



MINUTES : REGULAR COUNCIL MEETING & PUBLIC HEARING
THURSDAY, AUGUST 16TH, 2018 6:00 p.m.
DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO

Present: Councilmembers Brockway, Evans, Goodvin and Strand. Mayor Shaha absent. Staff – Planner, Clare Marley; Clerk, Michele Hutchings

Public present: Daniel Parkin, Bill & Gloria Stuble, Chase Youngdahl – Bonner County Noxious Weeds Mgr.

Motion to Amend Agenda: Council President Strand, asked for motion to amend agenda. **Evans motioned** to amend the agenda to include, under new business, the review and approval of the Verizon NASPO ValuePoint Authorized User Agreement. The good faith reason is due to receiving the agreement and supporting documents only yesterday, after agenda has been previously posted Wednesday, August 8th. **2nd by Goodvin.** **Roll Call Vote:** Brockway-Aye; Evans-Aye; Goodvin-Aye; Strand-Aye. **Motion carried.**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Council President, Bill Strand, called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

II. PUBLIC HEARING: Proposed Budget for Fiscal Year 2018-2019 (FY2019): Publication notices confirmed by Clerk. Strand opened public hearing at 6:04 p.m. Bill Stuble, 500 Guthrie Place asked if there are budgeted funds to pay Dover Bay Property Owners Association (DBPOA) for park maintenance. Brockway confirmed \$15,000 in budget. Gloria Stuble asked if city and DBPOA each pay \$15k, and what it includes. Snow removal, restroom cleaning, irrigation, grounds maintenance, garbage, etc. confirmed by Strand. Public hearing closed at 6:06pm.

III. GUEST SPEAKER: Chase Youngdahl, Bonner County Noxious Weeds Manager: Youngdahl introduced early detection rapid response program. He's spotted Bohemian knotweed near bridge to post office on city right of way. Treatment could be done at no cost to city. County has grant funding. Strand asked about method of treatment. Youngdahl proposed systemic treatment with spray in late Summer or Fall. There would be no overspray onto water. Could take 2-3 treatments, all would be funded by grants. Broadleaf affected only, not grasses. Brockway, Goodvin and Strand all interested in proceeding with the program. Youngdahl could also treat scotchbroom along path this side of bridge, on city property. Brockway suggested city would be interested in all species on the list to be eradicated. Gloria Stuble asked if there are any restrictions after spray is dried. Youngdahl noted none. Marley asked if private property is available for program, Youngdahl confirmed. Printed materials left with Clerk.

IV. PUBLIC COMMENT: Gloria Stuble asked if city has input on streets in Dover Bay. She proposed speed bumps especially near Dover Meadows. Other area of concern is near exit off of hwy. Strand suggested she work through DBPOA. Roosevelt is still state owned until transferred to city. Stuble noted crosswalk is also a safety concern. Strand suggested some traffic control may be installed in future, even if only flags. No additional public comment.

V. NEW BUSINESS

1) Discussion/Decision: Appropriations Ordinance Fiscal Year 2019: Strand asked council for additional comments or necessary changes. None offered. **Brockway moved** to dispense with the rules for reading the ordinance on three different days and call for one reading of the proposed ordinance by title alone, pursuant to Idaho Code §50-902. **2nd by Evans.** **Roll Call Vote:** Brockway-Aye; Evans-Aye; Goodvin-Aye; Strand-Aye. **Motion carried.** **Brockway moved to adopt Proposed Ordinance #156** an ordinance of the city of dover, Bonner County, Idaho, entitled the annual appropriation ordinance for the fiscal year beginning October 1, 2018, appropriating the sum of \$1,468,429 to defray the proper expenses and liabilities of the city of dover, Idaho, for said fiscal year, pursuant to the provisions of section 50-1003, Idaho code, authorizing sufficient taxable property and specifying the objects and purposes for which said appropriation is made; providing for a copy of this ordinance to be filed with the office of the secretary of state; and providing for the publication of this ordinance. **2nd by Goodvin.** **Roll Call Vote:** Brockway-Aye; Evans-Aye; Goodvin-Aye; Strand-Aye. **Motion carried, Ordinance #156 adopted.**

2) Review/Approval: City file SUB005-17, Casa Cuervo-Lot Line Adjustment 401 & 403 Slaveck: Marley explained city code allows for council review and approval. Need for replat is to straighten property lines for ease in development. Goodvin asked Marley if there were any issues found. Marley found none and confirmed Dover Bay did approve. Strand asked about DEQ and PHD approval. Marley said approvals took longer due to record drawings and will serve letter required.

