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**DOVER CITY COUNCIL  
DOVER PLANNING AND ZONING COMMISSION  
MINUTES  
FEBRUARY 6, 2020**

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**JOINT MEETING OF DOVER CITY COUNCIL AND DOVER PLANNING AND ZONING COMMISSION  
Dover Council Chambers  
699 Lakeshore Ave., Dover, ID**

**DOVER CITY COUNCIL:**

Mayor Davis       Bill Stand       Dan Parkin       Tom Williams       Kristy Evans

**P&Z COMMISSIONERS:**

Marilyn Becker       Joe Gibbs       Julie Reister-Keaton       Susie Kubiak       Mark Baillie

**STAFF/OTHERS IN ATTENDANCE:**

Clare Marley, AICP, City Planner

**CALL TO ORDER/ROLL CALL:**

Chair Becker and Mayor Davis called the joint meeting to order at 6:03 p.m.

**CONSENT AGENDA:**

Commissioner Gibbs moved, and Commissioner Reister-Keaton seconded the motion, to approve the Planning and Zoning Commission minutes of January 2, 2020 as written. The Chair declared the motion approved on a unanimous vote.

**PUBLIC COMMENT:**

Adam Tajan advised that he has placed earnest money on a lot in Estuary Forest and requested an update on the status of the subdivision plat. Mayor and staff advised that the plat is under review and that the subdivision will be considered by the Council but will not need to go the Planning and Zoning Commission for action.

**NEW BUSINESS:**

**Training:** The Planning and Zoning Commission and Council participated in a training session presented by Planner Marley that covered:

- Local Land Use Planning Act procedures
- Quasi-judicial and legislative hearings
- Site visits
- Conflicts of interest and disclosures
- Ethics in Government

**2020 Topics:** Staff reviewed the list of applications and ordinances that are expected to come before the Commission and Council this coming year, which include a pending preliminary plat (no discussion of specific file details); conservation subdivision ordinance; a subdivision code update; a citywide stormwater ordinance; mixed-use zoning discussion and direction from Council on the unresolved RV occupancy ordinance.

**Comprehensive Plan Implementation Table:** The Commission reviewed with Council the implementation table developed after the adoption of the Dover comprehensive plan in 2017. The Commission and Council added some additional details and directives and requested staff update the section headlines to reflect the timetables for 2020 through 2022. A copy of the updated implementation table is attached and hereby incorporated as a part of the minutes.

**ANNOUNCEMENTS:**

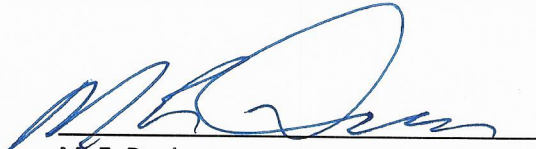
None.

**MEETING ADJOURNED:**

Councilman Parkin moved, and Councilman Strand seconded the motion, to adjourn the Council meeting. The Mayor declared the motion passed unanimously.

Commissioner Kubiak moved, and Commissioner Reister-Keaton seconded the motion, to adjourn the Commission meeting. The Chair declared the motion passed unanimously.

The meeting was adjourned at 8:10 p.m.



M. E. Davis,  
Dover Mayor



Marilyn Becker,  
Dover Planning and Zoning Commission Chair

Attachment: City Council and Planning and Zoning Commission Implementation Table, 2/6/2020