



**REGULAR COUNCIL MEETING**  
**THURSDAY, FEBRUARY 9TH, 2023 @ 6:00 p.m.**

**MINUTES**

**Present:** Councilors, Glass, Hoffman, Parkin, and Bledsoe. Mayor Eskridge was absent. Staff Clerk-Hutchings, Deputy Clerk-Humrich, Planner-Marley, City Engineers-Hassell (JUB) and Kolb (T-O) Water/Sewer Operator-Hansen and Public Works Consultant-Strand.

**Others present:** see attached in-person sign-in sheet and Zoom attendance report

**CALL MEETING TO ORDER** – Council President, Bledsoe called the meeting to order at 5:59 p.m., Councilor Parkin led pledge of allegiance. Roll call for attendance was made.

**I. PUBLIC COMMENT** Anne Wilder of Priest River presented comment from Sue Supp of Dalton Gardens providing information regarding proposed telecommunications ordinance. Anne Wilder of Priest River reviewed comments for a slide presentation developed for council and staff on the same subject matter of telecommunications. Larry Morrell completed her presentation with his own three minutes of time.

**II. REPORTS FROM STAFF AND COUNCIL** [Reports may contain **Action Items**]

Joe Gibbs of Dover Historical Committee gave brief report about the progress on fundraising and planning for the July boat parade, historic walk, and bar-b-que events. Councilor Glass gave oral report and information for kayak docks and racks for future City Park development consideration. He also spoke about statewide emergency management services to which he now has access. Glass reported he attended a workshop with local legislators with focus on funding available for roads and bridges. He suggested Dover write to legislators with a request for funding of a West Gate Emergency Exit project, asked for a future agenda item for further discussion. Marley advised council of recent legislation regarding ACIs (Areas of City Impact) which has raised concerns and bears watching closely. She also referred to additional legislation about publications and postings for public hearing which is favorable to cities.

**III. BUSINESS ITEMS** [Business items may be **Action Items**]

1) Strider Work Change Directive No. 1 – Council had no questions for engineer Kolb. **Parkin motioned** council acknowledge Strider Construction’s Change Order No. 1 in the amount estimated at \$46,077 and authorize the Mayor to sign and submit to engineering for processing. **2nd by Glass. Vote: Parkin-Aye, Glass-Aye, Bledsoe-Aye, Hoffman-Aye.**

2) Acknowledge P&Z Recommendation of File VAR05-23 for Steidl – set public hearing date- **Parkin motioned** council acknowledge the P&Z recommendation on Variance File #V05-22, Steidl. Council agreed to set hearing date of March 20<sup>th</sup> @ 6pm. **Vote: All in favor.**

3) Fee Schedule, Draft – set public hearing date – Staff was directed to do further investigation into feasibility and costs savings for bulk mailing of utility postcards monthly and offering discounts to customers. There were no other questions or comments from council. Staff additionally directed to schedule public hearing for adoption of fee schedule resolution. All agreed to plan for March 20<sup>th</sup> @ 6pm.

4) TAP Trail grant and Matching Funds Increase – Hassell referred to his engineering report. Confirmed net change to budget is expected to be \$0. May be some funding allocated to Canoe Cove project available for this funding commitment. Glass asked for confirmation that no new funding is being requested, just reallocated and that finance department is aware. Confirmed by clerk. **Parkin motioned** council request up to an additional funding in the amount of \$250,000 for the TAP (Transportation Alternatives Project) Trail project with match funding of 7.34% for project Key Number 29958. **2nd by Hoffman. Vote: Parkin-Aye, Glass-Aye, Bledsoe-Aye, Hoffman-Aye.**

5) Existing Driveway Culvert Maintenance – Hassell again referred to his engineering report asking if council would consider direction to memorialize a policy regarding existing driveway culverts in public right-of-way placed prior to current ordinance. After discussion amongst councilors, Parkin directed Hassell to work with attorney Snedden to bring draft document back to council for consideration and approval.