As approved by Council at meeting on 9/13/2018 (mch)



Brockway motioned to approve the Replat of Lots 7 & 8, Block 6-B2, Bayside South, and authorize the mayor and clerk to sign the plat upon receipt of any fees owed by the landowner for the processing of the application by the City of Dover.

2nd by Goodvin. Roll Call Vote: Brockway-Aye; Evans-Aye; Goodvin-Aye; Strand-Aye. **Motion carried.**

3) Discussion/Decision: Purchase of real property located at 101 N. 4th Street, Dover, ID: Strand reviewed sale agreement, confirmed that phase one ESA process will be completed before close of sale. Opening budget may be necessary due to only \$100k being budgeted. Goodvin and Evans commented offered price is higher than assessed value. Strand offered that owners have put about \$170k into the property including the Brownfield work. Goodvin and Evans would like item tabled until meeting. Evans asked for clarification of lot size, Marley confirmed 170' x 80' less portion owned by state. Clerk instructed to add to next agenda.

4) Discussion/Decision: Purchase of coil box water meters: Strand reviewed issues with older type of water meter boxes, explained how coil boxes work. Currently not a required standard but will be very soon. New city standard will allow option to install anything else. Wade offered coil style as solution suggesting they could save on repairs. Wade asked for city to have stock available immediately especially with aggressive building. Brockway asks if city would replenish stock, Strand stated no, city purchase intended to be a short-term solution. Brockway in favor recognizes aggressive development and need to support the new requirement. Goodvin and Evans don't see benefit of city acting as middle man. Brockway suggested Wade's concern is with new requirements and stock may not be available for contractors which could cause delays. Evans concerned if city doesn't sell all units. Strand doesn't feel this will be a problem. **Brockway motioned** to approve the Consolidated Supply quotation for 5 coil box water meters at the bid amount of \$4,015.87. **Motion had no 2nd, did not carry.**

5) Review/Approval: Verizon NASPO ValuePoint Authorized User Agreement: Strand introduced cellular agreement with Verizon explains need for level transmitters for Cedar Ridge and Essex water tanks. Will be used to transfer data to SCADA system. 1st page outlines costs, monthly access fee of \$15.99, primary usage will be sending data down to WTP \$1.99 per MB, approximate amount of data will be 5-10 MB as estimated by Strand. Low risk that cellular will not work on this phase of the water facility project. Brockway asked if data package is available at better cost. Strand suggested after plan is in place, suggested Trindera Engineering be involved to help determine best plan. Brockway asked about length of contract, ability to terminate, ability to change data plans if needed. Strand expressed urgent need for project to continue, if not approved, could delay project 3 weeks. Brockway affirmed cellular route already been pre-determined via choices made in water facilities plan. Mayor could be directed to review best option for service/plan. **Goodvin motioned** to approve the Verizon NASPO ValuePoint Authorized User Agreement. **2nd by Evans. Roll Call Vote:** Brockway-Aye; Evans-Aye; Goodvin-Aye; Strand-Aye. **Motion carried.**

VI. OLD BUSINESS:

1) Discussion/Decision: Proceed or table Dover 30th Celebration: Council discussed whether there is community interest in planning or attending. Brockway agrees should be a community spurred event. Gloria Stuble asked about contact with residents, recognizes there's some discord between Dover Bay and Old Dover residents. Evans asked about location other than City Hall. Strand suggested council contact citizens, bring findings back to next council meeting. Clerk instructed to add to agenda for next month.

2) Discussion/Decision: Proceed or table Dover clean-up day: Strand reminded that Waste Mgmt. has offered a dumpster to be placed in Dover. Goodvin asked what can be dumped. Hazardous materials could be issue. Clerk asked to investigate further and report to council at next meeting.

VII. CONSENT AGENDA: Goodvin asked to review Oxarc invoice. Brockway found reports to be informative.

Brockway motioned to accept consent agenda as presented, **2nd by Goodvin.** All in favor. **Motion carried.**

VIII. FUTURE AGENDA ITEMS/MEETINGS: Strand reviewed upcoming meetings. Goodvin confirmed DURA meeting is at City Hall. Brockway reminded council to keep clerk informed as to vacations for establishing quorum.

IX. ADJOURNMENT: **Brockway moved** to adjourn, **2nd by Evans.** All in favor - **motion carried.** Meeting adjourned 7:28p.m.

Respectfully submitted – Michele Hutchings, Clerk

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