



REGULAR COUNCIL MEETING
THURSDAY, JUNE 10TH, 2021 @ 6:00 p.m.

MINUTES

Present: Councilors Brockway, Hoffman, and Parkin. Staff: Engineers-Hassell and McNee, Planner – Adair, Water/Sewer – Hansen, Public Works – Strand and Clerk-Hutchings.

Others present: Amy Manning, Marie Forbes, Thomas Brunke, George Eskridge, Tom Lally, Lorelei Thomas, Randy Thomas, Chris Judd, Travis Haller, Peter Anastassiou, Delia Trenbeath.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE – Councilor President Brockway called the meeting to order at 6:03 p.m.

II. PUBLIC COMMENT- Clerk read into record public comment submitted by King, Lindholm and Zischke. Testimony given by Randy Thomas of Estuary Forest about 30 homesites proposed for current barn location. Lorelei Thomas also of Estuary Forest expressed concerns over bridge approach to west of city beach and extreme hazard it presents. Peter Anastassiou of Becker Ln. commented on toxic emails from Dover Bay Development. Requested city address public with status of issues. Interested in water flow readings from recent fire hydrant testing.

III. OLD BUSINESS

1) Subdivision Ordinance File AM011-18 – P&Z recommendation – Set public hearing date/time – Adair reviewed Planning and Zoning recommendation with Council. All council agreed to hold public hearing on July 8th, 2021.

2) Waste Management Franchise Agreement – Council agreed to move forward with public hearing and ordinance for franchise agreement. Clerk directed to begin process.

3) Resolution for Sewer ADUs – Brockway explained minor changes from previously adopted resolution. **Hoffman motioned** council approve Resolution No. 163 calculating ERUs (Equivalent Residential Units) for sewer users and providing for an effective date, rescinding Resolution No. 146 and 162, **2nd by Brockway. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

4) Budget Setting Fiscal Year 2022 – Approval of draft budget for future public – Each fund reviewed by council. SEWER: Increase in sewer inspection/repairs for gravity sewer lines and infiltration & inflow inspections. Accounting and auditing figures verified. WATER: Changes mostly in capital expenditures. Hansen noted availability and increased costs in labor and materials. Strand confirms budgeted for about 25% over. GENERAL: Property tax may need some future adjusting due to recent legislature. Building permit income at \$130,000. Land improvements estimated. STREETS: Hassell says may be grant funding available for culvert repair on 3rd Street. Ontario project remains a priority project. **Parkin motioned** Council approve the draft budget as presented for public hearing to be held on 8/12/2021 @ 6:00 p.m., **2nd by Hoffman. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

IV. NEW BUSINESS

1) Councilor Resignation – **Brockway motioned** Council acknowledge the resignation of Annie Shaha as submitted by her letter dated 5/31/2021, **2nd by Parkin. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

2) Planning & Zoning Commission Appointments – **Parkin motioned** Council approve Resolution No. 164 appointing Rowdy MacDonald to a four-year term to seat 3 on the Dover Planning and Zoning Commission, beginning July 1, 2021 and ending July 1, 2025, **2nd by Hoffman. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye. **Hoffman motioned** Council approve Resolution No. 165 appointing Manord S. “Joe” Gibbs to a four-year term to seat 4 on the Dover Planning and Zoning Commission, ending July 1, 2025, **2nd by Brockway. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

3) Lot Line Adjustment – File SUB021-21 Thorpe – Adair reviewed application. **Brockway motioned** Council approve the Replat of Lot 9A of the Replat of Lots 9 and 10 in Block 3B, Dover Meadows, and authorize Council President and clerk to sign the plat upon receipt of any fees owed by the landowner for the processing of the application, **2nd by Parkin. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

As approved by Council at meeting held 7/8/2021 (mch)

4) Lot Line Adjustment – File SUB018-21 Radonich - Adair reviewed application. **Parkin motioned** Council approve the Radonich Retreat replat and authorize the Council President and clerk to sign the plat upon receipt of any fees owed by the landowner for the processing of the application, **2nd by Hoffman. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

5) Water and Sewer Rate Studies – McNee reviewed draft water and sewer rate analysis update 2021. Septic inspections and pumping were estimated and included under operating costs. Council noted adjustments would be minor and agreed to no rate changes. Strand suggests build out rate and connection fees be reviewed as they may suggest another rate analysis within next five years.

6) iiiA Insurance Annual Report to Council – Manning gave annual report to council. Thanked for thorough presentation.

7) Anderson Bros. CPAs Audit Engagement Letter – **Parkin motioned** Council authorize Council President and Treasurer to sign the Anderson Bros. CPAs Audit Engagement Letter dated June 1, 2021 for future audit of fiscal year 2020-2021, **2nd by Hoffman. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

8) ICRMP (Idaho Counties Risk Management Program) JPA (Joint Powers Agreement) – **Parkin motioned** Council authorize Council President and Clerk to sign the ICRMP Joint Powers Subscriber Agreement as presented, **2nd by Hoffman. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

9) Alcoholic Beverage Catering Permit – **Parkin motioned** Council authorize the alcohol beverage catering permit CP001-21 for Eichardt's/Kaniksu Land Trust as presented, **2nd by Hoffman. Roll Call Vote:** Brockway-Aye, Hoffman-Aye, Parkin-Aye.

V. CONSENT AGENDA - Hassell's engineering report discussed in detail. Council gave direction to begin search for architectural firm for future post office building project. Hassell reported that Lakeshore Ave. paving experienced a few delays due to weather and location of shallow gas line needing repair. City Park pathway discussed, Hassell still looking for bids and solutions to be presented at future council meeting. Brockway pointed out minor edits being made to February financials. **Parkin motioned** to accept the consent agenda including the minor edits to February financials, **2nd by Hoffman. All in favor.**

VI. FUTURE AGENDA ITEMS/MEETINGS – Brockway reviewed future items.

VII. ADJOURNMENT - **Parkin motioned** to adjourn the meeting, **2nd by Brockway.** All in favor. Meeting adjourned at 8:20 p.m.