



COUNCIL MEETING
THURSDAY, OCTOBER 8th, 2020 @ 6:00 p.m.
DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER

MINUTES

Present: Mayor Davis, Councilors Brockway, Hoffman, Parkin and Shaha. Staff: Planner-Marley, Engineer-Hassell, Clerk-Hutchings

Public attending: Rhonda Canedy, Donna Cline, Shellie Christian, Dodie & Merlin Glass, Marie Forbes

- I. **CALL TO ORDER & ROLL CALL-** Meeting was called to order at 6:02 p.m.
- II. **PUBLIC-** There were no public comments
- III. **GUEST SPEAKER-** Wade Engelson, No. ID Sportfishing Assn. – Letter of support
Engelson gave presentation to council and reviewed his PowerPoint presentation. Council had a few questions that were answered. **Parkin moved** to approve and sign letter of support to end gill netting on Lake Pend Oreille, **2nd by Brockway. All in favor.**
- IV. **NEW BUSINESS**
 - 1) Phase 2 of the roadway GIS data collection, continue with water/sewer record conversion to GIS - Hassell reviewed item and noted sign inventory will be part of project, not speed investigations. He stated water plans are currently being worked on from old paper plan data. Brockway clarified Phases 1 & 2 have been completed, 3 & 4 are to be completed. Shah asked if maintenance budget should be considered. Hassell stated proposals and budgets for specific project will follow in future. **Parkin moved** to direct staff to proceed with Phase 3 & 4 GIS data collection as approved in FY2021 budget not to exceed \$13,300, **2nd by Hoffman. All in favor.**
 - 2) FY 2021 roadway improvement project (Lakeshore Ave.) per approved pavement management plan- Hassell presented project in general, explaining plan specifics will be future agenda topic. Brockway noted line item for RMS (Repairs, Maintenance and Supplies) in streets budget shows \$60k was approved although this request is asking for \$80k. Mayor asked if \$60k was reasonable, Hassell affirmed. Mayor commented about infrastructure within project area, asked that engineers and council consider possible infrastructure needs. **Hoffman moved** to direct staff to proceed with preliminary engineering to repair a portion of Lakeshore Ave. recognizing the project's total allocated budget for FY2021 is not to exceed \$60,000, **2nd by Brockway. Roll call vote: Brockway-Aye, Hoffman-Aye, Parkin-Aye, Shaha-Aye. Unanimous.**
 - 3) AM010-18 Stormwater Management Regulations – P&Z recommendation and set date for council public hearing- Marley gave history of ordinance drafting and review. Staff directed to proceed with 11/12 public hearing date in conjunction with regular council meeting.
 - 4) Workshop for Annexation/De-Annexation requests- Brockway suggested council and public be better informed and understand more about procedures prior to scheduling a workshop. She suggested at workshop stage, representatives for groups vs. many individuals, bring forward concerns so that workshop can be most productive. Parkin requested workshop be chaired by council person with access to city attorney. Marley noted there are both annexation and de-annexation requests as well as boundary issues with Sandpoint. Shaha suggested city may want to consider a list of acceptable reasons to annex or de-annex. Mayor will plan for December agenda to include presentation to council.
 - 5) Bonner County amendments AM11-20 (mining) and AM1402- (zoning density)- Marley informed that both directly affect ACI (Area of City Impact) of Dover. Brockway recommended Marley comment on both, pointing out potential impacts to Dover and representing Dover is not in favor of higher density nor mining changes. All council in agreement. Staff has clear instructions.
 - 6) Acknowledge retirement of DURA Commissioner- Paul Nowaske thanked for his many years of service as Commissioner and Chairman of DURA.

7) Mayor's appointment of DURA Commissioner- Mayor asked council for confirmation of Shaha as commissioner to serve on DURA. **Parkin moved** council confirm Mayor's appointment of Annie Shaha to the DURA Commission, **2nd by Brockway. All in favor.** Mayor informed of Strand resignation letter. Stated Idaho Senate Bill 1303 had not passed, therefore Strand is not precluded from participating as DURA Commissioner. **Parkin moved** council confirm Mayor's appointment of Bill Strand to the DURA Commission, **2nd by Brockway. All in favor.**

8) DURA Reimbursement- Mayor explained request letter for reimbursement from DURA was submitted with detail of accounting.

9) ICRMP insurance review- Mayor reviewed changes. Council had no comments. Brockway noted budget had included \$8,348 as estimate, actual cost is a bit over budget, still within reason.

10) 4th St & Loretta Lane Right-of-Way research – Ruen-Yeager & Assoc. Scope of Services- Hassell explained need for boundary survey and how it's related to TAP (Transportation Alternatives Program) Grant project. Must be established before TAP will fund and TAP will not fund any ROW (right-of-way) research. Miscellaneous expenses in FY2021 budget would not be enough, may need to review line items at end of year. **Parkin moved** Council support the Ruen Yeager Associates Scope of Services estimate not to exceed \$8,000, **2nd by Hoffman. Roll call vote: Brockway-Aye, Hoffman-Aye, Parkin-Aye, Shaha-Aye. Unanimous.**

V. OLD BUSINESS

1) Aquadrone quotes- Mayor reminded of quotes and need for inspection and cleaning of water reservoirs. Asking to move forward with already budgeted funds. **Parkin moved** to approve and authorize the Mayor to sign the two Aquadrone estimates for inspection and cleaning of both Cedar Ridge (in the amount of \$1,607) and Essex (in the amount of \$11,918) water reservoir tanks, **2nd by Hoffman. All in favor.**

VI. CONSENT AGENDA- Brockway provided her comments to Office Manager Collins re: better format of financial reports. Shaha asked about Planner report referencing addressing information. Mayor stated no decisions have been made about the processes of addressing with County although County now agrees negotiations can be considered. MOU (Memo of Understanding) has just been drafted, similar to Sandpoint's, which would not retroactively change established addressing, only new addresses would be affected. Mayor very pleased with utility billing progress, manual, timeliness. **Parkin moved** to accept the consent agenda as presented, **2nd by Hoffman. All in favor.**

VII. FUTURE MEETINGS/AGENDA ITEMS- Mayor reviewed items as listed on agenda. Mayor has asked that DURA make arrangements with Sandpoint Computers for future on-line presentation of meetings.

VIII. ADJOURNMENT-**Brockway moved** to adjourn the meeting, **2nd by Hoffman. All in favor.** Meeting adjourned at 8:00 p.m.

Respectfully submitted, Michele Hutchings - Clerk