

Dover City Hall to be cleaned bi-weekly:

- Address: 699 Lakeshore Ave.
- Dusting all surfaces including windowsills (will not move documents on desks) every 2 weeks
- Vacuum all floors every 2 weeks
- Sanitize dais and chambers table every 2 weeks
- Indoor bathrooms (restock toilet paper, hand towels, feminine product bags, as well as mirrors, sweep/mop, toilets, sink, and counter) every 2 weeks
- Kitchen (counters, stove, sink, microwave, exterior of fridge) every 2 weeks
- Dump all indoor trash cans every 2 weeks
- Deep cleaning of all wood floors once a month
- Mopping kitchen and bathroom floors every 2 weeks
- Interior window and glass door touch up every 2 weeks

Wastewater Treatment Plant:

- Address: 855 Railroad Avenue
- General cleaning of office once a month
- General bathroom cleaning once a month
- Interior window touch up once a month
- Maintenance personnel will go over the specifics

Water Treatment Plant:

- Address: 404 Becker Lane
- General cleaning of office once a month
- General bathroom cleaning once a month
- Interior window touch up once a month
- Maintenance personnel will go over the specifics