



MINUTES: REGULAR COUNCIL MEETING
OCTOBER 24, 2019 @ 6:00 p.m.
DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO

Present: Council Members Brockway, Evans, and Goodvin. Mayor Shaha and Council Strand absent. Staff – Planner Clare Marley; Engineer Jay Hassell; Clerk Michele Hutchings.

Public Present: Anne Bagby, Marie Forbes, Dan Parkin, George Eskridge, Tom Williams, Jake Garringer.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE Councilwoman Brockway called meeting to order at 6:00 p.m.

II. NEW BUSINESS:

1) Discussion/Decision: File #SUB015-19-Runa Replat Dover Meadows Blk 3D, Lots 18 & 19 – Marley reviewed memo details and plat drawing. **Motion by Goodvin** to approve the Replat of Lots 18 and 19 of Block 3D, Dover Meadows, and authorize the mayor and clerk to sign the plat upon receipt of any fees owed by the landowner for the processing of the application by the City of Dover, **2nd by Evans. Roll Call vote:** Brockway-Aye, Evans-Aye, Goodvin-Aye, Strand-Absent. All Ayes, **motion carried.**

2) Discussion/Direction for Staff: Transportation Alternatives Program (TAP) Grant - Hassell reviewed his engineering report and introduced grant opportunity with city match commitment of 7.34% or approximately \$25,000 if grant is successful. Asked council for decision as to whether or not to continue with draft application which is due early November. Council in agreement to direct staff to move forward with grant draft. Discussion about flashing lights for crosswalk area, some concerns about night disturbances to local residences.

III. OLD BUSINESS:

1) Discussion/Decision: Letter of Intent (LOI) to Postal Service re: 105 4th Street city-owned property - Hassell reviewed draft LOI which is next step in order to get postal officials to consider relocation. Council all agree to move forward with LOI authorizing Mayor to sign. **All in favor, none opposed.**

2) Discussion/Decision: Survey completion costs re: 105 4th Street city-owned property - Hassell reviewed survey work and difficulty of locating records in Bonner County. Additional field work and document searching needed for right-of-way determination, primarily with regard to 4th Street. Brockway understands this is a critical step in order to move forward with property development. **Motion by Goodvin** to accept the supplemental agreement of Ruen-Yeager with estimated fee increase of \$3,000, **2nd by Evans. Roll Call vote:** Brockway-Aye, Evans-Aye, Goodvin-Aye, Strand-Absent. All Ayes, **motion carried.**

3) Discussion/Decision: Cedar Ridge Rd. Agreement - Brockway and Goodvin disclosed they are residents of Cedar Ridge Rd. and have no conflict in participating as confirmed by city attorney. Evans confirmed City would not be charged HOA fees in future. Goodvin spoke to city attorney regarding recitals "c" - should state public roads privately maintained as last sentence and Section 4.1 Exemption should reference #3. Hassell has no additional input. **Motion by Goodvin**, to accept the Cedar Ridge Agreement with the amendments as noted, **2nd by Evans. Roll Call vote:** Brockway-Aye, Evans-Aye, Goodvin-Aye, Strand-Absent. All Ayes, **motion carried.** Clerk directed to work with city attorney for changes to agreement for Mayor's signature.

4) Discussion/Update: Water CAD Model testing update - Brockway reviewed McNee's update. Reminded process agreed upon by council was to have complete information before making final decision about options for solutions. Clerk to add to next agenda for further updates as available.

IV. CONSENT AGENDA: No requests for review or comments by council. **Evans motioned** to accept the consent agenda items as presented, **2nd by Goodvin.** All in favor, **motion carried.**

V. FUTURE AGENDA ITEMS/MEETINGS: Brockway reviewed as listed on agenda.

VI. ADJOURNMENT: **Goodvin motioned** to adjourn the meeting, **2nd by Evans.** All in favor, **motion carried.** Meeting adjourned at 6:37p.m.