

# REGULAR COUNCIL MEETING MINUTES

August 13, 2015 @ 6:00pm

Dover City Hall,

699 Lakeshore Avenue, Dover, ID 83825

**Council and Mayor Present:** Councilmembers; Rowdy MacDonald, Bill Strand, Diane Brockway Neal Hewitt and Mayor Annie Shaha.

**Staff Present:** City Clerk, Jacquie Albright; Assistant City Planner Lisa Adair;

**Others Present:** P&Z Members Paul Nowaske and Marilyn Becker; WSFD Chief Dale Hopkins.

**Public Present:** Bill & Gloria Stuble; Susan Pleasant; Lance & Susi Crosby and Dan & Rebecca Deslauriers.

## I. CALL TO ORDER.

Mayor Shaha called the meeting to order at 6:01pm. Pledge of Allegiance

**II. PUBLIC COMMENT.** Lance Crosby asked about the "island" in Dover Bay Development. Can discussion be placed on the Aug 27<sup>th</sup> agenda? Mayor Shaha will follow up.

## III. UNFINISHED BUSINESS:

### 1. Budget 2015-2016.

Completed at the Public Hearing Budget Review FY 2015

### 2. Discussion/Decision-Comprehensive Plan/ISGP

P&Z member Paul Nowaske, addressed Council regarding the Idaho Smart Grant Project (ISGP). Discussion surrounded the need for a new comprehensive plan versus revisions on the old plan. P&Z members present recommended a New Comprehensive Plan to be developed, using ISGP grant money of \$10,000 and City match of \$10,000.

Discussion: Time line (12-18 months), community involvement, sections to be covered were discussed. A **MOTION** was made (Councilman Hewitt) and seconded (Councilman Strand) to accept the ISGP proposal as presented. Roll Call Vote: Councilman MacDonald-AYE; Councilwoman Brockway-AYE; Councilman Strand-AYE; Councilman Hewitt-AYE. All in favor. **MOTION** passed

### 3. Sewer Ordinance Revision.

Discussion on revisions with priority placed on Section 5: Ownership. Option 1.

Continue as we have been doing (Ordinance 104) with more clarification and definition.

Option 2. Re-write section 5 –giving the City authority and ability to charge the resident.

Councilman Hewitt and Councilman Strand will meet to review the Sewer Ordinance and present a final draft at Aug 27<sup>th</sup> Council meeting. Councilman Strand requested this meeting be posted.

### 4. Western States Contract for Generator Maintenance.

A **MOTION** was made (Councilman Hewitt) and seconded (Councilman Strand) to accept the Western States Generator contract as presented. Discussion followed setting priorities-1-lift station; 2- generator. Discussion regarding additional costs of applicable taxes and environmental fees are budgeted at \$1,000. Councilman Hewitt amended his

**MOTION** seconded (Councilman Strand) To accept the Western States Generator Maintenance agreement as presented AND to budget \$1,000 to cover any additional costs. Roll Call Vote: Councilman MacDonald-AYE; Councilwoman Brockway-AYE; Councilman Strand-AYE; Councilman Hewitt-AYE. All in Favor. **MOTION** passed.

#### **IV. NEW BUSINESS:**

##### 1. Ordinance 138- Open Burning

Open Burn Ordinance 138 was reviewed. A **MOTION** (Councilman Strand) and seconded (Councilwoman Brockway) to approve Ordinance 138 was made. A **MOTION** to suspend the three (3) separate readings of Ordinance 138 on three (3) separate days was made (Councilman Strand) and seconded (Councilman Hewitt) in favor of City Clerk reading the short title. All in favor. None opposed. **MOTION** passed. Short title was read by City Clerk. A Roll Call Vote was taken to approve Ordinance 138 : Councilman MacDonald-AYE; Councilwoman Brockway-AYE; Councilman Strand-AYE; Councilman Hewitt-AYE. All in favor. **MOTION** passed.

##### 2. Resolution 110- Land Use Public Hearing Procedures

A **MOTION** was made (Councilman Hewitt) and seconded (Councilman Strand) to accept Resolution 110 as presented. All in favor-AYE. None opposed. **MOTION** passed.

##### 3. Audit 2014-2015-Anderson Bros. Letter of Engagement.

A **MOTION** was made (Councilwoman Brockway) and seconded (Councilman Hewitt) to accept the Anderson Bros Letter of Engagement for FY 2014-2015 Audit. All in favor-AYE. None opposed. **MOTION** passed. (Date error on the agenda shows 2015-2016).

##### 4. Discussion/Decision-IDEQ Water Planning Grant

The City of Dover has received the IDEQ Water Planning Grant. Bids for this will be on an upcoming agenda.

##### 5. Event Facility Use Ordinances 123 and 106- Application & Fees

The June 14, 2012 Ordinance 123 was not passed, Ordinance 106 is still in effect. Ordinance 123 will be removed from the website and Sterling Codifiers notified.

##### 6. Discussion/Decision –Union Pacific Community Grant

Council directed staff to apply for the Union Pacific Community Grant of up to \$10,000. for improvements to the Upper Cedar Ridge water tank storage facility. Fencing needs to be installed for safety and security from vandalism.

##### 7. Acknowledge City Clerk Resignation Letter.

Council acknowledged and accepted Dover City Clerk, Jacqueline Albright's letter of resignation.

Break was taken of 5 minutes

#### **V. CONSENT AGENDA:**

Councilman Hewitt had questions regarding WSM Management payment and Parkside Bungalows refund payment. A **MOTION** was made (Councilman Strand) and seconded

(Councilman Hewitt) to approve the consent agenda as presented. All in favor. None opposed. **MOTION** passed.

**VI. FUTURE AGENDA ITEMS:**

Water Ordinance-August 27 meeting

Candidacy filing update, August 24-Sept 4-August 27 meeting

**VII. EXECUTIVE SESSION:** None needed

**VIII. ADJOURNMENT:** A **MOTION** to **ADJOURN** was made (Councilman Hewitt) and seconded (Councilman MacDonald) at 8:08pm. All in favor. **MOTION** passed.

Respectfully submitted, Jacquie Albright