6) Proposal – WTP facilities plan upgrades – PLC System Additions - Strand reviewed his report to council. He and Hansen agreed the PLCs are in desperate need of upgrades and need for future plans. Existing system is

As approved by Council at meeting held March 9, 2023 (mch)

operational however requires manual checks which are costly and inefficient use of operator time. **Parkin motioned** council approve the B&E Electric, Inc. proposal dated 01/14/2023 in the amount of \$46,053 and not to exceed \$49,000. **2nd by Glass. Vote: Parkin-Aye, Glass-Aye, Bledsoe-Aye, Hoffman-Aye.**

7) DURA reimbursement request - WTP facilities plan upgrades – PLC System Additions – **Parkin motioned** council approve the initial reimbursement request to DURA for the WTP (Water Treatment Plant) migration of control systems, estimated at \$46,053 and authorize the Mayor to sign and submit. **2nd by Hoffman. Vote: All in favor.**

8) DURA reimbursement request – Relocation and rebuying of water intake lines - **Parkin motioned** council approve the initial reimbursement request to DURA for the relocation and reburying of the water intake lines, estimated at \$400,000 and authorize the Mayor to sign and submit. **2nd by Glass. Vote: All in favor.**

9) Mayor’s Re-appointment of DURA Commissioner Jim Haynes - **Parkin motioned** council affirm the Mayor’s reappointment of Jim Haynes as DURA Commissioner with a term to expire in March of 2026. **2nd by Glass. Vote: All in favor.**

10) City Wide Community Clean-up, Beach/Park Clean up, City Hall Open House - Bledsoe initiated conversation about tentative plans, date and participation by councilors, mayor and community. May have opportunity to also partner with Starbucks in Ponderay. Date of Saturday, April 22<sup>nd</sup> which is designated as Earth Day, is the chosen date for the event. Bledsoe will be primary contact and coordinator. Staff will receive direction to assist with planning and promotion of the event.

**IV. CONSENT AGENDA [Consent Agenda items are **Action Items**]**

1) Payables – Parkin asked about Strider payment, invoice date and received date of invoice.

2) Financials For December 2022 – Council had no questions.

3) Minutes: January 12, 2023 and January 30, 2023 meetings – Council had no questions.

**Parkin moved** council approve the consent agenda as presented. **2nd by Glass. Vote: Parkin-Aye, Glass-Aye, Bledsoe-Aye, Hoffman-Aye.**

**V. FUTURE AGENDA ITEMS/MEETINGS –** Bledsoe reviewed upcoming dates as listed on the agenda. Glass requested council plan to submit at least one DURA reimbursement request each meeting. He suggested a future workshop to consider long range plans for projects and future reimbursements. May be in combination with upcoming budget workshop. Parkin stated speeding has been unmanageable along 3<sup>rd</sup> and 4<sup>th</sup> streets. North bound flashing signs on both 3<sup>rd</sup> and 4<sup>th</sup> are inoperable. Clerk directed to communicate with city engineer and/or IHD (Independent Highway District) about the signs not working.

**VI. ADJOURNMENT (Action Item)**

**Glass motioned** Council adjourn at 7:37pm. **All in favor.**



Name (Original	User Email	Join Time	Leave Time	Duration (M	Guest	Recording	In Waiting Room	
City of Dover	cityclerk@cityofdoveri	2/9/2023 17:40	2/9/2023 19:38	118	No	Yes	No	
Kim Bledsoe		2/9/2023 17:41	2/9/2023 19:37	117	Yes	Yes	No	
City Clerk (City c	cityclerk@cityofdoveri	2/9/2023 17:43	2/9/2023 19:38	116	No	Yes	No	
dan		2/9/2023 17:46	2/9/2023 19:36	111	Yes	Yes	No	
MerlinGlass		2/9/2023 17:48	2/9/2023 19:38	110	Yes	Yes	No	
Bill Strand		2/9/2023 17:52	2/9/2023 19:19	87	Yes	Yes	No	
MKolb		2/9/2023 17:54	2/9/2023 19:17	84	Yes	Yes	No	
Martin		2/9/2023 17:58	2/9/2023 17:58	1	Yes		No	
Martin		2/9/2023 17:59	2/9/2023 19:38	100	Yes	Yes	No	
MF		2/9/2023 18:05	2/9/2023 19:38	94	Yes	Yes	No	