

REGULAR COUNCIL MEETING MINUTES

January 22, 2015 @7:00pm

Dover City Hall,

699 Lakeshore Avenue, Dover, ID 83825

Council Members Present: Neal Hewitt, Rowdy MacDonald, Bill Strand, Diane Brockway

Staff Present: Accountant: Lou MacAfee, City Planner Bryan Quayle, Engineer Rob Tate and City Clerk, Jacquie Albright;

Public Present: None Present

I. CALL TO ORDER.

The meeting was called to order by Mayor Shaha at 7:00 p.m. Pledge of Allegiance

III. GUEST SPEAKER. Rob Tate of Tate Engineering.

Engineer Rob Tate presented the official zoning map of Dover based on the current zoning information. Engineer Tate informed Council that the map is available in wall size up to 36" wide x 42" long. As projects are completed they are added to the current map by 'layering'. Paper copies of the official map are available but will not show the 'layers'. Water lines (not meters) are identified by different colors for different size piping. Intake system and ½ of the sewer lines are identified, those along Rail Road Ave, Mill Road, the sewer plant and from Dover Bay Development. All fire hydrants are identified. The reservoir and the crossing at Thorne are not identified on this map. Discussion on updating the map, GPS all septic and water meters and what should be included on the City's website. The map would be useful for P&Z and utility services and the bus service could be added as well as 'place' orientation for patrons. Engineer Tate concluded that to GPS all the water meters, sewer lines and septic tank locations would take approximately 2 days at an estimated cost of \$1,500 for water meters and \$3,000 for sewer-septic. This would also include the incorporation of the information onto the map. Councilman Hewitt recommended that Council instruct Tate to proceed.

Councilman Hewitt requested Item 2 -New Business-Road Standards Manual be next on the agenda and moved for discussion to accommodate Engineer Tate's travel needs. Council agreed.

V.2 Dover Road Standards Manual.

Councilman Hewitt reported that Independent Highway District (IHD) Supervisor Scott Hanson, City Planner Bryan Quayle and Councilman Hewitt had begun to review all the Road Manuals. Some changes have been implemented with most of the updates applying to new development. Planner Quayle distributed draft copies for Council to or their review and input and requested Council be in touch with Councilman Hewitt or Bryan Quayle with recommendations for the first April meeting.

IV.UNFINISHED BUSINESS

1.Resolution 106 - Utility Fees. Resolution 106 was reviewed. A **MOTION** was made (Councilman Strand) and seconded (Councilman MacDonald) to accept Resolution 106 as presented with the revisions agreed upon, including the separate Water Rate and Fee schedule. All in Favor. None opposed. **MOTION** passed.

2. Ordinance 137-Council Meetings. Councilwoman Brockway presented a new format (approved by City Attorney Snedden and Policy Analyst (AIC) Justin Ruen) for a more simplified presentation. A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to suspend the rule of the three readings of the Ordinance in its entirety in favor of the City Clerk reading aloud the short title. All in Favor. **MOTION** passed. City Clerk Jacquie Albright read the short title of Ordinance 137. A **MOTION** was made (Councilman Strand) and seconded (Councilman Hewitt) to accept the meeting times, dates and place as per stated in Ordinance 137. Discussion followed. Roll call Vote:
Councilman Hewitt-AYE; Councilman MacDonald-AYE; Councilwoman Brockway-AYE; Councilman Strand-AYE. All in Favor. **MOTION** passed.
The next Council meeting will begin at 6:00pm.

3. Decision WSM Contract. The Contract between Dover City and Water Systems Management for the operation of the sewer system was reviewed. Discussion regarding the cost of 'locates' to the city (\$15 each per water and sewer locate) and the cost of training (approximately \$10,000) was discussed. A **MOTION** was made (Councilman Hewitt) and seconded (Councilman Strand) to accept the contract as presented. All in Favor. None opposed. **MOTION** Passed.

V. NEW BUSINESS

1. 1Q15 Financial Review. Accountant Lou MacAfee reviewed the quarterly financials with Council. Councilwoman Brockway also presented power point graphs and charts that complimented the Financial Review presented by Lou MacAfee.

2. Road Project Review. West Pine, Syringa & Lower Syringa
Councilman Hewitt reviewed quotes for roadwork on Syringa, Lower Syringa and West Pine Street. Council agreed to review again once the railroad access was complete.

3. Dover Road Standards Manual. Item moved on the agenda to review after guest speaker Engineer Rob Tate. Moved in consideration of Rob Tate's travel needs.

4. Allocation of Legal Funds for Ongoing Issues.
A **MOTION** was made (Councilman Strand) and seconded (Councilwoman Brockway) to accept Dover City Attorney Snedden's written request authorizing him to proceed with the case analysis. All in favor. None opposed. **MOTION** passed.

5. Discussion/Decision- Impact Fees.

The mediated agreement with Dover Bay Development [January 2013] had provisions for Impact Fees for new development and new services for new development. Councilwoman Brockway presented her findings on the Do's and Don'ts and Designations in the mediation documents. Discussion followed regarding the use of impact fees and the difference between 'existing deficiencies' and 'none existing deficiency'. The mediated settlement provided for a portion of the impact fees to be spent on an impact study. Mayor Shaha informed Council that \$170,000 has been collected in impact fees and is in the General Fund. Council directed Mayor Shaha to contact Dover Bay Developer to discuss if there would be ramifications of not moving ahead with the impact fee study that was agreed to in the mediated settlement agreement.

VI. CONSENT AGENDA

A **MOTION** (Councilman Strand) and seconded (Councilwoman Brockway) was made to accept the payables and minutes of the January 8th 2015 meeting as presented. All in favor. None opposed. **MOTION** passed.

VII. FUTURE AGENDA ITEMS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT. A **MOTION** was made (Councilwoman Brockway) and seconded (Councilman Hewitt) to adjourn the Regular Council Meeting. All in favor. **MOTION** passed. Meeting adjourned at 9:53pm.

Respectfully Submitted
Jacqueline Albright