



REGULAR COUNCIL MEETING
THURSDAY, FEBRUARY 13, 2020 @ 6:00 p.m.
DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER

MEETING MINUTES

Present: Mayor Davis, Council Parkin, Strand and Williams. Council Evans absent. Staff – Planner Clare Marley; Engineers – Jay Hassell and Brett Converse; Clerk - Michele Hutchings.

Public Present: Documented on sign in sheet on file

- I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** - Mayor Davis called the meeting to order and led the pledge
- II. **PUBLIC COMMENT** - Freda King 13303 W. Pine said petition of residents to exclude from City of Dover given to Clerk this morning. Would like to be de-annexed, returned to County tax rolls. Mayor will commit to future agenda item. Fred Darnell, representing Syringa Heights Water District (SHWD) encouraged council and city engineers to again discuss selling water to SHWD. Suggested future workshop.

III. **NEW BUSINESS**

1) **Discussion/Decision: Jackson Street pavement reconstruction-** Hassell reviewed engineering report and quotes presented, suggesting award to lowest bidder, Wood's Crushing and Hauling. Location of existing infrastructure within construction area confirmed. **Strand motioned** to authorize the Mayor to award the project to Wood's Crushing and Hauling for the Jackson Avenue Project in the amount of \$37,160 and to engage the IHD and incur additional costs (estimated at \$10,000) necessary to complete the project including work to expand to adjacent 3 intersections up to the budgeted amount total of \$50,000. **2nd by Parkin. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

2) **Discussion/Decision: #AM19-20 Proposed amendments to Title 9 (Building Code) for snow loads, Adoption of Ordinance-** Marley covered memo to council. Dept. of Building Safety (DBS) consulted and agreed with amendment to ordinance. City attorney has approved both ordinance and summary. John Sletager, supports the amendments. **Strand motioned** to dispense with the rules for reading the ordinance on three different days and call for one reading of the proposed ordinance by title alone, pursuant to Idaho Code §50-902, **2nd by Parkin. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried. Strand motioned** to adopt Ordinance No. 167, an amendment to Dover City Code, Title 9, Chapter 1, regarding Building Codes and Regulations, File #AM19-20, revising the snow load standards for one- and two-family dwellings. **2nd by Parkin. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried. Strand motioned** to approve the summary of Ordinance No. 167, as presented, and authorize the publication of this summary in accord with Idaho Code §50-901A, **2nd by Parkin. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

3) **Discussion/Decision: BCATT Designee-** Williams agreed to be primary designee, alternates to be Clare Marley, Planner and Jay Hassell, Engineer. **Strand motioned** to approve the appointments as noted. **2nd by Parkin. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

4) **Discussion/Decision: WWTP painting quote approval, get on contractor schedule** – Only one quote submitted, unable to get additional quote responses. **Strand motioned** to approve the In & Out Painting estimate dated 10/1/2019 in the amount of \$21,915 for exterior prep and painting of the Waste Water Treatment Plant and authorize the Clerk to schedule the work to be completed, **2nd by Parkin. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

5) **Discussion/Decision: Request to credit penalty fees for occupancy, Greg & Kerry Block** – Mayor reviewed ordinances and fines for occupancy without Certificate of Occupancy according to adopted fee schedule. Williams stated ordinance is ludicrous, feels complainants should have to be disclosed. Believes personal belongings being stored does not meet “occupancy” definition. Williams referred to Dover City Code 9-1-12 B. “subject to penalties of not more than \$300”. **Strand motioned to** modify the penalty fees for occupancy,

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not to exceed \$300, **2nd by Williams. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

6) Discussion/Decision: Estimate for WWTP Communications - Strand spoke with B&E Electric and Mike Wade about all 3 quotes. Communication \$5,346 critical upgrade, needed immediately. Wade's preference of priority would be Communications, Software then PLC to follow. Williams asked about other potential needs. Wade referenced the 3rd street pump station and high amounts of infiltration from both Old Dover and Dover Bay. Council agrees to follow priorities as recommended by Wade with PLC quote to appear on future agenda. **Strand motioned** to accept the B&E Electric Proposal dated 2/6/2020 in the amount of \$5,436 for Waste Water Treatment Plant Network Infrastructure Upgrade and the B&E Electric Proposal dated 2/10/2020 in the amount of \$11,700 for Waste Water Treatment Plant Upgrade of Scada View Software, **2nd by Parkin. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

7) Discussion/Decision: Proposed Joint Resolution, Cedar Ridge Road - Williams asked if as-builts were provided to City. Hassell referred to plat. Hassell reviewed the road and reminded of prior council direction, acceptance and engineering reports. Strand suggested Williams consult council minutes and supporting documents. Bob Presta, Cedar Ridge Owners Co. (CROC) President, expressed concerns about postponing decision, wanting assurance that previous legal work and agreement with City will not be negated. **Parkin motioned** to table until March 12th council meeting, directed clerk to provide documentation to all council for consideration, **2nd by Williams. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

