

**REGULAR COUNCIL MEETING
MINUTES**

**September 11, 2014
Dover City Hall
699 Lakeshore Ave., Dover ID 83825**

Council Members Present: Neal Hewitt, Rowdy MacDonald, Bill Strand

Council Members Absent: Mayor Anne Shaha; Diane Brockway

Staff Present: Planner, Bryan Quayle, Engineer Rob Tate and City Clerk, Jacquie Albright

Also Present: Resident, Joe Krasnec, Resident, Deloris Patterson, Realtor Randy Frank and Westside Fire Chief, Dale Hopkins.

I. CALL TO ORDER

The meeting was called to order by Council President Bill Strand at 7:00 p.m.

A moment of silence was observed in remembrance of Sept 11th 2001

Pledge of Allegiance

II. PUBLIC FORUM. Council President Bill Strand welcomed everyone to the meeting and asked for public comments.

Mr. Joe Krasnec thanked Council for the paving at the Post office and inquired of Council just what is going to happen to the Post Office now the building is up for sale. Also, he wanted to thank Council for the dog control signs.

Mr. Randy Frank asked what the City was going to do about Pine Street Hill as he is concerned with the lack of maintenance. Mr. Frank was at the meeting representing Mrs. Patterson who was having difficulty with Pine Street Hill and accessing her driveway.

A **MOTION** was made (Councilman Hewitt) and seconded (Councilman MacDonald) to amend the agenda and move from New Business, the Pine Street Hill discussion ahead of the guest speaker to accommodate Mrs. Paterson. All in favor. **MOTION** passed.

Vacate Pine Street Hill- Discussion

Mr. Frank (representing Mrs. Paterson) informed Council that Mrs. Paterson had been having difficulty accessing her driveway on Pine Street Hill and wanted to know if the City had plans to maintain this portion of Pine Street. Mrs. Paterson has her property for sale and Mr. Frank is concerned regarding a subdivision on this property. Mr. Frank wanted to reiterate that alternative access is necessary for emergency evacuation. Mr. Frank also suggested that the gate across the access road to RavenWood be removed as the road may be used as an alternative access for Pine Street Hill residents. Planner Bryan Quayle addressed the right of way and prescriptive easement issue to the Weise Property. Planner Quayle gave a little history regarding the combination of Pine Street, the 'Spur', the Cul-de-Sac and the maintenance of the same. Council President Strand

asked that more information be made available and asked Planner Quayle to proceed with gathering information regarding vacating Pine Street Hill and to bring his finding to the Sept 25th Council Meeting for further discussion. Council President Strand thanked Mrs. Paterson and Randy Frank for their attendance and assured them that Bryan Quayle would be in contact with them.

III. Guest Speaker-Rob Tate, Dover City Engineer. Update on the Emergency Rail Road

Access Engineer, Rob Tate discussed the Rail Road Emergency Access plans and the schedule for submission of the plans for approval. The access road is 16' wide, single lane as the access road cannot support two-way traffic. The BNSF application process confirmed that 16' was adequate for an emergency access. Discussion followed on the location of the fire hydrant; the 2 gates (bars across the road with lock boxes); the need for a culvert and the grade of the road, required to accommodate the road being flat across the track.

IV. UNFINISHED BUSINESS

1. T-O Water Rate Review.

The Water Rate Review submitted by T-O Engineers was discussed with Council President Strand going over the changes requested from Scott McNee P.E. of T-O. Discussion followed regarding capital reserves; the water base rate; how and when the meters are read and calculating the meters in 1,000 gallons usage. Council President Strand also reviewed the rate schedule with Council and informed Council that they may vote to change the rate schedule. The study does not have to have another licensed engineer sign off on the study as T-O are conducting the study and they are licensed engineers.

2. Resolution 95 Health Insurance Stipend- Tabled till Sept 25th 2014 meeting due to legal counsel's need to review the situation.

