



COUNCIL MEETING
THURSDAY, SEPTEMBER 10th, 2020 @ 6:00 p.m.
DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER

MINUTES

Present: Mayor Davis, Councilors Brockway, Hoffman, Parkin and Shaha. Staff: Planner-Marley, Water Systems Mgmt. Inc.-Bob Hansen and Clerk-Hutchings

Public attending: Merlin & Dodie Glass, Marie Forbes, Bing Preston

- I. **CALL TO ORDER & ROLL CALL**- Meeting was called to order at 6:01 p.m.
- II. **PUBLIC COMMENT**- No public comments were submitted
- III. **NEW BUSINESS**
 - 1) Audit Engagement Letter – **Shaha motioned** to approve the Anderson Brothers audit engagement letter for fiscal year ending September 30, 2020, **2nd by Brockway. All in favor.**
 - 2) Law Enforcement and Prosecution Services Agreement – Hoffman brought up commercial traffic on 3rd & 4th streets asked if being serviced by Sheriff. Mayor expressed Sheriff's limited ability to patrol and enforce other than egregious situations. Marine deputies have been very responsive to Dover needs. Contracting with Sandpoint police is a costly alternative. **Parkin motioned** to approve the Law Enforcement and Prosecution Services Agreement beginning October 1, 2020, **2nd by Brockway. All in favor.**
 - 3) Aark Labs & Thorne building use discussion - Mayor recounted meeting held 9/2/20 with Planner Marley, Bonner County Commissioner Connolly, Aark Labs CEO Evans and Bonner County Economic Development members. Mayor requested written response from Aark Labs with expected use for building. Nothing received to date. Marley spoke about legal process of opening a business in Dover. Confirmed SUP (Special Use Permit) issued 1996 to Thorne Research for medicinal, botanical and dietary products. The building was vacated by Thorne about 3 years ago. Vacancy of a building does not cause a use to cease as long as the use of the building for the designed purpose is resumed within 10 years. City will need to determine if use will fit existing SUP, may require new application and fees for SUP. Occupancy, traffic, uses of sewer & water will be considered. Current zoning is commercial with a portion of zoned as residential. If the city determines a new SUP is required, P&Z (Planning & Zoning) would hold public hearing which would be followed by Council's public hearing. Marley also reminded council members of previous recommendations from city attorney regarding ex-parte communications.
- IV. **CONSENT AGENDA** – **Parkin motioned** to approve the consent agenda items minus #2 Financials for July 2020 (to be presented at future meeting), **2nd by Hoffman. All in favor.**
- V. **FUTURE MEETINGS/AGENDA ITEMS**- Mayor reviewed items as listed on agenda.
- VI. **ADJOURNMENT** – Shaha motioned to adjourn the meeting, **2nd by Brockway. All in favor.** Meeting adjourned at 6:33 p.m.

Respectfully submitted, Michele Hutchings - Clerk