



REGULAR COUNCIL MEETING
THURSDAY, DECEMBER 10th, 2020 @ 6:00 p.m.

MINUTES

Present: Mayor Davis, Councilors Brockway, Hoffman, Parkin and Shaha. Staff: Planner-Marley, Office Manager-Collins and Clerk-Hutchings

- I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** – Mayor called the meeting to order at 6:00 p.m. Parkin led the pledge of allegiance.
- II. **PUBLIC COMMENT:** Clerk confirmed no public comments had been received.
- III. **GUEST PRESENTATION:** Jerry D. Mason, Mason & Stricklin, LLP – Annexation – Mason reviewed his slide presentation. His general counsel to cities is not to annex. Creates gaps within municipal corporate boundaries. Out of city boundary users of the city sewer system since 2008 are considered to have given implied consent to annex into the city. Agreements and annexations must be recorded and title companies should disclose consent to annex. Area of City Impact (ACI) was discussed. Mason advocates planning now for annexations looking forward 10-20 years. Mason thanked for sharing his many years of experience and wisdom. All recognized his well-earned retirement.
- IV. **NEW BUSINESS**
 - 1) Council meeting schedule 2021- Calendar was reviewed. All agreed to move November 2021 meeting to Friday the 12th to accommodate the holiday. **Parkin motioned** to adopt the meeting calendar, **2nd by Shaha**. All in Favor, motion passes.
 - 2) DISH @ Dover Bay liquor license application – **Parkin motioned** to approve the license for 2021, **2nd by Brockway**. All in Favor, motion passes.
 - 3) Survey Estimate 208 3rd St. Wastewater Pump Station location - Hassell reviewed the Ruen-Yeager scope of work and estimate to confirm and define the property boundary limits, alley way and access. Mayor also confirmed he had reviewed the proposal just prior to tonight’s meeting. Council all agreed to importance of need for city records. Mayor affirmed cost estimate as \$8,000 - \$8,800. **Parkin motioned** to authorize the Mayor to sign the Ruen-Yeager contract no to exceed \$9,000, **2nd by Hoffman**. All in Favor, motion passes.
 - 4) Sandpoint Computers Managed Services Agreement – Collins reviewed contract details with council answering various questions for clarification. Council requested Collins obtain additional quotes with review in 90 days. **Brockway motioned** to approve the Sandpoint Computers Managed Services Agreement as presented after Collins confirms meeting tech support is not billed at after hours rates, **2nd by Hoffman**. **Roll call vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye, Shaha-Aye. Motion passed.
 - 5) Bonner County GIS Addressing - Mayor reviewed recent issues with addressing. He will move forward with Marley and County representative to bring resolve.
- V. **CONSENT AGENDA - Shaha motioned** to accept the consent agenda minus items 2. October financials, 3. Financial due to/due from and 4. Accounts receivable aging reports, **2nd by Parkin**. All in Favor, motion passes.
- VI. **FUTURE AGENDA ITEMS/MEETINGS-** Mayor reviewed items as listed on agenda and noted that future special meeting and executive sessions will be held prior to calendar year end at an agreeable date and time.
- VII. **ADJOURNMENT-** **Parkin motioned** to adjourn, **2nd by Hoffman**. All in favor. Meeting adjourned at 8:00 p.m.