



REGULAR COUNCIL MEETING
THURSDAY, FEBRUARY 10th, 2022 @ 6:00 p.m.

MINUTES

Present: Mayor Eskridge and Councilors Bledsoe, Glass, Hoffman and Parkin. Staff Planner-Marley, Engineers- Hassell and Converse, Public Works Consultant-Strand, Water Systems Mgmt. Inc.-Hansen, Clerk-Hutchings, Deputy Clerk-Camp
Others present: see attached sign in sheet and Zoom attendance report

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL – Mayor Eskridge called the meeting to order at 6:03pm, Councilor Parkin led pledge of allegiance. Roll call for attendance made. Mayor thanked Jake Garringer from Governor Brad Little’s office for joining meeting via Zoom.

II. PUBLIC COMMENT Clerk received no written comments. Patti Rechnitzer, 238 Pomrankey Lane, expressed concerns about Westside Fire Station being unmanned during the day, no hook and ladder truck on site, only small vehicle with aluminum tank. Asked where the fire chief lives.

III. NEW BUSINESS

1) Annual Comprehensive Plan Implementation Plans – Marley reviewed the current planning and zoning implementation table as well as referring to her report noting the priorities for this year including historical Dover exhibits, 2020 Census analysis, mapping of potential development available, integrating community identity with new post office and TAP trails project, identifying sewer and water capacities, opportunities for grants to complete trails.

2) P&Z Recommendation: AM21-22 Short-Term Rental Ordinance Amendment – Marley delivered unanimous recommendation of approval from P&Z Commission. Council will plan future public hearing date to occur after the regularly scheduled March meeting.

3) Technical Memo: Wastewater Treatment Plant Flow Analysis and ERU Study – Converse summarized his technical memo and presentation slides to council. Capacity analysis, possible ERU connections, and future flow discussed. Concerns about high rate of infiltration and inflow and potential ways to identify and minimize discussed. Recommendation is to update study every few years especially when reaching closer to capacity.

4) Practical Accounting Solutions Professional Services Contract Update – **Parkin motioned** Council approve the Practical Accounting Solutions Professional Services Agreement as presented, **2nd by Glass. Roll call vote:** Bledsoe-Aye, Glass-Aye, Hoffman-Aye, Parkin-Aye.

5) Resolution for Records Custodian – **Parkin motioned** Council adopt Resolution No. 173 a Resolution of the City of Dover, designating records custodian and alternate for the City of Dover, rescinding resolution No. 137, and providing for an effective date, **2nd by Hoffman. Roll call vote:** Bledsoe-Aye, Glass-Aye, Hoffman-Aye, Parkin-Aye.

IV. OLD BUSINESS

1) USPS Update – Hassell referenced his engineering report and noted project is moving forward at a rapid pace. Estimated costs have come in higher than originally anticipated. Bidding for construction will begin in March with anticipated April agenda item for bid review and award. Grand opening still on track for near December 2022. Lease agreement final draft likely to be considered at April meeting as well.

2) DURA Participation Agreement – Westgate Emergency Exit update – Mayor noted DURA accepted the agreement as presented by City for full reimbursement. Strand explained next City will issue invoice to DURA for presentation at their March meeting where it is expected payment will be authorized. Funds will be returned to the streets budget. Strand will soon be meeting with city staff to consider additional projects for future participation agreement and reimbursements.

3) Building Maintenance Update - Mayor asked council if there were questions or comments on the report submitted by Pilkington. Discussion included realization that costs for park maintenance were considerably higher. With thorough inventory of city structures and lack of regular maintenance, suggestion was for consideration of full-

time maintenance staff including equipment, tools, and storage of same. Pilkington commended for extensive reporting.

4) DURA Prepaid Audit Update – Strand noted project is not full-scale audit, more of an intense review of financial transactions. Still underway, expecting more details at March council meeting.

V. CONSENT AGENDA Council had no questions/comments on payables, financials or minutes. Strand referred to his report noting the recent water emergency could have been a source of previously tracked water loss. Three water valves were discovered as having been paved over, working to uncover and check each. Mayor thanked Water Systems Management; Lippert Excavation; Bonner County Sheriff's office; City of Sandpoint; Selkirk Fire, Rescue and EMS; neighbor Terrence MacAfee; Bill Strand and City Hall staff for all the effort and coordination to keep our residents informed and complete the necessary repairs in a timely manner. Mayor also took opportunity to urge residents to participate in Nixle notifications as a resource for future communications. The City is working to improve processes for future communications. **Hoffman motioned** to approve the consent agenda as presented including the meeting minutes from both 1/13 and 1/14 council meetings, **2nd by Glass. All in favor.**

VI. FUTURE AGENDA ITEMS/MEETINGS Mayor reviewed as listed on the agenda

VII. ADJOURNMENT Glass motioned council adjourn at 7:15pm, **2nd by Bledsoe. All in favor.**