

CITY OF DOVER
REGULAR COUNCIL MEETING
MINUTES

Thursday June 12, 2014 at 7:00pm
699 Lakeshore Ave., Dover Id 83825

I. CALL TO ORDER

The meeting was called to order by Council President Councilman Strand at **7:00 p.m.** as Mayor Shaha was not in attendance.

Present at this meeting: Council Members: Diane Brockway, Neal Hewitt, Rowdy MacDonald and Council President, Bill Strand,

Staff: Bryan Quayle (City Planner); Jacquie Albright (City Clerk)

Public present: David Darling, Shelley Munson

Pledge of Allegiance

Welcome David Darling (past Council Member) and Shelly Munson (CROC) to the meeting.

II. PUBLIC FORUM: David Darling of 146 Essex on Cedar Ridge. Mr. Darling reported to the Council that recently there had been an unattended fire on Cedar Ridge involving an old abandoned hunting cabin. Mr. Darling reported the fire to Westside Fire District and he was impressed at the response as it was very quick, professional and thorough, with medics and response teams. He asked that when city employees are using the road to please make sure they lock the gate.

Shelly Munson questioned if her letter was on the agenda as she didn't see it noted. City Clerk Jacquie Albright confirmed that the letter was included in the City Clerks Report

V.2 CLERK'S REPORT.

In the interest of Ms. Munson's time Council President Strand moved the item of Shelly Munson's letter forward to be addressed. Ms. Munson voiced her concern regarding the 2013 invoice from IHD for mag-chloride (dust abatement) for Cedar Ridge and the lack of response from City Hall. Ms. Munson was concerned that the 2013 invoice had not been paid and was calling City Hall for information. Councilman Strand extended his apologies for lack of response and reiterated that now Council has the contact information for the Cedar Ridge Homeowners any future invoices will be dealt with quickly. Ms. Munson was also concerned regarding a letter that had been included with the 2013 IHD invoice stating that the City of Dover will not be responsible for the ordering of Mag-Chloride for Cedar Ridge in the future. Councilman Hewitt concurred that he and David Darling had discussed the future of the Cedar Ridge for this fiscal year regarding dust abatement, snow plowing and sanding. Ms. Munson requested a letter be drafted by the City of Dover reiterating the budget/fiscal year 2014-2015 for Cedar Ridge and the City of Dover's involvement. The letter is to be sent to the Cedar Ridge Owners Company (CROC) c/o Shelley Munson, P.O. Box 68, Dover, Id 83825.

III. UNFINISHED BUSINESS

1. Quote for new Meters for Thorne Industry. Bob Hanson (Water Systems Management) conferred with Councilman Strand that the current vault needs to be moved from Thorne premises and replaced with a newly designed vault installed with a vertical turbine meter. Engineer Rob Tate agreed on the design and has submitted the schematics for outside bids. Estimate is \$2,600. (Meter cost at \$900. with installation at \$1,700). Currently there has been little response. A **MOTION** was made (Councilman Hewitt) and seconded (Councilman MacDonald) to review only bids below \$3,500. Discussion surrounding the dollar ceiling: large vault –v-small vault. Councilman Strand confirmed that Engineer Rob Tate conducted the research and design as per Councilman Strand’s directive; maintenance costs have also been reviewed and Thorne Industries are in agreement with the design. All in favor. None opposed. **MOTION Passed**

2. Resolution 89 Correction and Approval. A **MOTION** was made and seconded to correct the numbering of Resolution 88 to Resolution 89 due to an error in Resolution numbering. All in favor. None opposed. **MOTION passed.**

3. Decision Water Intake Construction 2014, 2015. Council President Strand reported that the draw-down by the Corps of Engineers of the lake level to 2052 is not a major concern yet but if the draw down is greater than 2052 the City will need to review the intake system. Will the City have enough pressure (head) to run the pipes? The intake can (and has) operated successfully at 2052 with the pumps running about 55%-65% capacity. Being as the system is down 450,000 gallons per month (Cedar Ridge issue taken care of) and the pumps throttling back from pumping 150,000 gpm to 63,000 gpm the pumps gain about 4 hours of down time. Less wear on the equipment. Council President Strand has looked in the funding and permitting for the 2014-2015 draw down and feels that the draw down will not affect the City this year. Discussion regarding how low will the lake be drawn down; new pumps; how old are the pumps and how much will new pumps cost; what if the is drawn down to the point where the City cannot supply the full demand of services required and the expansion of Thorne industries. The decision to re-evaluate for 2015-2016 fiscal year was agreed upon. The expansion of Thorne Industries was discussed with Thorne looking to be expanding within 5 years. Council agreed that an update on Thorne’s water use be placed on the monthly agenda as currently the City only has two months of water date to review from.

IV. NEW BUSINESS

1. Discussion/Approval Water Management Systems (WSM) Contract. Bob Hanson (WSM) Agreement was reviewed. With backup operator Joshua Howard leaving at the end of June the 7 day option of the agreement was discussed. A **MOTION** was made (Councilman Hewitt) and seconded (Councilman MacDonald) to accept the terms of the agreement as presented taking the 7 day option of \$2,300 per month plus terms mentioned in the agreement. Discussion surrounded the 30 days termination notice, Operator warranties and licensing; emergency call list; type of emergencies; other costs for holidays; meter readings @\$2.50 per meter and

system repairs (to be invoiced). Locates will need to be addressed they will not be covered by WSM. Currently Patrick is handling both water and sewer locates.
All in Favor. None opposed. **MOTION passed**

2. Speed Limits. Neal will contact IHD for a quote on traffic and speed study.

3. Union Pacific Grants. Two grants one for Safety and the other for Community –City Clerk to determine if Dover City eligible. What project would council like to request want on the application? Award will be granted 2015-16. Request for playground equipment; Speed survey (safety); Fencing at Cedar Ridge (safety). Add to agenda for next council meeting and maybe more ideas can be discussed.

V. CONSENT AGENDA

1. PAYABLES: Received this afternoon. Summary of the payables Councilman Hewitt made a **MOTION** that the payables are accepted as presented. Councilwoman Brockway seconded the motion. All in favor. None opposed. **MOTION passed**

2. REPORTS:

1. Planning: Bryan Quayle added the ITD contact information to his report and asked that included in the follow up for the close of IDEQ Water Source Grant, and that credit hours be given to the City for his (Bryan Quayle's) volunteer involvement with the Waterfest Festival.

2. Roads: Councilman Hewitt reported updates to Council regarding West Pine Street project being \$1,000. less than anticipated; the sign study and IHD replacing some signs; Syringa intersection yield sign; Crack sealing has started but rained out; bid of \$1,000 to pave in front of the Post Office. Councilman Hewitt and IDT Supervisor Scott Hanson will be getting together to formulate plans and projects for the 2014-2015 fiscal year.

3. Minutes: **A MOTION** was made and seconded to accept the minutes of April 10 2014; April 24th 2014; May 8th 2014 and Mat 22nd 2014 as presented. **MOTION passed.** Minutes of the special meeting of June 4th 2014 were not ready.

VI. FUTURE AGENDA ITEMS

Add- Security deposits; Date when billing payments are due; Union Pacific grant; Water Source protection plan; Train information-does the City want a resolution? Resolution for Ord. 131

VIII. ADJOURNMENT

A **MOTION** was made and seconded to close the regularly scheduled Council meeting of the City of Dover at 8:45pm. **MOTION passed.**