



**CITY OF DOVER UTILITY BILLING**

**CONSUMER AUTHORIZATION FOR AUTO DIRECT PAYMENT VIA ACH (ACH DEBITS)**

Direct Payment via ACH is the transfer of funds from a consumer account for the purpose of making a payment.

I (we) authorize the **City of Dover, Idaho** ("COMPANY") to electronically debit my (our) account as established by me in the City of Dover utility billing portal (and, if necessary, electronically credit my (our) account to correct erroneous debits) as follows:

- Debit(s) will normally occur on the day of billing.
- The amount of the debit is the balance for services and/or fees computed for the current billing cycle. Where there is a past due balance, late fees, penalties or interest, and such amounts are shown on the invoice for the current billing cycle, then those amounts will be included in the debit.

I (we) understand that this authorization will remain in full force and effect until I (we) notify the **City of Dover, Idaho** in writing that I (we) wish to revoke this authorization. I (we) understand that the **City of Dover, Idaho** requires notification to be received at least (7) days prior to the proposed effective date of termination in order to stop any scheduled debit. Where notification is received less than seven days from the scheduled debit, the termination will apply to the following billing cycle. The Company retains the right to terminate ACH debits at anytime and for any reason. In such an event, Company will provide you with written notice and the effective date of the termination. The City's agreement to accept ACH payments and debit your account does not relieve you of the obligation to make payments if there is any problem or issue with your utility billing.

Utility Account Number \_\_\_\_\_ Service Address \_\_\_\_\_

Name(s) \_\_\_\_\_ (Please Print)

Date \_\_\_\_\_ Signature(s) \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

***PLEASE ATTACH A VOIDED CHECK TO THIS FORM***