



## MINUTES : REGULAR COUNCIL MEETING

**THURSDAY, SEPTEMBER 22nd, 2016 6:00 p.m. - DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO**

**Present:** Mayor Shaha and Councilmembers Strand, Kubiak, and Guthrie. Staff – Clerk, Michele Hutchings and Planner, Clare Marley

**Public Present:** None signed in on sheet. Present were Mark Kubiak, Helen Jones and David Price-Williams

- I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Mayor Shaha called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance
- II. **PUBLIC COMMENT:** No public comment was offered
- III. **GUEST SPEAKER:** David Price-Williams, District Operations Manager – Waste Management  
Mayor gives introduction. Price-Williams explains that it will be important to have adequate participation. There will be costs to residents as recycling is not subsidized by the County. Not necessarily cost effective however, it is a responsible thing to do. Question from Jones about how residents can participate. Price-Williams confirms \$13.44 per month is cost. Shopping bags are not recyclable, paper bags are a better option. Important to keep chemicals and food particles out of recycling. Caps are acceptable, just be sure they are not ON the containers. No market for dirty glass, mostly due to labels. Extras are ok and are included in cost, no additional charges. Mayor notes that she's notified the Daily Bee and asked for a Public Service Announcement which should be published soon. Price-Williams notes number to call to set up service is 263-3432. Flyers were provided by Price-Williams for interested residents.
- IV. **UNFINISHED BUSINESS:**
  - 1) Re-Adoption of Appropriations Ordinance for Fiscal Year 2016-2017 – with Motion to Suspend the Rules  
Mayor explains need for re-adoption. **MOTION by Strand** to suspend the rules for reading the ordinance on three different days and call for one reading of the proposed ordinance by title alone pursuant to Idaho Code 50-902, **Guthrie 2nds. Roll Call Vote: Brockway-Absent, Guthrie-Aye, Kubiak-Aye, Strand-Aye. MOTION carries. MOTION by Strand** to adopt Ordinance No. 145 (full title read), **Guthrie 2nds. Roll Call Vote: Brockway-Absent, Guthrie-Aye, Kubiak-Aye, Strand-Aye. ORDINANCE No. 145 approved.**
  - 2) Discussion/Decision: Proposed Planning & Zoning Ordinance  
Marley explains difference in approving land use Ordinances. Suggests deliberation by council refers to page 5 table and page 6 table for council review and consideration. Strand feels appropriate after reviewing comp plan. Mayor asks for other comments, none offered. **MOTION by Strand** to suspend the rules to read the ordinance on three different days and call for one reading of the proposed ordinance by title alone, pursuant to Idaho Code 50-902. **Guthrie 2nds. Full title of proposed ordinance 146 read by Marley. Roll Call Vote: Brockway-Absent, Guthrie-Aye, Kubiak-Aye, Strand-Aye. MOTION to suspend carries. MOTION by Strand** to adopt Ordinance No. 146, City of Dover Zoning Regulations – File #AM01-15 - Title 12, finding that it is in accord with the adopted policies of the City of Dover comprehensive plan, and applicable Dover City Code, as enumerated in the findings and standards of the staff report, **Guthrie 2nds. Roll Call Vote: Brockway-Absent, Guthrie-Aye, Kubiak-Aye, Strand-Aye. ORDINANCE No. 146 approved. MOTION by Strand** to approve the summary of Ordinance No. 146 as presented, and authorize the publication of this summary in accord with Idaho Code 50-901A, **Kubiak 2nds. Roll Call Vote: Brockway-Absent, Guthrie-Aye, Kubiak-Aye, Strand-Aye. SUMMARY of ORDINANCE No. 145 approved.**
  - 3) Codification Update: Water Ordinance, Gun Ordinance  
Mayor read list of ideas for changes to water ordinance. Strand explains his review of proposed firearms ordinance. Mayor likes simplicity. Guthrie asks if other surrounding cities have firearms ordinances. Mayor confirms. Strand says important for Sheriff to have ordinance that BCSO can enforce. Mayor suggests asking for Sheriff for thoughts. Kubiak agrees to ask Sheriff to review. Kubiak asks about penalty. Mayor explains general misdemeanor as defined in section that all ordinances will be punishable the same. Marley notes Snedden's changes that penalty may not say "is guilty". Council will revisit penalty/fine and make determination. Clerk directed to share draft ordinance with Sheriff and County Prosecutor for review.