V. NEW BUSINESS

1. Vault toilet location discussion/Decision

The vault toilet was originally purchased with a grant from Union Pacific (\$5,000) The vault toilet is currently with Bonner Concrete in Westmond and available for delivery anytime. Council President Strand shared photographs of potential locations along the bike path where the toilet could be installed. Discussion followed regarding vagrants, vandalism and maintenance. Question arose regarding the spirit of the grant from Union Pacific and if the toilet is not installed does the City have to return the grant money? Can the City choose to sell the toilet (to another bike trail group) and would this also require the grant money to be returned to Union Pacific? Other questions were discussed regarding the 'right of way' and who owns the "old trail".

2. Vacate Pine Street Hill- Discussion-see above

3. BPA Easement: Mayor Shaha (had previously) requested Planner Bryan Quayle research the easement. The original easement was included in the Incorporation of Dover when the Rocky Point Sewer District was absorbed by Dover City. The land/easement was originally used as a drain field for the Rocky Point Sewer District. A new easement for power line maintenance needs to be recorded.
4. Discussion-Surplus City Trucks: Councilman Hewitt had researched the prices for the trucks and he feels the dump truck blue book of \$6,000-\$6,500 was a little low. Councilman Hewitt thought the truck would bring in \$7,500. The 4X4 pickup is worth about \$1,200. The transmission is really good but it does have a hole in the radiator and a leak in the head gasket. It was decided to table further discussion pending more information, and place on the September 25th Council meeting agenda or October 9th 2014 meeting agenda.

VII. REPORTS

Planner Bryan Quayle reported on the CO's still outstanding. Sewell will take over the remaining permits. The Mylar documents of the CZAP property were reviewed. Councilman MacDonald reported that his first Trails Meeting will be September 18th 2014. Fire Chief Dale Hopkins reported on the sale of the old Westside Fire Building, the current home of the Post Office. No offers yet. Trying to sell for around appraisal price of \$42,500 however he would like \$45,000. The fire hydrants are to be tested the week of the 21st September. Councilman Hewitt reported on the painted lines in Dover; the Ontario project has been completed; Avista sent contractors to clean up some trees and storm debris; Ms. Pressler (Ontario Street) has been contacted to provide a letter giving permission for work to be conducted on her driveway; the retaining wall project (water tank) at Cedar Ridge has been completed; City Hall maintenance performed; Neal is working with the Rail Road to have the abandoned rail lines removed so the old 'line' can be added to the bike trails system. Council President Strand gave the water report with Thorne having used 194,000 gallons in August; however, the highest user was the Waste Water Plant with 279,000 gallons. A valve was left 1/3 open through the month of August that used quite a few gallons of water before being detected and turned off. Czap property has replaced the locks on the fence and the meters cannot be read. City Clerk: New Bike Rack by the entrance to City Hall. New screen doors and two new screens on windows in the foyer. Front cement pad cleaned and tile sealed.

VI. CONSENT AGENDA

A **MOTION** was made (Councilman Hewitt) and seconded (Councilman MacDonald) to split the consent agenda into payables and minutes. All in favor. AYE. **MOTION** passed

1. Minutes: August 28, 2014 Public hearing

2. Minutes: August 28, 2014 Regular Council Meeting

A **MOTION** was made (Councilman MacDonald) and seconded (Councilman Hewitt) to accept the minutes of the August 28th 2014 meetings. Councilman MacDonald asked that the July 10th minutes be corrected (Tate Engineering-emergency access bid of \$4710. not \$4170.) All in favor. AYE **MOTION** passed

3. Payables.

The payables were discussed and three payables were removed from the packet as more clarification is needed. A **MOTION** to accept the payables as presented with the exception of the three invoices (RC Worst; Kwast and JMG Electric), was made (Councilman Hewitt) and seconded (Councilman MacDonald). All those in favor. AYE. **MOTION** passed.

V.III. FUTURE AGENDA ITEMS

Public Hearing @ 6:00pm September 25th 2014

Trucks

Resolution 95-Health stipend

Vault Toilet

Resolution 100-Water rates.

Cedar Ridge Right of Way.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT: A **MOTION** was made (Councilman MacDonald) and seconded (Councilman Hewitt) to adjourn the Regular Council Meeting at 9:10pm. All in favor. AYE. **MOTION** passed.

Respectfully submitted
Jacquie Albright, City Clerk