



REGULAR COUNCIL MEETING
THURSDAY, MAY 12th, 2022 @ 6:00 p.m.

MINUTES

Present: Mayor Eskridge and Councilors Bledsoe, Glass, Hoffman, and Parkin. Staff Planner-Marley, Engineers- Hassell, McNee, and Converse, Water Systems Mgmt. Inc.-Hansen, Clerk-Hutchings, Deputy Clerk-Camp

Others present: see attached sign in sheet and Zoom attendance report

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL – Mayor Eskridge called the meeting to order at 6:00 p.m., Councilor Parkin led pledge of allegiance. Roll call for attendance made.

I. GUEST SPEAKER – Mayor welcomed guest speaker Gavin Gilcrease, Chief of Selkirk Fire, Rescue, and EMS. Gilcrease presented a slide show and informed Council of procedures being put in place for more efficient operation of the fire department. Parkin asked Gilcrease if the volunteers at the Dover Fire Station are trained. Gilcrease elaborated that the volunteers work based off of experience, that they cannot participate in the tasks that trained firefighters are able to do due to liability reasons, and that a resident program is in place at the Dover fire station. Gilcrease explained that the department does not currently have proper budgetary allocations to staff the amount of full-time employees that the station needs, and that he is working towards figuring this out internally versus requesting another tax levy. Bledsoe asked what the community can do to support Selkirk Fire, such as fundraising. Gilcrease reiterated that he would like to figure budgetary issues out internally before reaching out to the public. Gilcrease expressed his confidence pertaining to the department nearly being where it needs to be operationally and financially. Mayor thanked Gilcrease for his time and presentation.

II. PUBLIC COMMENT- Clerk received no written comments. Tom Lally, 409 Slaveck, expressed opposition to the roof membranes at the Essex and Cedar Ridge tanks DURA Participation agreement. Lally stated that there is no mention of repair and/or maintenance in the amended DURA plan and it is not in the prescribed DURA area. Lally stated that Bill Strand turns a blind eye to the amended DURA agreement, and that DURA is in violation of Idaho Statutes. Lally also suggested that the City and DURA are colluding and committing fraud to Dover Bay taxpayers by misappropriating funds. Mayor suggested he attend with the next DURA meeting to express his opposition. Marie Forbes, 13482 West Pine Street, asked that Council obtain more information on Bioblitz that was presented at the April 14 Council meeting, as she is concerned about privacy related issues. Dodie Glass, 106 Pomrankey, thanked the City for posting the recent settlement agreements and DURA report to their website. Glass expressed the importance of HOA and DBPOA members having this information.

III. BUSINESS ITEMS-

1) Reports from staff – Council had no questions on Planner, Engineer, or Clerks' reports.

2) AM22-22 Title 12 Amendment – Setbacks, Accessory Structures & Standards – Public Hearing Date – Marley reviewed this item as presented in her staff report. Marley informed Council that this is a legislative matter, therefore Council may speak to the public about it if they wish. Parkin asked if a public hearing date is decided on at this meeting, can residents attempt to submit plans before the changes are made. Marley confirmed, as she has to base rules for submitted plans on the current standards the City is using. Hoffman noted that these changes could affect a project he is working on. Glass asked for clarification on what these new standards were based on. Marley stated that the city planners collected data from surrounding cities. Mayor suggested that the remainder of this conversation is saved for a possible future public hearing. **Parkin motioned** Council acknowledge the P&Z recommendation and direct staff to establish a future public hearing date of June 9th with regular council meeting. **2nd by Bledsoe. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye

3) 12" Water Main Extension – Award of Bid – McNee reviewed his report presented to Council that shows a recommendation of awarding the bid to Ditches Unlimited. Mayor asked if this project will go to the railroad

tracks. McNee confirmed that is correct, and that this is Phase I of the 12" water line project. Glass inquired about locating the conduit running under the railroad tracks. McNee informed him that they will have to locate the existing casing. **Parkin motioned** Council accept staff recommendation to award the 12" water main extension to Ditches Unlimited Inc. with a projected total of \$301,739.61 allowing for a 10% contingency. **2nd by Glass. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye

4) Proposed Resolution No. 177 - Sewer Connection Standard Drawings – **Glass motioned** Council adopt the proposed resolution- sewer connection standards. **A RESOLUTION OF THE CITY OF DOVER, A MUNICIPAL CORPORATION OF IDAHO, SETTING STANDARDS FOR SEWER SERVICE CONNECTIONS RESCINDING RESOLUTION NO. 147 AND PROVIDING FOR AN EFFECTIVE DATE. 2nd by Parkin. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye

