



SPOT ADVISORY BOARD MEETING MINUTES

March 7, 2016 @ 1:00p.m.

Call to Order at 1:00 p.m. Attendance: Mayors Lewis, Geiger, Shaha; Ponderay City Planner Erik Brubaker; Paul Kusche Bonner County Economic Development, Larry Dirks Bonner County Restorium and Jennifer Stapleton, Sandpoint City Administrator.

Minutes of the last meeting: Motion/second: Lewis/Geiger. Motion carries

Ridership: For January 6971. Marion presented ridership concentration chart for 2015 totaling 78,738 riders

Operations: Marion reports there is a chance SPOT can move some operating funds into capital expenses which would enable SPOT to get shelters going this year. The “bridge” funding for the April-October time frame has been submitted and approved. The capital fund grant will be open this summer.

Tech Committee: Met with Steve Holt to follow-up on his help to provide shelter design and pricing. Signage is an issue and will only be able to be adhered to the inside of the shelters (for companies donating shelters). They asked Steve to attend the next tech meeting later in March.

Old Business:

- Joint Powers: Nancy Stricklin has asked Scott Campbell (Sandpoint attorney) to provide a model agreement to her. He will try to have this completed by the next SPOT board meeting.
- Radio Ads, flyers. Still working on radio copy.
- Schweitzer Status: Schweitzer has \$70,000 budgeted this year and again in June 2017 and \$50,000 for operations match money. The first \$70,000 will be sent to SPOT June 1. Turns out there are bus companies with buses on the lot so this may enable SPOT to begin before the 2017-18 season. Schweitzer also wants SPOT to service the Fall Line Lot and Village and will pay SPOT by the hour for this service using smaller buses.
- QUEST: Quest is paying 100% of the cost to have SPOT run a van pool from CDA Riverstone Parking Center to Quest. There are 18 employees ready to ride. This could start as soon as vans are secured from Enterprise. Quest employees will be drivers.

New Business:

Risk Assessment: Marion reports SPOT has received a low risk rating. This is the best rating and it means the compliance review is only needed every 2 years. Also, significantly less paperwork each month as the required reimbursement back up will only be needed twice a year.

UP Grant: Marion wrote and received \$3000 from Union Pacific for a storage shed for tires, oil, etc. She has approval to put the shed where the buses currently park for \$25/month.

Adjournment. Motion/second: Geiger/Lewis. Meeting adjourned at 1:46