



CITY OF DOVER

699 Lakeshore Avenue, Dover Idaho 83825 (208) 265-8339 (PHONE) (208) 265-9035 (FAX)
P.O. Box 115, Dover, Idaho 83825(mailing address), www.cityofdover.id.gov (web page)

ENCROACHMENT PERMIT APPLICATION

FOR OFFICE USE ONLY:

City File #	Date Received:
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APPLICANT INFORMATION:

Applicant name:	
Telephone:	Email:

CONTRACTOR INFORMATION:

Contractor's name:		
Mailing address:	License Number:	
City:	State:	Zip code:
Telephone:	E-mail:	

PROJECT INFORMATION:

Proposed construction start date:	Will proposed work require a pavement cut? <input type="checkbox"/> Yes <input type="checkbox"/> No
Property Address:	
Directions to Site:	
Please provide a description of the work to be completed:	

REQUIRED ATTACHMENTS:

- A site plan/drawing showing:
 - Existing and proposed structures
 - Existing and proposed driveways and road surfaces (including shoulders, ditches, edges of right of way, culverts and drainages, road intersections, other road improvements, and road names)
 - Underground and overhead utilities
 - Private and public easements
 - Proposed traffic control devices
- Construction schedule
- Traffic control plans
- Proposed stormwater/erosion control plan

REQUIRED ATTACHMENTS (CONTINUED):

- Details of the work to be performed including width and depth of cut and size and type of utility
- Copy of liability insurance for contractor performing work, where applicable
- A traffic control plan per the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD), if required by the city engineer
- Public Works Contractor license, where applicable

The applicant hereby acknowledges that he/she has the duty to keep the site safe at all times and to perform work in a manner required by city ordinances and other applicable laws. All repairs to and restoration of property within the right-of-way or city property shall be done by permittee.

Applicant/permittee hereby covenants to protect the City and save the City harmless from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person or persons, corporation, or property by reason of the performance of any work done under this permit, character of materials used, or manner of installation, maintenance and operation, or by the improper occupancy of right-of-way or public place or public structure, and in case any suit or action is brought against said City for damages arising out of, or by reason of any of the work or construction done under this permit, the applicant/permittee, its successors or assigns will, upon notice to them of commencement of such action defend the applicant/permittee's sole cost and expense and will satisfy any judgment after said permit or action shall have been finally determined, if adverse to the City.

I hereby certify that I have read and examined this application and know the same to be true and correct and agree to comply with all the conditions pertaining to this permit.

Applicant Signature
Print Name
Date

CONDITIONS OF PERMIT ISSUANCE:

The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction. The following provisions/requirements must be observed/met by the applicant:

1. The contractor performing the work MUST be licensed as an Idaho Public Works Contractor within the category applicable to the work being performed. A copy of the contractor's Public Works Contractor license must be attached with this permit application.
2. All work shall be in accordance with the latest edition of the applicable sections of the Idaho Standards for Public Works Construction (ISPWC), and in accordance with the latest edition of the Manual of Uniform Traffic Control Devices (MUTCD). Site reconstruction shall equal or exceed the quality of the original street cross section.
3. Any street excavation backfill process must be tested and inspected by a qualified individual/firm to ensure that the backfilling process conforms to the applicable ISPWC specification requirements. Testing results and photographs of the backfilling process must be provided to the City in order for the applicant to be reimbursed the deposit fee. Testing results shall include acceptable compaction test results of each lift during the backfill process. Photographs shall provide visual documentation that correct backfill material was used and that each backfill lift was compacted.
4. Work shall adhere to the city-approved schedule. Any schedule adjustments must be approved in writing by the city.
5. All expenses associated with the street crossing process will be the responsibility of the applicant.

COMMENTS/SPECIAL CONDITIONS:	:	FIELD REVIEW REQUIRED BY
<input type="checkbox"/> PAVEMENT CUT OK		<input type="checkbox"/> CITY ENGINEER
<input type="checkbox"/> NO CUT ZONE		
<input type="checkbox"/> APPROVED FOR BORING ONLY		
<input type="checkbox"/> ADDITIONAL CONDITIONS OF APPROVAL, AS ATTACHED		
COMMENTS:		
AUTHORIZATION: _____		DATE: _____

NOTICE: This permit becomes null and void if work or construction authorized is not commenced and completed Within 180 working days.

BEFORE PROCEEDING WITH ANY UNDERGROUND EXCAVATION, YOU ARE REQUIRED BY STATE LAW TO PROVIDE 48 HOURS NOTICE TO ALL AGENCIES WHICH OWN OR OPERATE UNDERGROUND UTILITIES (I.C. § 55-2205). CALL BEFORE YOU DIG 1-800-626-4950 OR 811