discussion/Update Water Ordinance** Councilman Strand reviewed the updated Water Ordinance and discussed specifically the rate structure regarding Pay- for-Use; Pay-per- ERU or Pay-per –Facility (sinks, toilets showers, etc.). (A Public workshop on April 1, 2014 had been conducted and this revision is based on information from that meeting). Councilman Strand is waiting for clarification from Bonner County regarding ‘Accessory Dwelling Units’ and ‘Auxiliary Living Units’. All the information gathered has been included and the Ordinance will be placed on the Agenda and reviewed in detail at the April 24th Regular Council Meeting. At that time updates from Attorney Steve Snedden and Sewell Engineer Pat Parks will be reviewed.

3. **Building Code Ordinance 130.**

MOTION made and seconded to suspend the rules for three readings of the Ordinance.

MOTION PASSED

MOTION made to approve Building Code Ordinance 130 as proposed. Moved (Strand) and Second (Hewitt). **MOTION PASSED**

Roll Call:-

Councilwoman Brockway Aye

Councilman Hewitt Aye

Councilman Strand Aye

Motion Approved

Signature copy available

City Clerk read long title of Ordinance 130:-

AN ORDINANCE OF THE CITY OF DOVER, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ESTABLISHING PURPOSE; ADOPTING THE 2012 INTERNATIONAL BUILDING CODE AS ADOPTED BY THE IDAHO BUILDING CODE BOARD WITH AMENDMENTS; ADOPTING THE 2009 INTERNATIONAL RESIDENTIAL CODE AND INTERNATIONAL ENERGY CONSERVATION CODE, AS ADOPTED BY THE IDAHO BUILDING CODE BOARD, WITH AMENDMENTS; ADOPTING THE 2012 INTERNATIONAL FIRE CODE, AS ADOPTED BY THE IDAHO STATE FIRE MARSHAL, WITH STATE AMENDMENTS; PROVIDING FOR MANUFACTURED HOME INSTALLATION PERMITS AND MINIMUM ROOF LIVE LOADS FOR MANUFACTURED HOMES; AUTHORIZING FEES; REQUIRING AN ENERGIZING PERMIT; REQUIRING SEWAGE DESPOSAL APPROVAL; ESTABLISHING VIOLATIONS; REPEALING CONFLICTING PORTIONS OF ORDINANCE 64 AND ANY OTHER CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

4. **Childress Special Use Permit ADOPTION** of City Council’s -Findings of Facts, Conclusions of Law and Decisions. Public hearing, deliberations and request were APPROVED provided Condition #23 of the Talus Rock Agreement be included in the Childress SUP now Condition #17 in the Childress SUP. **MOTION** was made and seconded to:- Rewrite Findings of Facts; Inclusions of Law and decisions to reflect the addition of #17 (succession) in the SUP.

MOTION to approve the staff report of Findings of Facts; Conclusions of Law and Decisions as presented. **MOTION** made (Diane) and seconded (Hewitt). NO opposition. **MOTION PASSED**

5. **Sheriff Contract** Discussion- regarding typos, verbiage and clarification needed. Diane will review. **MOTION** to approve the Law Enforcement Agreement with Bonner County Sherriff and the City of Dover (with corrections and typos as per Councilwoman Brockway recommendations) was moved (Hewitt) and Seconded (Strand). Roll call vote:

Councilwoman Brockway Aye Councilman Hewitt Aye Councilman Strand Aye

MOTION PASSED

6. Adoption of the Water Facility Plan

MOTION was made (Strand) and seconded (Hewitt) to Adopt the Water Facility Plan.
NO Opposition **MOTION PASSED**

7. Playground Equipment

Resulting from the Mediation with Dover Bay Development \$15,000 has been allotted to Playground Equipment. Plans for Phase 1 playground were reviewed and discussion followed. ICRMP has been consulted regarding liability which ICRMP determined is minimal. There will be a small increase in cost to the City's Insurance Policy. Council is encouraged to provide the playground as soon as possible. Will be placed on April 24th Agenda to give Council members time to research.

8. Document Storage Options

Organization items discussed. Off- site storage to be on hold as the use the current outside storage area may be repurposed and more moveable items used inside City Hall. Discussion followed regarding digital files and organization of current paper files.

9. 4th Council Member

Letter of interest from Rowdy MacDonald was reviewed. Councilman Hewitt endorsed Rowdy as a person who would be a great addition to the council. Mayor Shaha will contact Rowdy MacDonald.