4) Discussion: Syringa Water District

Strand introduces subject and estimated water costs if decision is made to offer water services to Syringa. Dover benefit would be possible decrease in monthly and usage rates. After meeting including Mayor, Strand, Syringa water board, Engineers for both sides, Syringa is very interested and would like to continue discussions. Impact is noted due to decisions needed within facilities plan. May change how City moves forward with water facilities plan. Strand reviews his presentation slide with alternatives noted. Guthrie asks what Sandpoint thinks about Syringa possibly purchasing from Dover. Mayor asks, and Strand confirm that council needs to give direction soon and asks that topic be added to next agenda.

5) Discussion/Decision: Water Facility Plan

Mayor encourages council to review draft water facilities plan and be prepared to make recommendation to engineer as to direction to move in. Suggests

Engineer Scott McNee appear at next meeting to address questions. Guthrie asks Mayor to confirm with DURA whether or not they will be able to assist financially.

6) Review/Decision Ruen Yeager Contract (taken out of agenda order) Council agrees to move agenda item up while Marley still present. Mayor explains new contract is month-to-month so no need to renegotiate. Mayor asks for questions. Strand and Kubiak agree with terms. **MOTION by Kubiak** to approve Ruen Yeager contract, **Guthrie 2nds. Roll Call Vote: Brockway-Absent, Guthrie-Aye, Kubiak-Aye, Strand-Aye. CONTRACT approved.**

V. **NEW BUSINESS:**

1) SPOT Bench and Dedication

Guthrie has two-fold plan. 1) beautification of older part of Dover and 2) recognition of Jack Ames. Proposal is for bench with flower pots, not SPOT related. Ruth likes flowers but Council notes maintenance is a concern. Guthrie would plant and maintain but may be difficult to do when she's out of town. Theft concerns discussed. Kubiak says it's a nice idea but expresses difficulty of City dedication to one person only. Strand and Mayor agree. If a private organization/group wanted to dedicate, that would be best. Matter of figuring out where to put it and work out details. Mayor notes Post Office is private property. Ruth says City property by SPOT bus is acceptable. Strand suggests moving forward with good quality bench now. Planting option could be explored in Spring. Kubiak suggests in future, area could include contributions by local residents with artwork, pots, plants, etc. Strand notes snow removal should be kept in mind. Mayor says bench will need to be secured due to ADA requirements. Mayor has direction and will explore benches around \$800. Kubiak asks if funds will come from Parks budget. Mayor confirms and suggests may find and purchase this fiscal year. Strand and Guthrie would like to participate. Mayor will contact Scott at IHD and go to County to be sure bench will be installed on City property.

2) Review/Decision of City Attorney Engagement Letter

Mayor introduces engagement letter and asks for council approval. Strand wants confirmation that Snedden was attorney of record not his previous firm, Mayor confirms. **MOTION by Strand** to approve Smith+Malek engagement letter, **Guthrie 2nds. Roll Call Vote: Brockway-Absent, Guthrie-Aye, Kubiak-Aye, Strand-Aye. Engagement letter approved.**

3) Review/Decision Ruen Yeager– discussed after IV. Unfinished Business, item 6 above.

4) **CONSENT AGENDA:** Mayor reviews items listed on consent agenda and asks if Council has questions or needs discussion on any items. None expressed. **MOTION by Strand** to accept Consent Agenda as is, **Kubiak 2nds. All in favor, none opposed - MOTION carries.**

VI. **FUTURE AGENDA ITEMS/MEETINGS:** Mayor reviewed future dates as noted on Agenda. Mayor notes all costs for generator (capitalized expense) have been submitted to DURA. Mayor discusses future water rights/adjudication presentation in Boise - 1 day meeting 10/25 Tuesday. 1st annual water users group summit - more of a governmental focus. Strand notes our region is very large area. Mayor asks if any council member is able to attend and asks Clerk to send details to all Council for consideration.

VII. **ADJOURNMENT:** **MOTION by Strand** to adjourn, **Guthrie 2nds. All in favor, none opposed - MOTION carries.** Meeting adjourned at 7:35 p.m.