

REGULAR COUNCIL MEETING MINUTES

September 10, 2015 @ 6:00pm
Dover City Hall,
699 Lakeshore Avenue, Dover, ID 83825

Council and Mayor Present: Councilmembers; Rowdy MacDonald, Bill Strand, Diane Brockway Neal Hewitt and Mayor Annie Shaha.

Others Present: City Clerk, Jacquie Albright; Bookkeeper Tammy Anderson; Attorney Stephen Snedden; WSFD Chief Dale Hopkins and Melanie Meagher

Public Present: Jane Fritz, Sharon Strand

I. CALL TO ORDER:

Mayor Shaha called the meeting to order at 6:01pm. Pledge of Allegiance

II. PUBLIC COMMENT: None given

III. GUEST SPEAKER-Fire Chief, Dale Hopkins, West Side Fire District.

Fire Chief Dale Hopkins attended Bonner County Haz-Mat Response Plans meeting held at Bonner County Administration Building on Sept. 2, 2015. The purpose of the discussion-based workshop was to review new and existing plans, policies and procedures for response to a hazardous materials incident in Bonner County with focus on products and containment. Interfacing plans to ensure adequate integration during an incident was discussed with emphasis on planning and operational co-operation. A simulated incident will be conducted in the near future to determine if all plans have been integrated. A mock spill will be conducted (press releases in all counties) and Chief Hopkins recommended county residents subscribe to NIXLE to receive notification that a mock spill is under way. Burn Ban: Stage 1&2 restrictions have been lifted. Department of Lands is not issuing burn permits at this time and there are no plans to do so through Open Burn season October – May. Mayor Shaha thanked Chief Hopkins.

IV. MAYOR APPOINTMENTS:

Mayor Shaha appointed Tammy Anderson as Dover City Treasurer. A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to confirm Mayor Shaha's appointment of Tammy Anderson as Dover City Treasurer. Mayor Shaha asked if there were any questions. Roll Call Vote: Councilman MacDonald-AYE; Councilman Strand-AYE; Councilwoman Brockway-AYE; Councilman Hewitt-AYE. All in favor. **MOTION** passed. Outgoing City Clerk administered the Oath of Office for Dover City Treasurer to Tammy Anderson. The Oath of Office was signed by Mayor Shaha and City Treasurer Tammy Anderson.

Mayor Shaha appointed Melanie Meagher as Dover City Clerk. A **MOTION** was made (Councilwoman Brockway) and seconded (Councilman Strand) to confirm Mayor Shaha's appointment of Melanie Meagher as Dover City Clerk. Mayor Shaha asked if there were any questions. Roll Call Vote: Councilman MacDonald-AYE; Councilman Strand-AYE; Councilwoman Brockway-AYE; Councilman Hewitt-AYE. All in favor. **MOTION** passed.

Outgoing City Clerk administered the Oath of Office for Dover City Clerk to Melanie Meagher. The Oath of Office was signed by Mayor Shaha and City Clerk Melanie Meagher.

V. UNFINISHED BUSINESS:

1. Discussion/Decision-Review New Fee Schedule.

The current P&Z Building Permit/Land Application rate fee schedule was reviewed. A Public Hearing will be scheduled for October.

Discussion regarding the ownership of septic systems ensued with Attorney Stephen Snedden addressing Ordinance 104. An increase in rates for inactive (O&M) accounts providing funds for a Capital account to specifically address the age of the sewer system was discussed. The Mayor with council's direction will continue to follow Ordinance 104 and once again continue to bill homeowners for non-routine septic maintenance.

2. Discussion/Decision-Sewer Ordinance.

Version 3 of Sewer Ordinance (139) was reviewed. A workshop will be schedule for October.

VI. NEW BUSINESS:

1. Discussion/Decision Drinking Water Plan Proposal.

Proposals from T-O Engineers and James Sewell Engineers were discussed. A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to accept the Drinking Water Study Plan Proposal submitted by T-O Engineers. Roll Call Vote: Councilman MacDonald-AYE; Councilman Strand-AYE; Councilwoman Brockway-AYE; Councilman Hewitt-NAY. With a majority vote in favor the **MOTION** passed. The proposal will be submitted to Attorney Stephen Snedden for review.

2. APA Annual Conference.

8th Annual APA Conference to be held in Sandpoint October 7-9, 2015 at the Sandpoint Centre. Mayor Shaha encouraged councilmembers to consider attending some of the workshops.

Break was taken of 5 minutes.

VII. CONSENT AGENDA:

A **MOTION** was made (Councilman Strand) and seconded (Councilman MacDonald) to approve the consent agenda as presented. All in favor. None opposed. **MOTION** passed.

VIII. REPORTS:

IX. FUTURE AGENDA ITEMS

X. EXECUTIVE SESSION: None needed

XI. ADJOURNMENT: A **MOTION** to **ADJOURN** was made (Councilman MacDonald) and seconded (Councilman Hewitt) at 8:21pm. All in favor. **MOTION** passed.

Respectfully submitted, Jacquie Albright