5) USPS Strata Agreement for Special Inspections – Hassell stated that special inspection services are required on the post office project. Hassell noted that the agreement contains a list of services due to the fact that inspections have to be done at specific times for different items, and that some items may or may not be used. **Parkin motioned** Council accept the Strata Geotech proposed scope of services and preliminary fee estimate/schedule to provide construction materials testing and special inspection services for the City of Dover US Post Office project as presented not to exceed fee estimate is \$22,820.80. **2nd by Bledsoe. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye

6) DURA Participation Agreement – Roof Membranes @ Essex and Cedar Ridge Water Reservoirs – Hoffman acknowledged that the roof membrane repairs were a necessary safety issue that needed to be addressed and noted that all Dover residents benefitted from this. Mayor agreed and stated that old Dover and residents within the PUD use these reservoirs. **Parkin motioned** Council approve the Project Specific City Participation Agreement for the roof membranes at the Essex and Cedar Ridge water tanks as presented and authorize Mayor to sign and present to DURA. **2nd by Hoffman. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye

7) iiiA Health Insurance Annual 2020-21 Report – Council had no questions or comments.

8) Dover Historical Committee – Mayor's Appointments of Members – Mayor thanked the people that showed up to be appointed to the Dover Historical Committee. **Bledsoe motioned** to affirm Mayor's appointments of Delia Trenbeath to serve a 4-year term expiring June 2026, Joe Gibbs to serve a 3-year term expiring June 2025, Teena Weisz to serve a 3-year term expiring June 2025, Debra Rawuka to serve a 2-year term expiring June 2024, Barbara Lally to serve a 2-year term expiring June 2024 and Terrence MacAfee to serve a 2-year term expiring June 2024. **2nd by Glass. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye

9) Fee Schedule for discussion – Bledsoe thanked staff for providing clear explanations of suggested changes. Hoffman asked who is in charge of the floodplain fees. Hutchings informed him that the City Planner is in charge of calculating those fees. Parkin acknowledged that the fee schedule was overdue for updates. Glass and Bledsoe suggested implementing a bi-annual review of the City's fee schedule. **Parkin motioned** Council acknowledge the staff recommendations and establish a future public hearing date after confirming council quorum. **2nd by Bledsoe. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye. Camp confirmed a public hearing date of July 25, 2022.

10) Waste Management Franchise Ordinance and Agreement for discussion – Council has no questions or comments. **Bledsoe motioned** Council acknowledge the staff recommendations and establish a future public hearing date after confirming council quorum. **2nd by Glass. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye. Camp confirmed a public hearing date of July 14, 2022.

11) Independent Hwy. District (IHD) Memo of Understanding (MOU) – Mayor informed Council that the City Engineer and Attorney are working on updates to this agreement, and that it will be presented at the next Council meeting.

12) Request for Water System Extension to Serve Lots 1 and 2, Block 5B, Dover Bay PUD – Converse presented the documentation provided to Council. Converse explained that the developer's intent is to extend the water main to the two existing lots shown in the chart on Washington Avenue, and that there are two options- the City's preferred option is placing the line south of the proposed water line nine feet from the property line. Glass asked Converse to confirm that this will be strictly drinking water and no fire hydrants. Converse confirmed that it will be strictly drinking water and that there is already a fire hydrant in place in this location. Glass asked how this will affect the pressure to the rest of the water system. Converse noted that it will increase the base flow and pressure will be slightly reduced. Hoffman inquired about lots having individual water meters. Converse confirmed that each

lot will have it's own water meter just outside of the right-of-way. Parkin asked if the developer is planning a sewer line as well, and if anything else besides the water line is going in. Converse answered that there are already sewer lines in place, and that the developer requested an irrigation line as well. The City denied the request for an irrigation line. Glass expressed his concern about the size of the hydrant in place at this location and the potential for this project to affect water pressure. Converse reassured Glass that he can find out the fire flow of the existing hydrant, but that it would change very little with this project. **Parkin motioned** for Council to allow the application request for a Water System Extension to Serve Lots 1 and 2, Block 5B, Dover Bay PUD once the previous invoice BLK11-W-S-Ext dated 11/29/2021 in the amount of \$880.00 is paid in full, and an encroachment permit application and fee of \$250.00 is submitted to the City. **2nd by Glass. Roll call vote:** Hoffman-aye, Glass-aye, Bledsoe-aye, Parkin-aye.

IV. CONSENT AGENDA

- 1) Payables – Council had no questions/comments on payables.
- 2) Financials – Council had no questions/comments on financials for April.
- 3) Minutes – Council had no questions/comments in minutes.

Parkin motioned Council approve the consent agenda as presented. **2nd by Glass. All in favor.**

V. FUTURE AGENDA ITEMS/MEETINGS Mayor reviewed as listed on the agenda.

VII. ADJOURNMENT Glass motioned Council adjourn at 7:52 p.m. **2nd by Bledsoe. All in favor.**