

**DOVER URBAN RENEWAL AGENCY
JOINT MEETING OF THE BOARD OF DIRECTORS AND CITY OF DOVER
November 9, 2016 5:00 PM, Dover City Hall, Dover, Idaho**

CALL TO ORDER AND ROLL CALL FOR URA MEETING

Chairman Paul Nowaske opened the meeting at 5:03 PM. A roll call confirmed that Linda Gibbs and Jim Haynes were also present. Staff present were John Austin, Administrator, and Will Herrington, Attorney. Guest was Diane Brockway, City of Dover.

OLD BUSINESS

Next, the Board considered the minutes of the September 14, 2016 meeting, which were unanimously approved following a motion by Mr. Haynes and second by Ms. Gibbs.

Next, Mr. Austin presented the financial report, bank reconciliation and invoice approval list. After discussion, the reports were unanimously approved following a motion by Mr. Haynes and second by Ms. Gibbs.

The regular meeting was adjourned at 5:12 pm, following a motion by Ms. Gibbs and a second by Mr. Haynes.

CALL TO ORDER AND ROLL CALL FOR THE JOINT MEETING

The joint meeting with the city was convened at 5:30 PM, with Mayor Annie Shaha joined by Council Members Bill Strand, Ms. Brockway and Susie Kubiak.

NEW BUSINESS

1. Next, the parties discussed the Assessment Valuation in the URD, with Chairman Nowaske stating he noted five new homes under construction.
2. Next, discussion ensued about which items were allowed to be funded by DURA, from the 2008 amended plan. Mr. Strand noted the City's water facilities plan had been submitted to DEQ, and he expects a four or five month turn around for approval. He also noted the water intake project is being amended to change the pump to being on land, rather than submerged. Ms. Gibbs asked about any new projects. Mr. Strand noted the City had \$2.8 million in planned water improvements remaining to be funded, from the \$4.46 million in projects that were in the 2008 amended plan. He also said a wireless communications system is needed, connecting the reservoirs to the water intake pump.
3. Next, a discussion ensued about the details behind the costs reimbursed or otherwise paid by DURA for City projects. The attached document shows a summary but not the detail Mr. Austin noted it was the City's engineer at the time who approved the details, including invoices agreed to between the engineer and Dover Bay Development. In the future, the DURA Board agreed to have detailed costs placed in Orders of Payment.

The Board directed staff to update the project spreadsheet and present it at the next meeting, and sharing it with the City. The next issue for discussion on project funding was the Westgate entrance and the ability of DURA to help with funding the crossing guards should that project move ahead.

4. Mayor Shaha presented an update on the Sagle and Westside Fire Districts consolidation. She provided correspondence showing the consolidation of the Sandpoint, Sagle and Westside Districts. She noted the station is still the property of the City but the aerial apparatus paid by DURA has been surplus, due to the cost of maintaining the equipment.
5. The next joint meeting was scheduled for May 10, 2017.

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 6:32 pm, following a motion by Ms. Gibbs and second by Mr. Haynes.