

**DOVER URBAN RENEWAL AGENCY
JOINT MEETING OF THE BOARD OF DIRECTORS AND CITY OF DOVER
November 14, 2018 5:00 PM, Dover City Hall, Dover, Idaho**

CALL TO ORDER AND ROLL CALL FOR URA MEETING

In the absence Chairman Paul Nowaske, Jim Haynes opened the meeting at 5:00 PM. A roll call confirmed that Bill Strand and Mike Mooney were also present. Staff present were John Austin, Accountant and Will Herrington, Attorney. The guest was Woody Goodvin of the Dover City Council.

OLD BUSINESS

Next, the Board considered the minutes of the September 12, 2018 meeting, which were unanimously approved following a motion by Mr. Strand and second by Mr. Mooney.

Next, Mr. Austin presented the financial report, bank reconciliation and invoice approval list. After discussion, the reports were unanimously approved following a motion by Mr. Strand and second by Mr. Mooney.

NEW BUSINESS

Next, Mr. Austin presented the audit engagement letter, which the Board approved following a motion by Mr. Mooney and second by Mr. Strand.

Next, Mr. Herrington presented his agreement for legal services, which the Board approved following a motion by Mr. Strand and second by Mr. Mooney.

Mr. Mooney then made a motion to adjourn the regular meeting, which was seconded by Mr. Strand at 5:19 pm.

CALL TO ORDER AND ROLL CALL FOR THE JOINT MEETING

The joint meeting with the city was convened at 5:30 PM, and attended by Council Members Kristy Evans, Diane Brockway and Mr. Goodvin.

NEW BUSINESS

1. Next, the parties discussed the Assessment Valuation in the URD, with Mr. Haynes noting there were nearly 30 new foundations going up in Dover Bay Development. Mr. Austin noted Chairman Nowaske would like to meet with the new Assessor upon Assessor Gow taking office in January.
2. Next, Mr. Strand discussed the water system upgrade (attached), stating the water quality issues have been fixed, to DEQ's satisfaction including approval of the water facility plan. There also is now a need for a SCADA system, which is 95% completed. During this time, a pump went down, but could not be replaced with an electric submersible pump, because of the threat of electrical shock.

This required changes to the electrical system and installation of a variable speed pump.

3. Next, Mr. Strand discussed a Project Specific City Participation Agreement (attached) for the Board to consider, which describes the city's water projects in the water facility plan. Mr. Austin and Mr. Herrington added that the projects all fall within the rather broad scope adopted by the Agency in the Amended Plan of 2008. Mr. Strand further discussed the possibility that each fiscal year the city and DURA agree to the amount of funding available for the projects. This will help the city to budget their share remaining each year. After discussion, the Board approved bringing the Master CPA, with an annual review of funding as its available, to the next available meeting.
4. The next joint meeting was scheduled for May 8, 2019.

ADJOURNMENT

With no further business to come before the parties, the joint meeting adjourned at 6:04 pm, following a motion by Mr. Strand and second by Mr. Mooney.