

REGULAR COUNCIL MEETING MINUTES

July 23, 2015 @ 6:00pm
Dover City Hall,
699 Lakeshore Avenue, Dover, ID 83825

Council and Mayor Present: Councilmembers; Rowdy MacDonald, Bill Strand, Diane Brockway and Mayor Annie Shaha.

Councilmembers Not Present: Neal Hewitt.

Staff Present: City Clerk, Jacquie Albright; City Planner Lisa Ailport

Others Present: Pat Parks of James Sewell.

Public Present: Jane Fritz.

I. CALL TO ORDER.

Mayor Shaha called the meeting to order at 6:01pm. Pledge of Allegiance

II. PUBLIC COMMENT. Jane Fritz of 10547 West Pine requested Council consider waiving the \$600 residential permit fee for the addition of a bathroom to her home (Yurt). Mayor Shaha thanked Ms. Fritz for her comments and encouraged her to stay for the Planning and Zoning workshop portion of the meeting as fees were being discussed.

Request for a modification to the agenda: Councilman Strand requested a modification to the agenda under new business to discuss a contract with Carbonite for additional storage backup for the computer in the treasurer's office.

III. UNFINISHED BUSINESS:

1. Budget 2015-2016. Councilwoman Brockway reviewed the proposed budget with Council. Highlighted were the outstanding issues for Council discussion. Tentative approval of revenues and expenditures was given by Council to move forward with the public hearing on August 13, 2015 at 5:00pm.

IV. NEW BUSINESS:

1. Review Sewer Ordinance 104. Council discussed Ordinance 104 and concluded that with this 'first pass' more feedback' is warranted. Inclusion of Councilman Hewitt's comments is desired. Planner Lisa Ailport recommended that all technical specifications be moved out of the Ordinance and moved into an appendix that can be updated without having to amend the Ordinance.

2. Planning & Zoning Fee WORKSHOP. Planner Lisa Ailport reviewed the current schedule of fees and the corresponding Ordinances and Resolutions pertaining to said fees. Council discussion followed regarding the applicability, enforcement and assessment of said fees; possible changes/modifications to the fee schedule and Planner Ailport's recommendations. Planner Ailport will move forward with fee recommendations to P&Z and a resolution with Appendices to the fee schedule. Utility and event fees will be on a separate fee schedule.

3. Burn Ordinance. Idaho Code allows for open burning Oct 12 through to May 5th of each year. Fire Chief Hopkins would like to have the authority to extinguish fires regardless of the time of year. Mayor Shaha will work with Fire Chief Hopkins on an Ordinance.

4. Event Facility Use Application. Due to the time and length of this meeting, Council tabled this item to a future meeting.

5. Rail Road Photography-Add to the Web Site. An email (with a video) from Burlington Northern has been sent to all cities regarding Graduating Seniors having Senior Photographs taken on rail road tracks. A **MOTION** was made (Councilman Strand) and seconded (Councilman MacDonald) to add the video to the Dover City's web site. All in favor- AYE. **MOTION** passed. Councilman Strand will update the web site to include the video.

6. WWTP Contract for Generator Maintenance. After some discussion it was decided to move this item to August 27th meeting in order to obtain another proposal.

7. Review Sterling Codification Documents. Councilmembers will review various ordinances and note items not applicable to Dover; including terminology, content, spelling errors, etc. Councilman Macdonald - vehicles; Councilman Strand -water and sewer; Mayor Shaha- Administration; Councilwoman Brockway- public health and environment and will be the contact for Sterling Codifiers. Council agreed to add 'Codification Review' to agendas on the fourth Thursday meetings each month until codification is complete.

8. Carbonite Contract. The current Carbonite Contract (backup & storage) is to be extended to include the Treasurer's office computer at an additional cost of \$47.00 per year. A **MOTION** was made (Councilwoman Brockway) and seconded (Councilman MacDonald) to add backup and storage for the Treasurer's computer at an additional cost of \$47.00 per annum. All in favor- 3 AYES. **MOTION** passed.

V. CONSENT AGENDA:

A **MOTION** was made (Councilman Strand) and seconded (Councilman MacDonald) to approve all items on the consent agenda as presented. All in Favor-AYE. **MOTION** passed.

VI. FUTURE AGENDA ITEMS:

August 13th -Public Hearing Budget at 5:00pm Regular Council Meeting at 6:00pm.

August 13th –Discussion septic tank maintenance and repair.

VII. EXECUTIVE SESSION: None needed

VIII. ADJOURNMENT: A **MOTION** to **ADJOURN** was made (Councilman Strand) and seconded (Councilman MacDonald) at 10:09pm. All in favor. **MOTION** passed.

Respectfully submitted, Jacquie Albright