8) Discussion/Decision: Reappointment of DURA Commissioner Jim Haynes- Williams asked if there had been other parties interested in the appointment. Mayor confirmed none had come forward. Strand declared that he has business relationship with Jim Haynes but no need to disqualify himself from voting. **Strand motioned** to approve the Mayor's reappointment of Jim Haynes as DURA Commissioner, Seat C for a 3-year term to expire February 2023, **2nd by Williams. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

9) Discussion/Decision: Fire Hydrants in PUD, Construction Verification – Parkin disclosed he's received documents from businesses and individuals and has turned over to Clerk, not necessary to recuse himself. Mayor has spent many hours with city engineer reviewing history of hydrant and leak at fitting on O'Donnell Drive. Concerns are water loss, more importantly possibility of sink hole. Mayor read from correspondence between city and Dover Bay. Grip ring could be unique failure. Concern is issue with as-built plans as they do not reflect the grip rings. Instead they show thrust blocks only. Mayor proposes invoice to Dover Bay be considered regular maintenance on city accepted infrastructure. Would ask as-built record drawings reflect specifics on restraint joints and where they are located throughout PUD. Williams is 100% in agreement. Accurate as-built record drawings are crucially important, especially for future reference. **Strand motioned** to reverse the charges on invoice 158 for the O'Donnell Drive hydrant work in the amount of \$4,498.44, **2nd by Williams. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

10) Discussion/Decision: Water CAD Model Update (analysis of present flow/pressure as well as the addition of 12" transmission line and/or Tank Hill pressurization station) and TO Engineers proposal for analyzing qualifying configurations to meet IDEQ pressure requirements and Westside Fire District fire flow requirements- Strand introduced agenda item and explained water CAD modeling using prepared presentation. Regulatory agencies Selkirk Fire & EMS as well as Idaho Dept. of Environmental Quality (IDEQ) have standards that city needs to abide by. Williams referred to 2004 reference to 35 psi having been approved by IDEQ. Strand stated T-O Engineers confirmed no variance was ever issued to Dover. Williams' reference was a communication only, not an approval of variance. A document from Sewell Engineering in 2007 refers to 40 psi. Engineer Converse confirmed this information. Williams claimed there has been a concerted effort by someone within the City of Dover to lobby IDEQ to make standard 40 psi vs. 30-35 psi. Williams asked why new modeling was necessary. Strand referred to incorrect elevations in more recent studies. Differed from correct elevation as provided by Sewell drawings in 1989. Williams asked which variables were changed. Strand stated elevations were corrected at several locations as well as measured flows and pressure variables. Don Morris stated the 12" line fixes everything as far as capacity and volume,

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except top of Shannon Ln. Strand affirmed issue first brought to City attention by Sewell when they notified of possible negative pressure on Shannon Lane. Jay Bredl agreed 12" line is the answer and city's engineer could tweak the system to restrict flow and increase pressures. Parkin asked about possible consequences, if not complying with IDEQ. Converse suggested if City shows progress, IDEQ may be lenient. Otherwise sanitary restrictions could be imposed which would halt all development. Parkin said public perception is that 12" line has already been agreed to be installed in future. Asked how many potential scenarios would come from T-O study, Strand estimates up to eight and that DURA agreed cost of study could be submitted for reimbursement rather than paying from budget. Strand and Parking agree study is necessary. **Parkin motioned** to approve the T-O Engineers Supplemental Agreement No. 8 analyzing alternatives to address the low-pressure and fire flow situation on Shannon Lane, **2nd by Strand. Roll Call Vote:** Evans-Absent, Parkin-Aye, Strand-Aye, Williams-Aye. **Motion carried.**

11) Discussion: Water System Improvements, Projected DURA revenue, status of 5-year plan with future projected projects and costs- Strand reviewed water facilities plan. \$192k spent to date about \$150k reimbursed from DURA. Approximately \$1.25 million owed by DURA to City currently for previous loans from City. Presently around \$500k cash available for city use. Water Dept. will receive priority due to DEQ deficiencies as noted earlier. Williams asked about fixed issues. Strand stated chlorination, flow measurements and turbidity have been addressed. Jay Bredl suggests DURA get a \$2 million loan for completion of projects, interest is low now. City could ask DURA to float bond. Strand notes potential danger if recession occurs and how it would affect ability to repay bond to DURA.

12) Discussion: DBPOA concern of 12" line from Water Tank- Mayor read letter from Dover Bay Property Owners Association (DBPOA). Gary DeBlaquiere spoke on behalf of DBPOA members. Biggest concern is 12" line because of safety. Asking it be prioritized starting right now. Would like DURA to borrow \$2 million to complete all projects.

IV. CONSENT AGENDA - Strand motioned to accept the consent agenda items as presented, **2nd by Parkin. All in favor.**

V. FUTURE MEETINGS/AGENDA ITEMS- Mayor reviewed items as listed on agenda

VI. ADJOURNMENT - Strand motioned to adjourn, **2nd by Parkin. All in favor.** Meeting adjourned at 10:06 p.m.

Respectfully submitted, Michele Hutchings – City Clerk