



MINUTES : REGULAR COUNCIL MEETING
THURSDAY, SEPTEMBER 27th, 2018 6:00 p.m.
DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO

Present: Mayor Shaha and Councilmembers, Brockway, Evans, Goodvin and Strand. Staff – Planner, Clare Marley and Clerk, Michele Hutchings

Public present: James Snyder and Abigail Alkire, Bonner County GIS Dept.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Mayor Shaha called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

II. PUBLIC COMMENT: None

III. NEW BUSINESS

1) Discussion/Direction: Bonner County GIS – addressing: Snyder reviewed presentation explaining concerns for resident safety and ability for first responders to quickly locate emergency situations. Road designations, road ranges and house numbers discussed. Council gave direction to Bonner County GIS to move forward with county recommendations on addressing requirements. Council confirmed city's desire that county continue with county process for future addressing. Council recognizes these streets are privately owned and maintained, however the city desires to cooperate with the county to facilitate emergency response and protect the safety of its residents. Council agreed there is a need to readdress Pomrankey, Guthrie, Slavek, Spangle and possibly Bergstrom before more construction is done. Mayor requested Snyder provide the city with "ideal" street addressing for these areas of concern. City will alert these residences/HOA's of the need for this.

2) Discussion/Direction: Bonner County ACI (Area of City Impact) – request for comment: Marley reviewed memo to council. Council gave direction to Marley to draft letter of response to address each issue as suggested in memo.

IV. OLD BUSINESS:

1) Discussion/Direction: Utility Fees and Connection Fee Study T-O Engineering:
Connection fees - Council again reviewed Table 1 of connection fee study proposed at \$4,668 for water and sewer at \$4,883. **Strand motioned** to accept the proposed water and sewer connection fees and schedule future public hearing. **2nd by Brockway. Roll call vote:** Brockway-Aye, Evans-Aye, Goodvin-Aye, Strand-Aye. **Motion carried.**
Monthly rates – Council reviewed fee study and agreed upon proposed monthly water fee at 75% depreciation to be calculated by T-O Engineering. Sewer fees agreed to a 5% annual increase. **Strand motioned** to accept the proposed water and sewer monthly fees and schedule future public hearing. **2nd by Goodvin. Roll call vote:** Brockway-Aye, Evans-Aye, Goodvin-Aye, Strand-Aye. **Motion carried.**
Mayor will request new 75% depreciation calculation from T-O Engineering for presentation at future council meeting. Public hearing will likely follow in January 2019.

2) Discussion/Decision: repairs and improvements to Essex pumps/meters/communication: Mayor reviewed quote. Strand noted that within 1-2 years pumps may be replaced in order to serve Syringa Heights Water District. Council agreed moving forward with quote for both pump units. **Strand motioned** to accept the R.C. Worst quote number 42511 in the amount of \$4,955.20. **2nd by Evans. Roll call vote:** Brockway-Aye, Evans-Aye, Goodvin-Aye, Strand-Aye. **Motion carried.**



3) Update on real property purchase approved at last meeting: Mayor reviewed attorney memo referencing the Phase I ESA study and proposed environmental covenants. Council directed Mayor to move forward with closing documents. Mayor will close on property Friday, September 28th.

V. CONSENT AGENDA –There were no questions or concerns posed by Council on any consent agenda item **Brockway** **motioned** to accept consent agenda as presented, **2nd by Goodvin**. All in favor, **Motion carried**.

VI. FUTURE AGENDA ITEMS/MEETINGS: Mayor reviewed future dates as listed on agenda. It was noted that City Hall will be closed Friday, October 5th. Next council meeting is scheduled for Thursday, October 11th with the 2nd meeting in October to follow Thursday, October 25th. Planning and Zoning Commission regularly scheduled meeting has been moved from Thursday, October 4th to Monday, October 15th and will include public hearings on three amendments. Publication, notice via U.S. Mail and posting on local bulletin boards has been completed.

VII. ADJOURNMENT: **Strand moved** to adjourn, **2nd by Evans**. **All in favor - motion carried**. Meeting adjourned at 7:43 p.m.

Respectfully submitted – Michele Hutchings, Clerk