REPORTS

IDT Marj. Tilley reported Road Supervisor Scott Hanson drove the city boundaries. Pine Street, Ontario and Rail Road Ave. were graded. Rocky point too wet. Cedar Ridge/Essex no request for services as yet. Dust Abatement /Mag-chloride is expensive but will be put down slightly less than in previous years. Doesn't need to be a very heavy coat if applied correctly. IDT meet on the second Wednesday of each month at 3:00pm at 1630 Baldy Mountain Road, Sandpoint.

Engineering Rob Tate Report on TML quote for air piping connection. Aqua Plumbing to connect the City of Dover Water to the Return Activated Sludge (RAS) pumps. See report.
Old water right application IDWR expired. Rob Tate will start the process of reapplication for water rights however the process takes 4 months. GEO bag-Patrick and Rob have discussed and will use two bags each a capacity of 14,500 gallons and they will fit into the basin. Cost of \$2,200 each for the bags. Rob will order them. Rob to work with Patrick on the Polymer unit that was removed when the City switched over to the membrane system. Patrick has the unit available for testing. Geo bags and the Polymer unit (50 gallon drum with an injection pump) will be ready to use very soon. Councilman Hewitt reviewed the waste water report and discussed his concerns regarding the deferred maintenance (specifically infiltration) and requested that all the manhole covers (all are currently numbered) be reviewed to identify needed (infiltration) areas and determine what may be causing infiltration- man hole covers off, broken lines, broken manhole covers, etc. Suggestion to camera the lines as the Railroad ditch may be flowing into the lines as well as French drains. Patrick to check and photograph each manhole. Mayor Shaha will meet with Patrick and Rob Tate. Councilman Strand directed Rob Tate to offer some alternatives to Council. Discussion: Thorne Research are looking to expand and therefor do not want to downsize the size of their current line. Asking that 1 3" meter with the correct installation be considered by City Engineer. Thorne Research not being charged appropriately for their use. Thorne not aware of their water consumption but are aware that their use is greater than what they pay for. Tate to redesign the meter , pipe and vault configuration. Rob Tate and Councilman Strand will monitor to as to the calculations performed by Councilman Strand. Start date of July 1 2014 was discussed for the new water intake plan. Discussion surrounding the growth rate and potential for build out for the City of Dover.

Westside Fire Department Fire Chief Hopkins relayed that the Post Office lease will be revoked in 90 days as per the lease agreement and recent notification to the City terminating the lease. The Post Office needs to write the lease payment check directly to the Westside Fire Department. The Old Fire Station building is currently up for sale and considered surplus property. SPOT will be re-located.

Discussion regarding Ordinance 66-Slash Burning. Stopping slash burning is the responsibility of the Westside Fire District if no permit has been issued. Ordinance clear that Westside Fire District to issue a permit if burning is within the City limits. County may have open burning days but City of Dover does not. Attorney Snedden is consulting with IDEQ pertaining to air quality conditions. Westside Fire District is a separate entity and can declare an open burning day. Currently, even though WSFD issues permits there are no fees collected and/or listed in the Ordinance.

Building Inspectors Report Bryan Quayle has spoken to Sewell Engineering who reported that two BLP's had been issued for February and March. The application for the beach buoys permit will be submitted next week and should be issued in a few weeks. The buoys will not be located anywhere near the water intake section and therefore should not cause a problem. A future joint workshop is being planned with P&Z to review and more define zoning area.

NEW BUSINESS

- 1. Pine Street Hill Road.** Letter from Dwayne & Betty Hopkins requesting de-annexation. Discussion followed. Attorney Snedden has been consulted. The City of Dover can vacate/abandon the road, although access for utilities will still be required and just how much may be vacated will be in question. Also property/ road taxes need to be reviewed before a decision is made. Mayor Shaha wishes to pursue vacating the road. De-annexation is a separate issue.
- 2. Dish Liquor License.** MOTION was made and seconded to accept application for renewal of a Liquor License from Gary Peitz (Dish) without any extra conditions. **MOTION PASSED.**
- 3. Playground Equipment.** SEE Unfinished Business item 7
- 4. Letter of support for Schweitzer Cutoff Road Project.** A MOTION was made and seconded to support Sandpoint with their design plan for the completion of the Schweitzer Cutoff Road Project. MOTION CARRIED. No opposition.

CONSENT AGENDA

A MOTION was made and seconded to accept the Consent Agenda with recognized changes. Payables were reviewed and **APPROVED** with the addition for payment to the Ames' for cleaning. MOTION to accept a bid from Tom Evans for \$829.00 for winter debris clean up from damage sustained on Pine Street. **MOTION PASSED.** Councilman Hewitt will contact Tom Evans.

ADJOURNMENT

A MOTION was made and seconded to adjourn the Council Meeting at 10:45pm. MOTION PASSED.